

### Schedule 3 – Contract Data Sheet

<b>General Conditions</b>
<b>Condition 2 – Duration of Contract:</b>  The Contract expiry date shall be: 22 <sup>nd</sup> March 2023
<b>Condition 4 – Governing Law:</b>  Contract to be governed and construed in accordance with:  English Law  Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with clause 4.g (if applicable) are as follows:  _____
<b>Condition 7 – Authority's Representatives:</b>  The Authority's Representatives for the Contract are as follows:  Commercial: [REDACTED] (as per Annex A to Schedule 3 (DEFFORM 111))  Project Manager: Alex Steel (as per Annex A to Schedule 3) (DEFFORM 111))
<b>Condition 18 – Notices:</b>  Notices served under the Contract shall be sent to the following address:  Authority: [REDACTED] (as per Annex A to Schedule 3 (DEFFORM 111))  Contractor: _____  Notices can be sent by electronic mail? Yes
<b>Condition 19.a – Progress Meetings:</b>  The Contractor shall be required to attend the following meetings:  As defined in Schedule 2A (Specification) - Section 10 (Contract Progress Meetings)
<b>Condition 19.b – Progress Reports:</b>  The Contractor is required to submit the following Reports: Progress Reports Reports shall be Delivered to the following address: [REDACTED]

**Supply of Contractor Deliverables****Condition 20 – Quality Assurance:**

Is a Deliverable Quality Plan required for this Contract? Yes

If required, the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within 7 Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.

Other Quality Assurance Requirements:

NATO Quality Requirements for Final Inspection - Edition C Version 1

Quality Assurance Procedural Requirements - Concessions - Issue 6

Quality Assurance Procedural Requirements - Contractor Working Parties - Issue 3

Quality Assurance Procedural Requirements - Independent Inspection Requirements for Safety Critical Items - Issue 5

**Condition 21 – Marking of Contractor Deliverables:**

Special Marking requirements: N/A

**Condition 23 - Supply of Data for Hazardous Contractor Deliverables, Materials and Substances:**

A completed Schedule 6 (Hazardous Contractor Deliverables, Materials or Substance Statement), and if applicable, Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

- a) The Authority's Representative (Commercial)
- b) Defence Safety Authority – [DESTECH-QSEPEnv-HSISMulti@mod.gov.uk](mailto:DESTECH-QSEPEnv-HSISMulti@mod.gov.uk)

to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date: Effective Date of Contract

**Condition 24 – Timber and Wood-Derived Products:**

A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data Requirements) is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to the Authority's Representative (Commercial)

to be Delivered by the following date: Effective Date of Contract

**Condition 25 – Certificate of Conformity:**

Is a Certificate of Conformity required for this Contract? Yes

Applicable to Line Items: 1 to 12

If required, does the Contractor Deliverables require traceability throughout the supply chain?

Yes

Applicable to Line Items: 1 to 12

**Condition 27.b – Delivery by the Contractor:**

The following Line Items are to be Delivered by the Contractor: 1 to 12

Special Delivery Instructions: N/A

Each consignment is to be accompanied by a DEFFORM 129J.

**Condition 27.c - Collection by the Authority:**

The following Line Items are to be Collected by the Authority: N/A

\_\_\_\_\_

Special Delivery Instructions:

\_\_\_\_\_

Each consignment is to be accompanied by a DEFFORM 129J.

Consignor details (in accordance with Condition 27.c.(4)):

Line Items: \_\_\_\_\_ Address: \_\_\_\_\_

Line Items: \_\_\_\_\_ Address: \_\_\_\_\_

Consignee details (in accordance with condition 22):

Line Items: \_\_\_\_\_ Address: \_\_\_\_\_

Line Items: \_\_\_\_\_ Address: \_\_\_\_\_

**Condition 29 – Rejection:**

The default time limit for rejection of the Contractor Deliverables is thirty (30) days unless otherwise specified here:

The time limit for rejection shall be \_\_\_\_\_ Business Days.

**Condition 31 – Self-to-Self Delivery:**

Self-to-Self Delivery required? N/A

If required, Delivery address applicable:

**Pricing and Payment**

**Condition 34 – Contract Price:**

All Schedule 2 line items shall be FIRM Price other than those stated below:

Line Items N/A

**Termination**

**Condition 41 – Termination for Convenience:**

The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here:

The Notice period for termination shall be 20 Business Days

**Other Addresses and Other Information** (*forms and publications addresses and official use information*)

See Annex A to Schedule 3 (DEFFORM 111)

**Annex A to Schedule 3 - DEFFORM 111**

**Appendix - Addresses and Other Information**

**1. Commercial Officer**

Name: [REDACTED]

Address: Boats Team, DE&S, Ash 2A #3203. MOD Abbey Wood (South), Bristol, BS34 8JH

Email: [REDACTED] ☎ ☎ \_\_\_\_\_

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)

Name: [REDACTED]

Address: Boats Team, DE&S, Ash 2A #3203. MOD Abbey Wood (South), Bristol, BS34 8JH

Email: [REDACTED] ☎ ☎ \_\_\_\_\_

**3. Packaging Design Authority Organisation & point of contact:**

\_\_\_\_\_  
(Where no address is shown please contact the Project Team in Box 2)

☎ ☎ \_\_\_\_\_

**4. (a) Supply / Support Management Branch or Order Manager:**

Branch/Name: \_\_\_\_\_

☎ ☎ \_\_\_\_\_

(b) U.I.N. \_\_\_\_\_

**5. Drawings/Specifications are available from \_\_\_\_\_**

**6. Intentionally Blank**

**7. Quality Assurance Representative: \_\_\_\_\_**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**8. Public Accounting Authority**

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ ☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ ☎ 44 (0) 161 233 5394

**9. Consignment Instructions** The items are to be consigned as follows: \_\_\_\_\_

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B. JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact [UKStratCom-DefSp-RAMP@mod.gov.uk](mailto:UKStratCom-DefSp-RAMP@mod.gov.uk) in the first instance.

**11. The Invoice Paying Authority**

Ministry of Defence, DBS Finance, Walker House, Exchange Flags Liverpool, L2 3YL

☎☎ 0151-242-2000 Fax: 0151-242-2809

**Website** is: <https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site, Lower Arcott, Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [Leidos-FormsPublications@teamleidos.mod.uk](mailto:Leidos-FormsPublications@teamleidos.mod.uk)

**\* NOTE**

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.