Please complete and sign the **Tender Form** and **Declaration & Company Details Form** to the Middleton Cheney Parish Council offices by **Monday 1st September 2025** at the latest.

## TENDER FORM

Please ensure the price per month incorporates the full scope of works divided into a monthly fee.
 $Average monthly price= \frac{Annual Price}{12 months}$

PRICES QUOTED ARE TO BE EXCLUSIVE OF VAT.

|  |  |  |
| --- | --- | --- |
| SCOPE OF WORKS | AVERAGED PRICE PER MONTH | TOTAL PRICE for the 3 years 2025 - 2028 |
| 1 Routine Inspections* Night-time patrols – monthly visual inspections of all units
* Annual physical checks – of lanterns, brackets, control gear
* Electrical safety testing – Once per contract (BS 7671 compliant)
* Structural inspections – Once per contract (in line with ILP GN22/19)

2 Reactive Maintenance* Lamp failure / lantern outage: diagnosed and repaired
* Control gear, photocell, cut-out replacement (like-for-like)
* Minor cabling repairs
* Reporting of third-party damage or vandalism
* Make safe emergency repairs (within 3 hours)

3 Planned Maintenance* Agreed schedule for batch component replacements
* Identification of obsolete stock and recommendation of equivalents

4 Emergency Works* Danger to life, exposed wiring, fallen columns
* Immediate site attendance and public hazard mitigation
 | £ | £ |

**References:**Please complete if you have not been previously used by Middleton Cheney Parish Council in the performance of a similar contract then please provide details of 2 references who can be contacted to provide support for your application:

Referee 1 Referee 2

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Company Name |  |
| Contact Number |  |
| Contact Email |  |
| Annual Contract Value |  |

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Company Name |  |
| Contact Number |  |
| Contact Email |  |
| Annual Contract Value |  |

**Insurance and accreditation details:**Please detail all insurance and accreditations that evidence your ability to comply with safety standards for this contract:

DECLARATION & COMPANY DETAILS FORM
To be submitted to the Council

Please complete and sign the **Tender Form** and **Declaration & Company Details Form** to the Middleton Cheney Parish Council offices, or email to clerk@middletoncheney.org.uk, by **MONDAY 1st SEPTEMBER 2025** at the latest.

I/We agree to complete the work in accordance with the Street Lighting Maintenance Proposal, Technical Specification and Service Level Agreement (SLA).

I/We understand that Middleton Cheney Parish Council is not bound to accept the lowest or any Tender or part thereof and that the Council will not be responsible for any expense incurred in preparing this Tender.
 …Cont’d

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

Company or Business Name:

……………………………………………………………..……………………………………...

Business correspondence address

…………………………………………………………………………………………………….

………………………….………………………………………Postcode: …………..…………...

VAT Reg No. (if applicable) …………………………………………………

Contract Manager : ………………………………………...

Contacts: Landline : ……………………………………….

Mobile : ……………………………………….

Email : …………………………………………………………………..

By signing and submitting this tender form you agree that you fully understand the commitments and requirements contained therein and, if successful are willing to be bound to the contract as expressed therein.

Signed: ……………………………..…….. Print Name: ………………………..……………

Position: ……………………..……………

Dated: …………………………………..….