**REDACTED**

Attn:  ***REDACTED***

***REDACTED*** Date: ***11/06/2020***

Contract ref: ***CCCB20A04***

Dear Suki,

**Award of contract for the supply of Urgent Covis-19 Permanent Recruitment Solutions**

Further to your submission of a bid for the above Procurement, on behalf of UK Government Investments Limited (the “Authority”), I am pleased to inform you that we would like to award the contract to you.

The call-off contract shall commence 15 day of June 2020 and the Expiry Date will be 17 day of August 2020. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 7 months. The total contract value shall be **REDACTED** (exc VAT) including all extension options.

This procurement activity was a Direct Award under Commercial Agreement RM6002 – Permanent Recruitment Solutions / Lot 7 – Executive Search – Senior Roles and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign and print a copy of the Call off order form and forward to the Procurement Lead via e-mail service by 15:00pm BST 12 June 2020.

 A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| Signed for and on behalf of ***UK Government Investments Limited*** |
| **REDACTED** |  |
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