

6/11/2024

Our ref: NE HRA Sustainable Development Training Programme



DTA Ecology  
Rectory Farm,  
Finchampstead,  
Wokingham,  
Berkshire  
RG40 4JY

Dear DTA Ecology,

**Title NE HRA Sustainable Development Training Programme**  
**Request for Quotation for NE HRA Sustainable Development Training Programme**

I am pleased to inform you that Natural England hereby accepts your Response dated 06/09/2024 in respect of the above contract. The contract shall be carried out in accordance with:

This contract award letter  
Our Request for Quotation dated: 29/08/2024  
Your response received dated: 06/09/2024

Redacted Under FOIA Section 43 Commercial Information

The price for this contract is as follows:

Redacted Under FOIA Section 43 Commercial Information

TOTAL for online delivery	£14,600 (+VAT)
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This price will remain fixed for the duration of the contract.  
The contract is awarded for a period of 4 months, from 6<sup>th</sup> November 2024 to 28<sup>th</sup> March 2025. There is a 6-month extension option available, subject to business requirement, performance and price. All extension requests and subsequent prices are to be agreed in writing by both parties prior to

commencement of the extension period.

Shared Services Connected Limited will issue you with an electronic purchase order number

It is our preference that all invoices are sent electronically, quoting a valid Purchase Order number to APinvoices-NEG-U@gov.sscl.com

Alternatively, you may post to:  
Shared Services Connected Limited  
Natural England  
PO Box 790  
Newport  
NP10 8FZ

We will require you to quote your Purchase Order number on all invoices to ensure timely payment. Invoices not containing the correct Purchase Order number will not be processed and returned to you. The agreed terms & conditions governing this contract, as contained within the original request for quotation, shall apply to the Purchase Order.

This contract will be managed on behalf of Natural England by [Redacted Under FOIA Section 40 Personal Information]  
[Redacted] The contract reference and title given above should be quoted on all correspondence.

Please acknowledge receipt of this letter and confirm your acceptance by completing the box below and returning to the authority.

Yours sincerely,

[Redacted Under FOIA Section 40 Personal Information]

Receipt and acceptance of award for the above contract, as per the **Natural England** award letter of 06/11/2024 acknowledged for supplier name by:

Name: [Redacted Under FOIA Section 40 Personal Information]

Signature:

Date: 07/11/2024