

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	CS21473
THE BUYER:	The Department for Business, Energy and Industrial Strategy (BEIS)
BUYER ADDRESS	1 Victoria Street, London, SW1E 0ET
THE SUPPLIER:	Operis Business Engineering Limited
SUPPLIER ADDRESS:	11th Floor, 110 Cannon Street, London EC4 6EU
REGISTRATION NUMBER:	03373050
DUNS NUMBER:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 21st October 2021.

It's issued under the Framework Contract with the reference number RM6169 for the provision of Corporate Finance Services, District Heating Template Financial Model Quality Assurance

CALL-OFF LOT(S):
Lot 6: Corporate Finance Infrastructure.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6169
3. The following Schedules in equal order of precedence:
 - **Joint Schedules for CS21473 RM6169 District Heating Template Financial Model Quality Assurance**
 - Joint Schedule 1 (Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - **Call-Off Schedules for CS21473 RM6169 District Heating Template Financial Model Quality Assurance**
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.7)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE:

Monday 1st November 2021

CALL-OFF EXPIRY DATE: **Friday 25th February 2022**

CALL-OFF INITIAL PERIOD: **3 Months**

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off will be 150% of the Estimated Yearly Charges

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£66,500.00** Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

Option B: See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract in Schedule 3 paragraph 4

PAYMENT METHOD

The Supplier shall submit an invoice within 28 days of supplying the Supplies and or performing Services to the satisfaction of the Contracting Authority. The invoice shall show the amount of VAT payable and bear the Purchase Order number. Save where an invoice is disputed, the Contracting Authority shall pay the Contractor within 30 days of receipt of an invoice via BACS payment.

If you have a query regarding an outstanding payment please contact our accounts payable section either by email to finance@services.ukpbs.co.uk or by telephone 01793-867204 between 09:00 and 17:00 Monday to Friday

BUYER'S INVOICE ADDRESS:

ap@ukpbs.co.uk

UKPBS, Queensway House, West Precinct, Billingham, TS23 2NF

BUYER'S AUTHORISED REPRESENTATIVE

Core Services Procurement

coreservices@uksbs.co.uk

Polaris House, North Star Avenue, Swindon, SN2 1F

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/publications/civil-nuclear-cyber-security-strategy>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

n/a

PROGRESS MEETING FREQUENCY

Weekly (or as agreed) on a day to be agreed suitable for all parties

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

Not Used

COMMERCIALLY SENSITIVE INFORMATION

[REDACTED]

SERVICE CREDITS

Not applicable

A Critical Service Level Failure is:

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

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BUYER'S ENVIRONMENTAL POLICY

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/675134/beis-environmental-policy-2018.pdf

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:	██████████	Role:	██████████
Date:	25 October 2021	Date:	26/10/21