

Award Form

This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	Department for Business, Energy & Industrial Strategy (the Buyer). Its offices are on: 1 Victoria St, London SW1H 0ET
2.	Supplier	Name: Carbon Trust Advisory Limited Address: 4th Floor, Dorset House 27-45 Stamford Street, London, SE1 9NT Registration number: 6274284 (Companies House)
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables. This opportunity is advertised in the Contract Notice in Find A Tender, reference 5421/10/2021 (FTS Contract Notice).

4.	Contract reference	Heat Pump Ready – Stream 3: Trial Support & Learning
5.	Deliverables	<p>1. Improving Heat Pump Ready project and programme delivery through:</p> <ul style="list-style-type: none"> a. The capture and sharing of progress, evidence, knowledge, and lessons between Stream 1 projects during Phase 2 of project delivery b. Establishing and coordinating interactions between Stream 1 projects and special interest working groups in support of areas of common delivery c. Brokering relationships between Stream 1 projects and the solutions being developed in Stream 2 and other innovation programmes <p>2. Incentivising actions among key heat pump stakeholders that advance the heat pump sector and contribute to increases in heat pump deployments, including as part of high-density, localised deployments, through:</p> <ul style="list-style-type: none"> a. Developing and maintaining an understanding of stakeholder evidence and knowledge requirements, including the barriers that prevent actions taking place; b. Using this understanding of evidence needs to develop tailored knowledge, dissemination and other guidance products that demonstrate the feasibility of heat pump installations and the overcoming of known barriers, and disseminating these products amongst key stakeholders. <p>See Schedule 2 (Specification) for further details.</p>
6.	Buyer Cause	<p>Any breach of:</p> <p>the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of the Contract and in respect of which the Buyer is liable to the Supplier.</p>
7.	Collaborative working principles	The Collaborative Working Principles do not apply to this Contract.
8.	Financial Transparency Objectives	<p>The Financial Transparency Objectives do not apply to this Contract.</p> <p>See Clause 6.3 for further details.</p>
9.	Start Date	15th June _____ 2022

10.	Expiry Date	31 st March 2025
11.	Extension Period	Extension exercised where the Buyer gives the Supplier no less than 3 Months' written notice before the Contract expires.
12.	Ending the Contract without a reason	The Buyer shall be able to terminate the Contract in accordance with Clause 10.3.
13.	Incorporated Terms (together these documents form the " the Contract ")	<p>The following documents are incorporated into the Contract. Where numbers are missing we are not using these Schedules. If the documents conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> a) This Award Form b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) c) Core Terms d) Schedule 28 (ICT Services) e) Schedule 1 (Definitions) f) Schedule 6 (Transparency Reports) g) Schedule 20 (Processing Data) h) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> a. Schedule 2 (Specification) b. Schedule 3 (Charges) c. Schedule 5 (Commercially Sensitive Information) d. Schedule 8 (Delivery Plan) e. Schedule 13 (Contract Management) f. Schedule 16 (Security) g. Schedule 18 (Supply Chain Visibility) h. Schedule 21 (Variation Form) i. Schedule 22 (Insurance Requirements) j. Schedule 25 (Rectification Plan) k. Schedule 26 (Corporate Social Responsibility) l. Schedule 27 (Key Subcontractors) m. Schedule 30 (Exit Management) i) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that aspect of the Tender will take precedence over the documents above.

14.	Special Terms	N/A
15.	Sustainability	The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, that it will comply with Schedule 26 (Corporate Social Responsibility).
16.	Buyer's Environmental Policy	<i>BEIS: Environmental Policy dated September 2021, available online at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1030915/beis-environmental-policy.pdf</i>
17.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, to deliver the Social Value outcomes in Schedule 4 (Tender) and provide the Social Value Reports as set out in Schedule 26 (S Corporate Social Responsibility)
18.	Buyer's Security Policy	Schedule 16 (Security)
19.	Commercially Sensitive Information	Supplier's Commercially Sensitive Information: Schedule 5 (Commercially Sensitive Information)
20.	Charges	Details in Schedule 3 (Charges)
21.	Reimbursable expenses	Recoverable as set out in Schedule 3 (Charges)
22.	Payment method	Payments will be made on satisfactory delivery and sign off of invoice itemising deliverables in line with the payment milestones.
23.	Service Levels	Not applicable
24.	Insurance	Details in Annex of Schedule 22 (Insurance Requirements).
25.	Liability	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under the Contract (whether in tort, contract or otherwise) is no more than the greater of £5 million or 150% of the Estimated Yearly Charges.
26.	Cyber Essentials Certification	<ul style="list-style-type: none"> Not required
27.	Progress Meetings and Progress Reports	<ul style="list-style-type: none"> The Supplier shall attend Progress Meetings with the Buyer every month.

		<ul style="list-style-type: none"> The Supplier shall provide the Buyer with Progress Reports every quarter.
28.	Guarantee	Not applicable
29.	Virtual Library	Not applicable
30.	Supplier Contract Manager	<div>██████████</div> <div>██████████</div> <div>██</div> <div>██████████████████</div>
31.	Supplier Authorised Representative	<div>██████████████████</div> <div>██████████████████████████████</div> <div>██</div> <div>██████████████████</div>
32.	Supplier Compliance Officer	<div>██████████████████</div> <div>██</div> <div>██</div> <div>██████████████████</div>
33.	Supplier Data Protection Officer	<div>██████████████████</div> <div>██</div> <div>██</div> <div>██████████████████</div>
34.	Supplier Marketing Contact	<div>██████████████████</div> <div>██████████████████████████████</div> <div>██</div> <div>██████████████████</div>
35.	Key Subcontractors	<p>Key Subcontractor 1</p> <p>Name (Registered name if registered): <i>Ipsos (market research) Limited t/a Ipsos</i></p> <p>Registration number (if registered): <i>00948470</i></p> <p>Role of Subcontractor: <i>Work Package 2 lead and Stream 1 evaluation lead</i></p>

		Key Subcontractor 2 Name (Registered name if registered): <i>Technopolis Limited</i> Registration number (if registered): <i>2354937</i> Role of Subcontractor: <i>Stream 2 evaluation lead</i>
36.	Buyer Authorised Representative	<div style="background-color: black; height: 15px; width: 100px; margin-bottom: 5px;"></div> <div style="background-color: black; height: 15px; width: 300px; margin-bottom: 5px;"></div> <div style="background-color: black; height: 15px; width: 200px; margin-bottom: 5px;"></div> <div style="background-color: black; height: 15px; width: 80px;"></div>

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	15 June 2022