

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **1.11.4.4043**

THE BUYER: **HEALTH AND SAFETY EXECUTIVE**

BUYER ADDRESS **2.3 Redgrave Court, Merton Road, Bootle,
Merseyside L20 7HS**

THE SUPPLIER: **DAMS FURNITURE LIMITED**

SUPPLIER ADDRESS: **Gores Road Knowsley Industrial Park,
Knowsley Industrial Park, Liverpool,
L33 7XS**

REGISTRATION NUMBER: **07014675**

DUNS NUMBER: **21-178-7792**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 13 May 2022.

It's issued under the Framework Contract with the reference number RM6119 for the provision of the supply, delivery and installation of furniture and associated services.

CALL-OFF LOT: **LOT 1**

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6119**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6119
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (**Commercially Sensitive Information**)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **1.11.4.4043**.
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.7)
5. Joint Schedule 6 (Corporate Social Responsibility) RM6119
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: **16 May 2022**

CALL-OFF EXPIRY DATE: **15 May 2024**

CALL-OFF INITIAL PERIOD: **2 years**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£120,000.00.**

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoices raised must include the relevant Purchase Order number which will be issued by HSE Procurement Unit, each invoice must refer to and state items as listed on the Purchase Order. Failure to include the Purchase Order Number may delay payment. Invoices should be submitted electronically in PDF format to APinvoices-HAS-U@gov.sscl.com. HSE shall make payment of agreed costs, in arrears, within 30 days of the acceptance of the invoice. The Contractor shall send a copy invoice along with details of any work satisfactory carried out to the buyer's authorised representative.

[Insert address]






PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month



COMMERCIALLY SENSITIVE INFORMATION

insert Supplier's Commercially Sensitive Information]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	



JOINT SCHEDULES	
Joint Schedule 1 – Definitions v1.0	 Joint Schedule 1 - Definitions.docx
Joint Schedule 2 – Variation Form v1	 Joint Schedule 2 - Variation Form.docx
Joint Schedule 3 – Insurance Requirements v.1	 Joint Schedule 3 - Insurance Requirem
Joint Schedule 4 – Commercially Sensitive Information v.1	 Joint Schedule 4 - Commercially Sensiti
Joint Schedule 11 - Processing Data v1.0	 Joint Schedule 11 - Processing Data.doc

Annex A

CCS Core Terms (version 3.0.7)	 RM6119-Core-Terms .docx
CALL-OFF SCHEDULES	
Call-Off Schedule 4 – Call-Off Tender	 Call-Off Schedule 4 - Call-Off Tender.do

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Call-Off Schedule 5 – Pricing Details	 Call-Off Schedule 5 - Pricing Details v1.0
Call-Off Schedule 20 - Call-Off Specification	 Call-Off Schedule 20 - Specification.doc