

RCloud Tasking Form – Part C: Task Response Form

TO BE COMPLETED BY THE BIDDER

1. Proposal

Registered Company Name	Heriot-Watt University
Registered Address	REDACTED under FOI REDACTED under FOI REDACTED under FOI
Registered Company Number	REDACTED under FOI REDACTED under FOI
Proposal Reference (attached)	REDACTED under FOI
Proposed Task Start Date	23/11/2022
Proposed Task End Date	30/09/2023

2. Cost Proposal

SUMMARY

TOTAL COST OF TASK	
Firm Price Quotation (ex VAT) – <u>Core Activity Only</u>	£110,239.15
Firm Price Quotation (ex VAT) – <u>Including Options (if applicable)</u>	£317,447.2
OR	
Ascertained Cost (maximum price payable (ex VAT)) – <u>Core Activity Only</u>	£
Ascertained Cost (maximum price payable (ex VAT)) – <u>Including Options (if applicable)</u>	£

COST BREAKDOWN

Please provide a full breakdown of all costs associated with this Task. Inserting additional rows into the Table below, as required

Please identify whether each row forms part of the Task core activity or is an optional item.

PROVISION FROM SERVICE	Hourly Rate	Quantity	Sub-Total	Core/Option
Manpower (insert rows below as appropriate)				
Each row should identify the relevant RCloud Role Description (as per the Pricing Matrix within the RCloud Portal) e.g. "Head or School or Director"				
Please identify each role, rates and number of hours. Hourly rate must be inclusive of profit and overhead. (Not to exceed the maximum rates stated in your Pricing Matrix within the R-Cloud Portal)				
PDRA	REDACTED under FOI	REDACTED under FOI	REDACTED under FOI	Core
PDRA Option 1	REDACTED under FOI	REDACTED under FOI	REDACTED under FOI	Option
PDRA Option 2	REDACTED under FOI	REDACTED under FOI	REDACTED under FOI	Option
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)			REDACTED under FOI	Core
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)			REDACTED under FOI	Option
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)			REDACTED under FOI	Option
Transportation (provide detail)				Choose an item.
Range Facility (provide detail)				Choose an item.
Materials and Equipment (provide detailed list) REDACTED under FOI		REDACTED under FOI	REDACTED under FOI	Core
Other Estates and other DA costs			REDACTED under FOI	Core
Other Estates and other DA costs			REDACTED under FOI	Option
Other Estates and other DA costs			REDACTED under FOI	Option

Indirect			REDACTED under	Core
Indirect Option 1			REDACTED under	Option
Indirect Option 2			REDACTED under	Option
PROVISION FROM SUBCONTRACTORS	Cost	Quantity	Sub-Total	Core/Option
Range Facility (provide detail)				Choose an item.
Manpower – identify Each Grade, rates and number of hours (based on your Rate Card)				Choose an item.
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)				Choose an item.
Transportation (provide detail)				Choose an item.
Range Facility (provide detail)				Choose an item.
Materials (provide detail)				Choose an item.
Other (provide detail)				Choose an item.
ADDITIONAL CHARGES				
Handling Fee for sub-contracting in accordance with agreed rate				
INFORMATION ONLY:				
General Administration / Overheads in accordance with agreed rate				
Agreed Profit in accordance with agreed rate				

Assumptions and Dependencies (if applicable)

Please provide details of any assumptions and/or dependencies that are applicable to your proposal.

Milestone (M/S) Payment Notes:

- 1) Dstl will not make any form of Payment on Contract award.
- 2) M/S Payment cost to be qualified as Value for Money (VFM) justifiable charge.
- 3) Where Equipment is purchased in support of this Task, full payment will only be made following Contractor confirmed receipt of Equipment. If a deposit has to be paid at time of Contractor placing the

Order, then this deposit payment, at the Authority's discretion, may be approved if supported by documentation as proof of Contractor payment.

- 4) For tasks of less than 6 month duration, M/S payments are at the discretion of the Authority.
- 5) Milestone payments suggested as delivery and Dstl acceptance of :

REDACTED under FOI

3. Additional Information

3.1	Government Furnished Assets (GFA)
Please state below whether GFA is required from the Authority. If 'Yes', please provide a complete list. All GFA must be recorded in a formal list whilst in the possession of the Contractor.	
For any purchased materials which will become GFE, please provide the known pricing within section 2. Cost Proposal.	
GFA to be Issued - No	
If 'yes' – add details below. If 'supplier to specify' or 'no,' delete all cells below.	
If 'Yes' – provide details here.	
3.2	Contractor's Personnel and Government Establishments
If performance of the Contract requires access to the Authority's site(s) please confirm insurance is in place in accordance with the R-Cloud Agreement Terms and Conditions	
REDACTED under FOI	
3.3	Commercially Sensitive Information
Is any Commercial Sensitive Information included within your proposal?	
REDACTED	
If 'Yes', please provide the following information:	
Description of Commercially Sensitive Information:	
Cross Reference(s) to location of sensitive information in proposal:	

Explanation of Sensitivity:	
Details of potential harm resulting from disclosure:	
Period of Confidence (if applicable):	
Contact Details for Transparency/Freedom of Information matters: Name: Position: Address: Telephone Number: Email Address:	
3.4	Security - Research Workers Process
For Tasks where a Research Workers Form has been provided, please complete and return as per the process outlined in Part A (Task Overview). One form is required per Research Worker.	

Please return the completed Tasking Response Form by via the RCloud Portal for the relevant task.

Acceptance by the Authority of the proposal to the bidder will be through the issue of an R-Cloud notification containing a purchase order number, which must be quoted on any relevant invoices.

The RCloud (version 4) Agreement Terms and Conditions shall apply¹.

¹ https://rcloud-v4.dstl.gov.uk/assets/documents/RCloud_Agreement_Terms_and_Conditions_v4.pdf