

The Financial Times Bracken House

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Wednesday, 04 October 2023

FAO E-mail:<u>@ft.com</u> *SENT ELECTRONICALLY*

CONTRACT AWARD NOTICE

Dear

DfT Reference: TCOM3060 Title: Department for Transport Financial Times Group License

- 1. On behalf of the Secretary of State for Transport, the Department for Transport accepts your quotation for **Financial Times Digital Access Subscription.** As specified, this group license covers a total of 99 readers, including 51 core readers, with hosted access through Press Data and the NLA Hub.
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- 3. The firm approved cost for this contract is **£20,912.00** (Exclusive of VAT) and this must not be exceeded without prior permission from the contracting authority.
- 4. The operative period of this contract is from **29/09/2023** to **28/09/2024**. This contract cannot be extended unless formal written confirmation of contract award has been issued from the Department for Transport.
- 5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: SSa.invoice@dftssc.gsi.gov.uk

Or post:

Accounts Payable, Shared Services Arvato, 5 Sandringham Park, Swansea Vale, Swansea SA7 0EA.

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is **and the press Officer** | @dft.gov.uk

Yours sincerely,



DfT Commercial Manager Group Commercial Directorate By authority of the Secretary of State for Transport