Horley Recreation Ground

**Replacement of perimeter railings**

# Introduction

Horley Town Council will be replacing the existing old railings around the perimeter of the Horley Recreation Park, Brighton Road, Horley RH6 8SS. Please note that the fencing around the playground is not part of this project which is advertised separately on Contracts Finder as a Competitive Quotation (below threshold). Estimates are sought for the removal of the old railings and the supply and installation of new railings. Please refer map attached.

# Specification

The basic requirements are:

**240m approx. of 1.5m high bow top railings and 3.1m wide matching double leaf gate + slide latch**

Interested contractors may wish to vary the type and style of materials etc to be applied.

The council has set an indicative budget of 35k ex vat.

Contractors interested in tendering for this project will need to make a site visit to fully assess the requirements and make precise measurements etc. This project is currently being advertised as an open tender on Contracts Finder.

# Quotation Requirements

We are looking for experienced contractors to tender for the contract at a competitive price with a maximum of **£40,000** excluding VAT for supply, delivery and installation of all works.

It is anticipated that installation will be carried out during the period January - March 2024. The exact timescale will be agreed between the Council and the preferred contractor following award of the contract.

The Council requests the following documentation to accompany the bid:

* Method Statement
* Risk assessments
* Public liability insurance
* Company health and safety policy
* Fixed-price quotation for the removal of existing fencing and installation of new fencing.

Your method statement must:

* Include the type and style of fencing to be used.
* Provide full details of relevant experience and qualifications.
* Provide details of comparable projects
* Include contact details for two reference sites.

Please submit tenders by the closing date of **1 December 2023 at 12 noon** to:

Town Clerk

Horley Town Council

92 Albert Road

Horley

RH6 7HZ

and marked “Private and Confidential: Tender”

Please refer any questions by email to [helen.maan@horleysurrey-tc.gov.uk](mailto:helen.maan@horleysurrey-tc.gov.uk) or by telephone 01293 784765.

The Invitation to Tender is being procured under the Town Council’s open tender process, in line with the Public Contracts Regulations 2015 and its own Financial Regulations ([refer link](https://www.horleysurrey-tc.gov.uk/uploads/documents/POLICIES%20AND%20PROCEDURES/Agreed%20Financial%20Regulations%202023(1).pdf))

# Access to the site

The Horley Recreation Park is a public open area and site visits can be made at your own choosing. The council offices are open between the working hours of 0900 – 1600 Monday to Friday,

# Timings

Once Tenders have been received, they will be reviewed to ensure they meet the required specification. It is anticipated that a shortlist of suppliers will be drawn up for interview prior to making the award.

**HTC/HM/Fencing3**

**Horley Recreation Ground: Perimeter railings** A map of a neighborhood

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