

**National Microbiology Framework Agreement  
Order Form  
Reference C161586  
The Binding Site Group Ltd**

**FROM**

<b>Authority:</b>	The Secretary of State for Health and Social Care as part of the Crown acting through the UK Health Security Agency of Nobel House, 17 Smith Square, London, SW1P 3HX (the "Authority").
<b>Invoice address:</b>	Post: The UK Health Security Agency, Nobel House, Smith Square, London, SW1P 3JR Email: [REDACTED]
<b>Contract Manager:</b>	Name: [REDACTED] E-mail: [REDACTED]
<b>Secondary Contact: business operational contact/project manager</b>	Name: [REDACTED] E-mail: [REDACTED]
<b>Procurement lead</b>	Name: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] Email: [REDACTED]  Address: UK Health Security Agency, Nobel House, 17 Smith Square, London SW1P
<b>Internal reference (if applicable):</b>	CRE ID 4165

**TO:**

<b>Supplier:</b>	The Binding Site Group Limited, 8 Calthorpe Road, Edgbaston, Birmingham, B15 1QT (the "Supplier")
<b>Contract Manager:</b>	Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

<b>Secondary Contact:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Account Manager:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] Address: The Binding Site Group Limited, 8 Calthorpe Road, Edgbaston, Birmingham, B15 1QT E-mail: [REDACTED]

**Applicable terms and conditions**

The following terms and conditions are applicable to the Contract for this Order:

<b>Appendix A</b>	Call-off Terms and Conditions for the Supply of Goods and the Provision of Services	<b>Applicable to this Contract</b>
<b>Appendix B</b>	Optional Additional Call-off Terms and Conditions for Installation and Commissioning Services	<input checked="" type="checkbox"/> (only applicable if this box is checked)
<b>Appendix C</b>	Optional Additional Call-off Terms and Conditions for Maintenance Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix D</b>	Optional Additional Call-off Terms and Conditions for Bespoke Research, Development and Manufacturing Requirements	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix E</b>	Optional Additional Call-off Terms and Conditions for Reagent Rental	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix F</b>	Optional Additional Call-off Terms and Conditions for Managed Equipment Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix G</b>	Optional Additional Call-off Terms and Conditions for Clinical Laboratory Diagnostic Testing Services	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix H</b>	Further Optional Additional Call-off Terms and Conditions Each of the following clauses in Appendix H is only applicable to this Contract if the relevant box is checked:	(only applicable if one or more boxes are checked)
	1. TUPE applies at the commencement of the provision of Services	<input type="checkbox"/>
	2. TUPE on exit	<input type="checkbox"/>
	3. Different levels and/or types of insurance	<input type="checkbox"/>
	4. Induction training for Services	<input type="checkbox"/>
	5. Further Authority obligations	<input type="checkbox"/>
	6. Assignment of Intellectual Property Rights in deliverables, materials and outputs of the Services	<input type="checkbox"/>

	7. Inclusion of a Change Control Process	<input type="checkbox"/>	
	8. Authority step-in rights	<input type="checkbox"/>	
	9. Guarantee	<input type="checkbox"/>	
	10. Termination for convenience	<input type="checkbox"/>	
	11. Pre-Acquisition Questionnaire	<input type="checkbox"/>	
	12. Time of the essence (Goods)	<input type="checkbox"/>	
	13. Time of the essence (Services)	<input type="checkbox"/>	
	14. Specific time periods for inspection	<input type="checkbox"/>	
	15. Specific time periods for rights and remedies under Clause 3.6 of Schedule 2 of Appendix A	<input type="checkbox"/>	
	16. Right to terminate following a specified number of material breaches	<input type="checkbox"/>	
	17. Expert Determination	<input type="checkbox"/>	
	18. Consigned Goods	<input type="checkbox"/>	
	19. Improving visibility of Sub-contract opportunities available to Small and Medium Size Enterprises and Voluntary, Community and Social Enterprises	<input type="checkbox"/>	
	20. Management Charges and Information	<input type="checkbox"/>	
	21. COVID-19 related enhanced business continuity provisions	<input type="checkbox"/>	
	22. Buffer stock requirements	<input type="checkbox"/>	
	23. Modern slavery	<input checked="" type="checkbox"/>	
	24. The additional Order Specific Key Provisions set out at Annex A (Order Specific Key Provisions) to this Order Form shall also apply to this Contract.	<input checked="" type="checkbox"/>	



**1. CONTRACT DETAILS**

**(1.1) Commencement Date:** As per the date of UKHSA signature within this document.

**(1.2) Services Commencement Date (if applicable):**

N/A

**(1.3) Contract Price ((i) breakdown and (ii) payment profile):**

1.3.1 The total contract value shall be twenty-four thousand, five hundred and seventy pounds only (£24,570) (Excl. VAT) (the “**Total Contract Value**”). This contract covers the period from date of UKHSA signature to 30 June 2023.

1.3.2 The Total Contract Value is the maximum value of goods which can be ordered under this Contract.

1.3.3 Payment terms are net 30 days in arrears from the date the Authority receives valid consolidated invoices in accordance with this Contract.

1.3.4 The Supplier shall comply with the invoicing process and associated terms see Section 2 of Annex A (Order Specific Key Provisions)

**(1.4) Term of Contract:**

1.4.1 This Contract shall be deemed to have commenced on date of UKHSA signature (the “**Commencement Date**”) and shall, unless terminated earlier, or extended, in accordance with its terms, expire on 30 June 2023 (the “**Term**”).

**(1.5) Term extension options:**

N/A

**2. GOODS AND/OR SERVICES REQUIREMENTS**

**(2.1) Description of the Goods / Services:**

The specification of the Goods/Services (the “**Specification**”) is as set out in this Clause 2.1.

2.1.1 This contract covers the purchase and installation of [REDACTED] Optilite® Benchtop Analyser for the Authority as outlined below.

2.1.2 The Supplier shall ensure delivery and invoicing of the goods/services takes place after the Contract commencement date and prior to the end of the Term (30<sup>th</sup> June 2023).

**Specification - Optilite® Benchtop Analyser – [REDACTED]****Technical Specification****Physical Specifications**

- Dimensions: 37" / 940mm (W) x 27.6" / 700mm (D) x 24.4" / 620mm (H)
- Weight: 242lbs / 110kg
- Power requirements: 100-240V  $\pm$  10%, 50-60Hz  $\pm$  5% 300W
- Water consumption: 2L / hour

**Reagents**

- 36 dual-reagent positions
- Continuous loading / unloading
- On-board cooling
- Level detection

**Samples**

- 54 positions
- Continuous loading / unloading
- Auto-dilution and auto-rerun to end result
- Sample types: serum, plasma, urine, CSF
- Range of primary and secondary tubes, disposable cups
- Accepted barcodes: Code 128, Code 39, USS, Codabar and interleaved 2 of 5
- Level detection

**Reaction Module**

- 360 self-loading cuvettes
- Reaction temperature 37°C  $\pm$  0.1°C

**Optics**

- Wavelengths: 12 discrete
- Xenon lamp

**Software**

- Windows® 10 based software
- 17 languages
- Levy-Jennings and Westgard QC monitoring
- LIS compatibility (RS-232C bi-directional interface)

**Maintenance**

- Minimal daily, weekly and monthly maintenance

- 1 year warranty included - fully comprehensive

**(2.2) Premises and Location(s) at which the Services are to be provided:**

2.2.1 The Supplier shall deliver the goods to the address listed in Appendix 1.

2.2.2 Primary delivery contact: Business Operational Contact: [REDACTED]

E-mail [REDACTED]

2.2.3 The Supplier shall provide the following data when notifying the Delivery Contact:

- Supplier name;
- Authority's Order Number;
- Item reference, Supplier's part code, description and quantity;

2.2.4 The Delivery Contact will confirm:

- Booking reference number;
- Date and time of service (where applicable); and
- Delivery address.

2.2.5 Delivery of the Goods shall be considered to have occurred when the Delivery Contact or other authorised representative of the Authority at the Authority's nominated location has signed the


service / maintenance recording sheet.
<p><b>(2.3) Key personnel of the Supplier to be involved in the Goods / Services:</b></p> <p>Name: [REDACTED]</p> <p>Address: The Binding Site Group Limited, 8 Calthorpe Road, Edgbaston, Birmingham, B15 1QT</p> <p>Phone: [REDACTED]</p> <p>E-mail: [REDACTED]</p>
<p><b>(2.4) Performance standards:</b></p> <ul style="list-style-type: none"> <li>• The Supplier shall deliver the Goods to good industry standards.</li> <li>• Timely delivery of the Services in accordance with section 2.6 below.</li> <li>• Quality of Goods/Services i.e. Goods/Services to meet Specifications as stated in section 2.1 &amp; 2.5.</li> <li>• Proof of delivery of the Goods to be supplied with invoice.</li> </ul>
<p><b>(2.5) Quality standards:</b></p> <p>The Supplier shall supply the equipment to the level of the Supplier's manufactured specifications as sold by the Supplier to the Authority.</p>
<p><b>(2.6) Contract monitoring arrangements:</b></p> <p>The Authority Contract Manager (or their delegate) and the Supplier Contract Manager shall meet Monthly (or such other frequency as reasonably requested by the Authority) and no less than quarterly (unless otherwise notified by the Authority) to discuss the Supplier's performance and other matters connected to the delivery of the Contract.</p>
<p><b>(2.7) Management information and meetings:</b></p> <p>2.7.1 At the Authority's request, within five (5) Working Days of such request, the Supplier shall provide such management information to the Authority as the Authority may reasonably request from time to time (including without limit any information about the Supplier's supply chain and its compliance in relation to sustainability requirements).</p>
<p><b>3. CONFIDENTIAL INFORMATION (if applicable)</b></p>
<p><b>(3.1) The following information shall be deemed Confidential Information:</b></p> <ul style="list-style-type: none"> <li>• Supplier pricing.</li> <li>• Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Supplier representatives</li> <li>• Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Authority's representatives</li> </ul> <p><b>(3.2) Duration that the information shall be deemed Confidential Information:</b></p> <p>For a period of three (3) years after the expiry or earlier termination of this Contract unless</p>

otherwise agreed in writing by the Parties.

<b>4. DATA PROCESSING (if applicable)</b>
<b>(4.1) Personal Data to be processed by the Supplier:</b>  In accordance with the Data Protection Protocol.

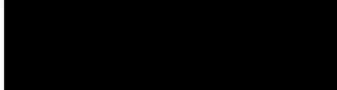
<b>5. LEASE / LICENSE (if applicable)</b>
<b>(5.1) The Authority is granting the following lease or licence to the Supplier:</b>  N/A

Signature for and on behalf of the Authority:

DocuSigned by:  
  
DEEEE0F77EA14A2...

Full Name:   
Job Title/Role:   
Date Signed: 

Signature for and on behalf of the Supplier:

DocuSigned by:  
  
2FDCC540D4D8438...

Full Name:   
Job Title/Role:   
Date Signed: 



## **Annex A**

### **Order Specific Key Provisions**

#### **1. Delivery and Risk:**

- 1.1. The Supplier shall deliver the goods to the location(s) set out in Appendix 1 of this order form.
- 1.2. The Supplier will ensure that the provisions of goods are made in accordance with the terms of this Order Form including Appendix 1 hereto, and the Call-Off Terms and Conditions.

#### **2. Invoicing Process:**

- 2.1 Payment terms are net 30 days from receipt of a valid monthly invoice.
- 2.2 Within 10 Business Days of receipt of the Supplier's countersigned copy of the Contract, the Authority will send a unique purchase order ("PO") number. The Supplier must be in receipt of a valid PO number before submitting an invoice.
- 2.3 The Supplier shall provide an invoice to the Authority for all Goods received and accepted by the Authority.
- 2.4 The Supplier shall send all invoices for approval and shall include the proof of delivery to the Authority's designated finance mailbox e-mail: [REDACTED] and their agreed representative (to be confirmed) before being submitted for payment.
- 2.5 All invoices must be sent quoting a valid purchase order number. The Supplier shall provide a current statement of accounts on a monthly basis; this is a standard commercial process and should show all invoices raised and amounts outstanding.
- 2.6 The Supplier shall provide compliant invoices that include a valid PO number, PO line item number (if applicable), PO line description, and the details (name and telephone number) of the Authority's authorised representative. Non – compliant invoices will be sent back to the Supplier, which may lead to a delay in a payment.
- 2.7 In support of Goods being delivered the Supplier shall provide to the Authority a signed delivery note confirming receipt.
- 2.8 The UK Health Security Agency, Nobel House, Smith Square, London, SW1P 3JR Supplier queries regarding payment must be forwarded to the Authority's Accounts Payable section by email to:  
[REDACTED]

## **Appendix 1**

### **Delivery and Contact Details**

**Rare and Imported Pathogens Laboratory (RIPL)  
UK Health Security Agency  
Manor Farm Road  
Porton Down  
Wiltshire  
SP4 0JG**

