



**Driver & Vehicle
Standards
Agency**

The Axis Building
112 Upper Parliament Street
Nottingham
NG1 6LP

T XXXXXX Redacted under
FOIA section 40
www.gov.uk/dvsa

XXXXXX Redacted under FOIA section 40

Benji & Co. Ltd
Gwerntyddyn
Cwm Belan, Llanidloes
Powys SY18 6QB

30 March 2021

Dear XXXXXX Redacted under FOIA section 40,

**K280021120 Site Clearance and Disposal Services
Award Confirmation**

I refer to our letter dated 18 March 2021. I am writing to confirm that the standstill period has now finished.

On behalf of the Secretary of State for Transport, I accept your tender dated 18 January 2021 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.

- (i) Benji Form of Tender
- (ii) General Conditions of Contract for Services
- (iii) Specification, including Annexes A and B
- (iv) Annex C – Benji Pricing Schedule
- (v) Invitation to tender letter
- (vi) Instructions for Tenderers
- (vii) Q&A document dated 12 January 2021
- (viii) Benji Tender Response and the associated annexes, including clarification emails dated 17 March 2021 regarding Benji's tender validity and pricing schedule.

The operative period of the Contract will be 2 years, commencing on 1 April 2021. There is an option to extend for a further one (1) + one (1) years.

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number will follow once each quote is agreed per site. You must quote the PO number on all invoices, and these must be submitted directly to SSa.invoice@sharedservicesarvato.co.uk. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter and contact the Contract Manager, XXXXXX Redacted under FOIA section 40 by email at XXXXXX Redacted under FOIA section 40 or by

Helping you **stay safe** on **Britain's roads**

phone on XXXXXX Redacted under FOIA section 40, to discuss arrangements for commencement of the Contract.

Yours sincerely,

XXXXXX Redacted under FOIA section 40
Senior Commercial Category Manager
by authority of the Secretary of State for Transport



Driver & Vehicle
Standards
Agency

Helping you **stay safe** on **Britain's roads**

