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| Activity | Date |
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| Hertford Regional College advertise ESFA opportunity via contracts finder | Monday 17th April 2023 |
| Applicants return procurement questionnaire and volumes and values spreadsheet to Hertford Regional College. | 5pm on Monday 24th April |
| Hertford Regional College informs applicants regarding shortlisting | Friday 28th April 2023 |
| Shortlisted organisations are requested to undertake Due Diligence Checks | Monday 22nd May 2023 |
| Due Diligence Checks returned | Friday 9th June 2023 |
| Outcome of Due Diligence communicated, and Board approval given | Wednesday 28th June 2023 |
| Contracts completed; delivery commences as per profile | Tuesday August 1st 2023 |