

PRUDHOE TOWN COUNCIL

CHRISTMAS LIGHTS INVENTORY AND SPECIFICATION: CONTRACT FOR SERVICES 2017/2020

The successful contractor will be required to collect and store the lights from April 2017. During this time they should be fully tested and ready to be installed prior to the Christmas Lights switch-on which is usually on the last Friday of November each year.

This is a 3 year contract for which the successful contractor will be required to dismantle the lights each January and store them until the end of the contract; 31st March 2020.

Contractors are expected to include within their tender all costs associated with installation, dismantling, testing and programming. Any repairs or additional lights required would be quoted and costs approved prior to being carried out/purchased.

Contractors are expected to be able to attend promptly in the event of a fault, or damage occurring during the display period.

Contractors are expected to attend the lights switch-on event where possible.

Item	Location	Quantity and Specification
Artificial trees	Either side of Front Street eastwards from junction with Station Road / Oakfield Terrace	Around 17 no. trees Per tree: 100 no. 230V 'pea' LED light set (Red/White/Blue/Green) and commando plug: fixed onto galvanised brackets located above shop units
Wall-mounted displays	Either side of Front Street eastwards from junction with Station Road / Oakfield Terrace	17 no. displays, 2 metres high x 0.65 – 0.8 metres wide (9 x 'Holly' and 8 x 'Bell'), mounted on wall brackets (locations as per schedule)
Factory Shop fascia wall-mounted displays	Across upper floor of the shop	4 no. individual displays approx 2 metres x 0.6 metres, (2 x 'Candle' and 2 x 'Star'), mounted on wall brackets
Cross street festoons	Locations across Front Street	5 no. festoons Lightweight lighting displays, each with two rows of festoon totalling approx 100 no. multicoloured LED long life 1.2W bulbs, at separate locations (listed in schedule) across Front Street, with 3 no. of these festoons <i>additionally</i> carrying 6 BC adapter snowflake displays. Power taken from commando sockets located above shop units
"Merry Christmas From Prudhoe" sign, with additional festoon enhancing display	Across the front of the Glade, display reading from the roadside	1 no. display with 1 no. additional two-row festoon (approx 50 no. multicoloured LED long life 1.2W bulbs on festoon). Power taken from commando socket above Corner Café

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Sleigh & Reindeer	West Wylam Inn – east gable end	1 no. sleigh and reindeer silhouette
Waving Santa	West Wylam garage – east end	1 no. waving Santa silhouette
Large green displays with white lighting	Either side of the Glade, one on east side (Corner Café), the other on the west side (A McGee DIY)	2 no. double swag 7m x 2.2m displays with LED 230V WHITE minibulbs Garlands hung with chemical bolts and heavy duty wire cable. Power taken from commando sockets on respective shop units
Displays on trees (east end)	At Road Ends, opposite Doctor Syntax pub	2 no. trees comprising 100 no. (10 sets of 10) 24v 0.8w white LED minibulbs, connected to supply pillar via 100va LED Type Toroidal transformer 24 Volt DC. These displays remain <i>in situ</i> throughout the year
Displays on trees (The Glade)	The Glade	7 no. trees comprising 56 sets of 10m light strings OSLS1024W including transformers. These displays remain <i>in situ</i> throughout the year.
Displays on trees (Mickley Square)	Mickley Square	7 no. trees comprising 32 sets of 10m light strings OSLS1024W including transformers. These displays remain <i>in situ</i> throughout the year
‘Live’ Christmas tree	The Glade, in mounting in centre of triangular bed adjacent to sculpture	1 no. tree approx 5 metres in height to be supplied by PTC Tree mounted in 30” metal sheath in concrete base under soil 24 x 10 metre strings 24v static, multi-coloured LED lights to be installed on tree 2 no. transformers Power taken from PTC-owned electricity supply installed on the Glade, with undergrounded cabling to edge of ‘step’ located towards front of the Glade. Contractor to conduit power supply along face of ‘step’ into base of tree mounting. Conduit to be removed when displays dismantled.
2ND Live Christmas Tree	Parish Hall, in gated area on hard standing.	8 x 10 metre strings 24v static, multi-coloured LED lights to be installed on tree
Curtain of white lights	Across the front of the Glade, between Frank’s Carpets and Corner Cafe	White LED ceiling of light @ 20 metres x 8 metres, plus ancillary fittings (wire rope and fixings)

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Line of festoon lights	Between Frank's Carpets and Windsor Bakery	1 no. line of lights on 20 metres single-row swagged festoon 2 no. multicoloured LED long life 1.2W bulbs <i>per metre</i> of festoon Power taken from power box on west elevation of Frank's Carpets
Line of festoon lights	On hanging basket stands along Front Street West	1 no. line of lights on 100 metre single-row festoon 1 no. multicoloured LED long life 1.2W bulb <i>per metre</i> of festoon 6 no. hanging basket trees plus temporary mounting pole in centre of row (located on pedestrian traffic light standard) to carry festoon across double gap between trees Permanent power source for display from Parish Hall
3D globes	On hanging basket stands along Front Street West	12 no. globes 300mm diameter (4 each red, gold, and green) mounted 2 per tree. Globes are frames for the lights.