



Insight Direct UK Ltd  
Technology Buildings,  
Insight Campus,  
Terry Street, SHEFFIELD,  
S9 2BU

[@dvlagovuk](http://www.gov.uk/browse/driving)

Your ref:

Our ref:

Date:

PS/20/164

8 Sept 2020

Dear REDACTED

### PS/20/164 Provision of Jumar Model Analyser Software S&M

On behalf of the Secretary of State for Transport, I accept your completed pricing schedule/quote dated 25/8/20 under the terms and conditions of the Technology Products & Associated Services - RM6068 – Lot 3. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6068 – Lot 3
2. The Department's Request for Proposal letter dated 19/8/2020
3. The Department's specification
4. Your completed pricing schedule/quotation.

The period of the contract will be 2 years, commencing on 16/9/2020 and expiring on 15/9/2022. With an option to extend for a further period of 1 year.

The **Firm Price** for this contract is **£15,310.34 for a period of 2 years** exclusive of Value Added Tax (VAT). The option to extend a further 1 year is £7,655.17 exclusive of VAT.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing  
Procedures.doc

**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner REDACTED on telephone number REDACTED, to discuss arrangements for commencement of the contract

Please acknowledge your receipt understanding and acceptance of this letter by signing in the allocated space below and returning to me at the above address.

Yours sincerely,

**REDACTED**

Commercial Directorate  
REDACTED@dvla.gov.uk

**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of Insight Direct UK Ltd by:-

REDACTED

Signature:

Name: REDACTED  
Capacity: Contracts Manager  
Date: 9<sup>th</sup> September 2020