



t +44(0)1980 952181 e
ivhill@dstl.gov.uk w
dstl.gov.uk

Operations Division
Dstl Porton Down
SALISBURY
Wiltshire SP4 0JQ

The Science Inside

Mettler-Toledo Limited
64 Boston Road
Beaumont Leys
LEICESTER
LE4 1AW

Our Reference: PA0000001170D

Your Reference:

FAO: **Redacted – FOI Exemption**

Date: 13 March 2023

OFFER OF CONTRACT

Dear **Redacted – FOI Exemption**,

Contract No: **PA0000001170**
Supply of Balance XPR305D5Q

References:

A. Your Quotation 322603943 dated 27 Feb 23.

1. Please find enclosed a completed Purchase Order for the Supply and delivery of the Balance XPR305D5Q Scales and accessories as detailed in Annex A and in accordance with the terms of the attached Standard Conditions SC1A.

2. The Firm Price value of this Contract is £40,070.00 (Forty Thousand and Seventy Pounds Ex VAT).

3. You are requested to liaise with **Redacted – FOI Exemption** regarding delivery of the equipment at Department of Chemistry, University of Cambridge, Lensfield Road, CAMBRIDGE CB2 1EW by emailing **Redacted – FOI Exemption** or by telephone on Tel: **Redacted – FOI Exemption**. Delivery of all items shall take place no later than 30 April 2023.

4. Payment will be made in accordance with the information provided on the attached Purchase Order Number DSTL0000014779.

5. If you wish to accept this Offer, please complete and sign the attached Acceptance of Offer returning one signed pdf copy to me at the address shown above by post within 10 working days of the date of this Offer. Your acceptance of the Authority's Offer must be unqualified. If you do not accept the Authority's Offer within the period specified, then the Authority's Offer will lapse.

6. No Contract will come into existence until you have accepted the Authority's Offer in accordance with paragraph 5 above. Accordingly, prior to your unconditional acceptance of this Offer, the Authority shall not be responsible in any way whatsoever for any:

- a. work undertaken by you; or
- b. costs incurred by you.

7. When you have accepted the Authority's Offer in accordance with paragraph 4 above, you must proceed with the performance of the Contract.

8. The Authority may publish notification of the Contract and shall publish Contract documents under the FOI Act except where publishing such information would hinder law enforcement; would otherwise be contrary to the public interest; would prejudice the legitimate commercial interest of any person, or might prejudice fair competition in the supply chain.

9. If you wish to make a similar announcement you must seek approval from the named Commercial Officer.

10. Nothing contained in this Offer shall be construed as notifying or implying acceptance by the Authority of any estimated or suggested price or of any condition of Contract which may have been referred to orally or in writing in any previous discussion or correspondence.

11. If you have any queries regarding this Purchase Order please do not hesitate to contact me.

Yours sincerely,

Redacted – FOI Exemption

CBR Commercial Manager (CTW)

Enclosures:

1. Purchase Agreement PA0000001170
2. Purchase Order DSTL0000014779
3. Acceptance of Offer of Contract Form

Copy to:

Redacted – FOI Exemption – CBRISS Commercial Manager, Dstl Porton Down

Redacted – FOI Exemption – University of Cambridge
Redacted – FOI Exemption – Authority's Project Manager, DSTL Porton Down

Acceptance of Offer of Contract

We acknowledge receipt of your Authority's Letter of Offer, reference **PA0000001170** dated 13 **March 2023**, with associated documents and confirm that we accept the offer contained therein. We understand that by accepting the Authority's offer, we are entering into a legally binding Contract. We agree that any other terms and conditions or any general reservations, which may be printed on any of our correspondence in connection with this work, shall not be applicable to the Contract. We confirm that we are proceeding with the work.

We agree that the Contract shall be subject to English Law (DEFCONs 529 and 530) unless we tick a preference for Scots Law (DEFCONs 529a and 530a).

Offer and Acceptance	
<p>A) Offer</p> <p>Contract PA0000001170 constitutes an offer by the Authority for the supplier to supply the Deliverables. This is open for acceptance by the supplier until 22 March 2023. By signing below the Contractor agrees to be bound by the attached Contract terms and conditions.</p> <p>Signed by: Name Redacted – FOI Exemption</p> <p>Position: CBR Commercial Manager CTW For and on behalf of the Authority Authorised Signatory: Redacted – FOI Exemption</p>	<p>B) Acceptance of Offer of Contract</p> <p>I acknowledge receipt of the Authority's Contract letter reference PA0000001170</p> <p>I confirm that I accept the Offer it contains and agree to be bound by its terms.</p> <p>Signed by: Name (Block Capitals): Position: For and on behalf of Authorised Signatory: Date¹:</p>
<p>Date: 13 March 2023 <input checked="" type="checkbox"/></p>	

C) Scots law to apply? Yes No

D) Tier 1 Sub-Contractor data:²

Name	value of work (£ ex VAT)	Location Of Work.....	SME: Yes / No
Name	value of work (£ ex VAT)	Location Of Work.....	SME: Yes / No

¹ The date of unqualified acceptance by signature is the effective date of the Contract

² The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs)

¹ The date of unqualified acceptance by signature is the effective date of the Contract
including Sub-contractors (Tier 1). SMEs are defined by the EU on <http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/>
² The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs) including Sub-contractors (Tier 1). SMEs are defined by the EU on <http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/>