Aston on Trent Parish Council

 67 Little Moorside

 Aston on Trent

 Derby

 DE72 2DZ

Dear Sirs

**Aston on Trent Recreation Centre Extension and Improvements**

We are pleased to invite you to tender for the above works, and we enclose the following documents to enable you to submit a tender by the required date.

1. Form of Tender
2. Specification for works
3. Design risk register
4. Supporting Documentation Financial Standing Questionaire
5. 11 no Architectural design drawings incorporating specification for the work. Drawing numbers:

 EKV BR 100 Rev D GF & GA plan,

 EKV BR 101 Rev D FF & GA Plan,

 EKV BR 102 Rev A Roof Plan

 EKV BR 103 Rev C Fire Strategy Plans

 EKV BR 200 Rev C West & East elevations

 EKV BR 201 Rev D North & South Elevations

 EKV BR 300 Rev C Sections

 EKV BR 500 Rev C GF M&E Plan

 EKV BR 501 Rev C FF M&E Plan

 EKV BR 600 Rev C BR notes

 EKV BR 601 Rev C Door & Window Schedule

1. 3 x structural design drawings

 A2680-100 Drainage Plan (NOTE: Storm water drainage and soakaway will not be required)

 A2680-200 Rev B Structural Plan

 A2680 Rev B Structural calculations

1. 6 x details of electrical works and plumbing works

 ARC E001

 ARC E002

 ARC M001 Rev A

 ARC M002

 ARC Details of Tank

 ARC Hot Water Proposal

7) Sketch plan of proposed car park CP1

Please return your Form of Tender and supporting documentation in a sealed envelope to:

The Parish Clerk,

Aston on Trent Parish Council,

67 Little Moorside,

Aston on Trent

Derby

DE72 2DZ

Tenders must arrive by 12.00 midday on 28 June 2017. No indication as to the sender should be given on the outside of the envelope and any tender submitted in any other form than the Form of Tender will not be considered. Late tenders will NOT be considered. The Parish Council offers no guarantee that any tender will be accepted and they will not be responsible for any cost incurred in the preparation of the tender.

Tenderers are strongly advised to visit the existing building and surrounding area and ascertain any additional information that may be needed in the preparation of the tender. No claims will be accepted for any additional cost arising from a lack of local knowledge.

Access to the building can be arranged by contacting Barbara James on 01332 792061 or by email at barbaralesleyjames@gmail.com.

The standard terms and conditions of the JCT Minor Works building Contract, 2011 Edition (JCTMW) will apply to the contract although the formal document may not completed.

Yours sincerely

The Parish Clerk

Aston on Trent Parish Council