



Department for Transport

Oxford University Said School

sbs.ox.ac.uk

FAO

Sent Electronically

Commercial Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line:

Web site: www.dft.gov.uk

Friday, 19 June 2020

Dear ,

DfT Contract Reference: **THEP3012**

Contract Title: **MPLA Cohort 26**

1. On behalf of the Secretary of State for Transport, this contract award is for Oxford University Said School. This letter and the documents listed below form a binding contract between you and this Department.

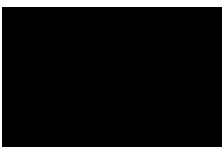

2. The contract is to be let under the MPLA framework agreement, originally procured via the Cabinet Office. This letter constitutes a binding contract between yourselves and the Department for Transport and still remains subject to the MPLA Terms and conditions.
3. The Price for this Contract is £20,833.33 excluding VAT.
4. The start date of this contract is 19th March 2020 and will expire on 25th November 2021.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

*Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.*

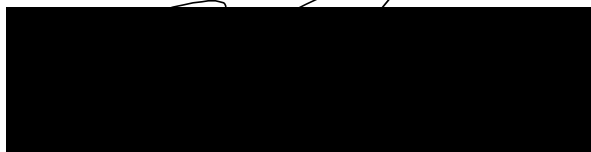
6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Lead for this contract is

If you are content to enter into an agreement, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed:...	
Name.....	
Position	Project Management Officer
Date:.....	19 June 2020

Yours sincerely,



By authority of the Secretary of State for Transport