

17 August 2022

BJSS LTD

1st Floor, Coronet House
Queen Street
Leeds
LS1 2TW

Dear XXXXX Redacted under FOIA section 40,

K280021809 – CPMS and RSP CI Service

On behalf of the Secretary of State for Transport, I accept your ITT dated 27 July 2022 for the above-mentioned Contract. This letter and the document listed below form a binding contract between you and this Department.

- (i) Form of Tender
- (ii) General Conditions of Contract for Services V3.0
- (iii) ITT Letter
- (iv) Price Submission
- (v) Requirements Contract Schedules CPMS and RP CI
- (vi) CPMS-RSP-KPIs

The operative period of the Contract will be from 01.07.2022, expiring on 30.06.2023.

*The pricing schedule shows a breakdown of costs however the Approved Maximum Cost for the Contract is £734,820 exclusive of Value Added Tax.

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be provided to you shortly. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter and contact the Contract Manager, XXXXX Redacted under FOIA section 40 to discuss arrangements for commencement of the Contract.

Yours sincerely

XXXXX Redacted under FOIA section 40

Commercial Category Manager

by authority of the Secretary of State for Transport

Signed and authorised on behalf of BJSS LTD by:

Name: XXXXX Redacted under FOIA section 40

Title: Director

Date: 24/8/2022