

MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

Telephone: 01206 213 250

www.essexinfo.net/marksteyparish

SPECIFICATION FOR REPLACEMENT SMALL HALL FLOORING

DESCRIPTION OF WORKS

Replacement of flooring in the small hall, entrance lobby, Kitchen toilets and a separate quote for two lobbies beside the stage area and the stage. Flooring to be hard wearing laminate or equivalent suitable for preschool.

Estimated size of the hall 34" X 16.6" (Plus lobby area and toilets)

Included within scope of works are the following:

1. Rip up existing stuck down commercial vinyl flooring.
2. Remove toilet pans from two toilet areas to give a completely covered floor finish.
3. Check subfloor is free from contaminants; moisture levels are within tolerances and clean and dry.
4. Supply and lay latex screed to all areas as detailed above to kill off old adhesive and give a flat surface to fix flooring to.
5. Supply and fit new vinyl flooring to all areas finishing at doorway to kitchen and doorways to main hall.
6. Supply and fit new nosing to steps either side of stage area
7. Supply and fit new chrome finish trims to kitchen door and doors to main hall.
8. Re fit toilet pans in toilet areas.
9. Remove excess materials and leave tidy.

CONDITIONS OF CONTRACT

1. The Workmanship must be of the highest standard and shall conform to all relevant standards, specifications and codes of practice.
2. The Contractor shall at all times comply with the requirements of the Health and Safety at Work Act 1974 and any other Acts, Regulations or orders pertaining to the Health and Safety of employees and users of the facilities provided at the Parish hall, London Road, Marks Tey.
3. The contractor shall indemnify the council against any claim or proceedings for any injury or damage to any property or person as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury, or damage to a third party.
4. The Hall will be unlocked and Locked for the contractor at times by arrangement.
5. The Halls must not be left unattended or unlocked at any point
6. The contractor is not permitted to allow access to the halls to members of the public
7. The work to be completed in time scales agreed at quote stage
8. If the work is delayed in any way the contractor must inform the clerk immediately
9. The contractor must ensure they hold adequate insurance for the work being carried out. Copy of insurance to be submitted with Tender.
10. Any tools or equipment left overnight at the hall is at the contractor's own risk
11. No waste to be left on site.

12. Marks Tey Parish Council will not be responsible for any costs or expenses incurred by the tender in connection with the preparation or delivery of the tender.
13. Marks Tey Parish Council reserves the right not to accept any offer and acknowledgment of any submitted tender shall not be constitute any actual or implied agreement between Marks Tey Parish Council and the tender.
14. Marks Tey Parish Council reserves the right to vary / suspend / alter or abandon the tender process at any stage and at no cost to Marks Tey Parish Council

COST OF PROJECT

Quotes to be submitted to the Clerk by 11th January 2021

Please contact Clerk to arrange an appointment to visit the site if required.

Quotes to include material, time scales and cost.