



# Department for Transport

RDC Aviation Ltd.  
(By Email)

Department for Transport  
Group Commercial Directorate  
Great Minster House  
Horseferry Road  
London  
SW1P 4DR

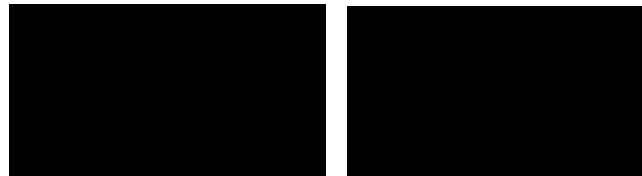
04 January 2021

Dear [REDACTED],

## THEP3026 – RDC Aviation Data: CONTRACT AWARD

1. On behalf of the Secretary of State for Transport, I accept your tender you submitted 17/12/2020 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department;

- I. Your tender dated 17/12/2020 – [REDACTED]  
[REDACTED]
- II. [REDACTED]  
[REDACTED]  
[REDACTED]



2. The operative period of the Contract will commence on the 14/12/2020 until 14/12/2021.
3. The **Firm Price** for the Contract is [REDACTED] exclusive of Value Added Tax.
4. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

[SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

**Accounts Payable,  
Shared Services arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA**

5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.
6. Your DfT contract lead will be [REDACTED]@dft.gov.uk
7. Please acknowledge receipt of this letter. The business area within the Department for Transport will contact you shortly to arrange commencement of the work.

Yours sincerely,

[REDACTED]

[REDACTED] DfT Commercial Manager  
by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for: THEP3026 – RDC Aviation Data

Signed

[REDACTED]

Name: [REDACTED]