

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: con\_6684 (Supplier ref OPP-3173916)

THE BUYER: **The Secretary of State for the Department for Education**

BUYER ADDRESS **20 Great Smith St, Westminster, London SW1P 3BT**

THE SUPPLIER: Specialist Computer Centres PLC

SUPPLIER ADDRESS: SCC, James House, Warwick Road, Birmingham, B11 2LE

REGISTRATION NUMBER: 01428210

DUNS NUMBER: **227720521**

SID4GOV ID: **210512**

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 23<sup>rd</sup> October 2020.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):  
Lot 2 Hardware & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)

**REDACTED**

- Joint Schedule 11 (Processing Data)



SCC GHWT Available  
Stock - Joint Schedules

- Call-Off Schedules for con\_6684

- Call-Off Schedule 5 (Pricing Details)



SCC GHWT Available  
Stock - Call-Off Schedules

- Call-Off Schedule 9 (Security)



SCC GHWT Available  
Stock - Call-Off Schedules

- Call-Off Schedule 13 (Implementation Plan and Testing)



SCC GHWT Available  
Stock - Call-Off Schedules

- Call-Off Schedule 20 (Call-Off Specification)



SCC GHWT Available  
Stock - Call-Off Schedules

4. CCS Core Terms (version 3.0.6)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

None.

CALL-OFF START DATE: **23rd October 2020**

CALL-OFF EXPIRY DATE: **22nd October 2021**

CALL-OFF INITIAL PERIOD: **12 months**

CALL-OFF OPTIONAL EXTENSION **N/A**

**PERIOD**

**CALL-OFF DELIVERABLES**

See details in Call-Off Schedule 20 (Call-Off Specification).

**LOCATION FOR DELIVERY**

The Supplier will deliver the hardware units to Delivery location: Computacenter, Hatfield Warehouse.

**DATES FOR DELIVERY OF THE DELIVERABLES**

See details in Call-Off Schedule 13 (Implementation Plan & Testing).

**TESTING OF DELIVERABLES**

See details in Call-Off Schedule 13 (Implementation Plan & Testing).

**WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

Each Party's total aggregate liability under this Call-Off Contract (whether in tort, contract or otherwise) is 125% of the Contract Value.

**CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details).

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

**REIMBURSABLE EXPENSES**

None.

**PAYMENT METHOD**

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods and for Services in accordance with Call-Off Schedule 5 (Pricing Details).

Payment to be made by BACS payment.

**BUYER'S INVOICE ADDRESS:**

Department for Education  
Sanctuary Buildings  
20 Great Smith Street  
London  
SW1P 3BT

BUYER'S AUTHORISED REPRESENTATIVE  
**REDACTED**

BUYER'S ENVIRONMENTAL POLICY  
N/A

BUYER'S SECURITY POLICY  
See Call-Off Schedule 9 (Security).

SUPPLIER'S AUTHORISED REPRESENTATIVE  
**REDACTED**

SUPPLIER'S CONTRACT MANAGER  
**REDACTED**

PROGRESS REPORT FREQUENCY  
Daily inbound stock position report to be provided to the DfE.

Report to be provided to the following Buyer Representatives:  
**REDACTED**

PROGRESS MEETING FREQUENCY  
Weekly progress meetings.  
More frequent sessions may be required for specific operational handovers between DfE and Managed Service Provider as appropriate and to be defined and agreed by all the parties.

KEY STAFF  
**REDACTED**

KEY SUBCONTRACTOR(S)  
**N/A**

COMMERCIALLY SENSITIVE INFORMATION  
See Joint Schedule 4 (Commercially Sensitive Information).

SERVICE CREDITS  
N/A

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**ADDITIONAL INSURANCES**

N/A

**GUARANTEE**

N/A

**SOCIAL VALUE COMMITMENT**

N/A

<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer:</b>	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	

