



# FORM OF TENDER

**WORKS: External LED Lighting Installtion**

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**AT: World Museum**

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To: The Executive Director of Finance  
National Museums Liverpool  
127 Dale Street  
Liverpool  
L2 2JH

Sir

Having examined the Instructions to Tenderers and drawings for the above works, I/We do hereby offer to execute and complete the whole of the Works in accordance with the details and the Conditions of Contract as described therein for the sum of

\_\_\_\_\_ (£\_\_\_\_\_ : \_\_\_\_)

and will commence work on **Monday 15<sup>th</sup> January 2018** and complete the works on or before Wednesday 31<sup>st</sup> January 2018.

N.B. the Tenderer must not allow for Value Added Tax in the total amount of his Tender.

We understand that NML is an exempt charity and that in certain circumstances may not be in a position to reclaim VAT. We agree to work within any VAT reclamation strategy set out within the tender document, or subsequently agreed, aimed at minimising the VAT cost associated with the work. The contractor will be deemed to have allowed in his tender for all incidental administrative costs and expenses which he may incur thereby.

I/We also agree that this Tender shall remain open for acceptance for three months from the closing date for receipt of Tenders.

I/We declare that we are not parties to any agreement or arrangement to communicate the amount of our proposed Tender to any other person and that we have not adjusted the amount of our proposed Tender in accordance with any agreement or arrangement to do so made with any other person.

Contractor's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Tel No \_\_\_\_\_

Signature \_\_\_\_\_ Position \_\_\_\_\_

Dated this \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_\_

NB. The Tender must be returned in the accompanying envelope to arrive before **12 NOON**, on **Friday 15<sup>th</sup> December 2017** the day specified.