



Ministry
of Defence

[REDACTED]
Situational Awareness and Command and Control Delivery Team

Tel: [REDACTED]

Email: [REDACTED]

Reference:
FTS5/SACC/0005

Date: 19 July 2018

Dear Sirs

Invitation To Tender (ITT) Reference No. FTS5/SACC/0005 'Provision of External Safety Adviser (ESA) Support to the SACC DT'

1. You are invited to tender for the Authority's requirement "Provision of External Safety Advisor (ESA) to SACC DT" under FATS 5 in competition in accordance with the attached documentation.
2. The requirement is for the Provision of Independent Safety Auditor Support to the SACC DT.
3. This is a **Category F1d** requirement and funding has been approved.
4. The anticipated date for the contract award decision is **14th September 2018**. Please note that **this is an indicative date and may change**.
5. You must submit your Tender to arrive no later than **10:00AM BST on the 14th August 2018**. You must return your Tender to the Tender Board noted in the table at **1.8** of the Special Notices and Instructions to Tenderers (SNITS). You must attach the enclosed Tender Return Label (DEFFORM 28) at Appendix 5 to the SNITS, to the outer packaging of your Tender when you submit it to the Authority
6. Please confirm receipt of this tender via email to the Commercial Officer stated at the above address.

Yours faithfully,

[REDACTED]

DOCUMENT CONTROL

VERSION	DATE	COMMENTS
1	12/07/2018	SNITs issued to Tenderers for ITT Tender purposes.

List of Suppliers Invited to Submit a Tender for ITT No. FTS5/SACC/0004

	Supplier Name
1	Adelard LLP
2	Advanced Systems Understanding Ltd
3	Airframe Systems Ltd
4	AKKA Development UK Limited
5	Altran UK Ltd
6	Atkins Ltd
7	BAE Systems Applied Intelligence Ltd
8	BAE Systems Surface Ships Ltd
9	BMT Defence Services Ltd
10	DNV GL Ltd
11	Ebeni Ltd
12	Frazer-Nash Consultancy Ltd
13	ITS Testing Services (UK) Ltd
14	Lockheed Martin UK Ampthill Ltd
15	Marshall of Cambridge Aerospace Ltd
16	Nova Aerospace Pty Ltd (Nova Group) T/A Nova Systems
17	Osprey Consulting Services Ltd
18	QinetiQ Ltd
19	Rina Consulting Defence Limited
20	RPS Consulting Services Limited
21	Safetech Engineering JV LLP
22	Synoptix Ltd
23	Systems Engineering & Assessment Ltd

24	Thales UK Ltd
25	TP Group plc
26	Weatherhaven Global Solutions Ltd
27	Woodford Engineering Consultancy (UK) Ltd

INVITATION TO TENDER FTS5/SACC/0005
SPECIAL NOTICES AND INSTRUCTIONS TO TENDERERS
FOR

PROVISION OF AN EXTERNAL SAFETY ADVISOR (ISA) TO THE SACC DT - FTS5/SACC/0005

THIS DOCUMENT IS THE PROPERTY OF HER BRITANNIC MAJESTY'S GOVERNMENT.

THE CONTENTS OF THIS INVITATION TO TENDER MUST NOT BE DISCLOSED TO UNAUTHORISED PERSONS AND MUST BE USED ONLY FOR THE PURPOSES OF TENDERING.

SECTION 1 - TENDER ADMINISTRATION

1.1 INTRODUCTION

- 1.1.1 The Ministry has a requirement for the Provision of an External Safety Advisor (ESA) to the Situational Awareness Command & Control Delivery Team. You are hereby invited to submit a **FIRM** (i.e. not subject to variation in any respect) price for line item 1 of the Schedule of Requirements, as well as a **FIRM** price per activity as laid out within the **FIRM** price 'pricing menu' at Annex B which shall be multiplied by the requested maximums as set out in the Statement of Requirements Line Items 3-10c to formulate a **MAX** price for each line item. You are also invited to submit a Limit of Liability for line items 2 & 2a of the Schedule of Requirements to cover Travel & Subsistence in accordance with the 'Core' and 'Option' sections of the Statement of Work. The Requirements for each Line Item under the Schedule of Requirements are detailed within the attached Statement of Work and the Terms and Conditions. The Tenderer should ensure that these instructions are read and fully understood prior to compiling his response.
- 1.1.2 This Document has been devised for the use of the Authority and its Contractors in the execution of contracts for the Authority and, subject to the Unfair Contract Terms Act 1977, the Authority will not be liable in any way whatever (including, but without limitation, negligence on the part of the Authority, its servants, or agents) where the document is used for other purposes.
- 1.1.3 This Invitation to Tender comprises:
- a. Special Notices & Instructions to Tenderers (SNITs);
 - 1. Appendix 1 – Commercial Compliance Matrix
 - 2. Appendix 2 – Technical Compliance Matrix
 - 3. Appendix 3 – Cyber Security Compliance Instructions
 - 4. Appendix 4 – Cyber Implementation Plan Template
 - 5. Appendix 5 – DEFFORM 28 - Tender Submission form
 - b. FATS/5 Tasking Order Form, including:
 - 1. Schedule of Requirements
 - 2. Terms and Conditions of Contract;
 - 3. Appendices 1-5 to Contract - DEFFORM 111 - Addresses and Other Information; Confidentiality Agreement; Price Summary; Montreal Protocol Substances and Tenderer's Commercially Sensitive Information.
 - 4. Appendix 6 Tasking Order form – Additional Conditions

5. Appendix 7 Tasking Order form – Additional Quality Assurance Conditions
6. Annex A – Statement of Work (SOW)
7. Annex B – Firm Price Pricing Menu
8. Annex C – Work In-Progress Certificate
9. Annex D – Travel and Subsistence Rates
10. Annex E – Security Aspects Letter (SAL)

1.2 ACCESS TO INFORMATION

- 1.2.1 Tenderers should note that all correspondence undertaken by the Authority will be on a “SUBJECT TO CONTRACT” basis unless specifically advised to the contrary.
- 1.2.2 Tenderers must seek written approval (email will be sufficient) from the Authority if you need to provide access to any ITT Documentation or ITT Material to any Third Party.

1.3 TENDER EXPENSES

You will bear all costs associated with preparing and submitting your Tender. If the Tender process is terminated or amended by the Authority, the Authority will not reimburse you.

1.4 CORRESPONDENCE

- 1.4.1 Any queries, whether of a Commercial or Technical nature, are to be addressed to the Commercial Branch as shown on the covering letter to this document or the DEFFORM 111 at Appendix 1 to Contract
- 1.4.2 Any questions raised by Tenderers will be treated in the following way:
 - a. If a question is asking for clarification, the question asked, and answer provided will be forwarded to all Tenderers.
 - b. If the question is considered by the Authority to be specific to that Tenderer’s proposal it will be treated as commercial in confidence and will not be forwarded to any other Tenderer. The Tenderer should state when asking the question whether he considers it to be in this category to aid the Authority’s decision process. If the Authority considers the question to be asking for clarification, it will inform the questioner of this prior to forwarding the information to other Tenderers.
 - c. The closing date for submission of clarification questions will be 12:00PM BST 26th July 2018.
- 1.4.3 The Authority will answer any questions by 23:59 BST 2nd July 2018

1.5 VALIDITY OF TENDER

- 1.5.1 Your Tender must be valid / open for acceptance for ninety (90) calendar days from the Tender return date. If successful, it is a Condition of this Invitation to Tender that the Winning Tenderer shall irrevocably hold his Tender open for acceptance for the period starting with the day on which the Ministry announces its decision to award the Contract to the Winning Tenderer in accordance with the Tender and ending:
 - a) Thirty (30) days later; or
 - b) If legal proceedings challenging the award in favour of the Winning Tenderer are instituted prior to the entry into the contract, fourteen (14) days after the day on which such proceedings are finally determined.

1.5.2 VARIANT BIDS

Any Tender made subject to additional or alternative Contract Conditions alone is not a variant bid. Where the tender evaluation has a pass / fail for the Contract Conditions the Authority may reject the Tender on the grounds of such additional or alternative Contract Conditions.

The Authority cannot evaluate any Variant Bids during this competition.

You must Tender for all the Contractor Deliverables listed in the Statement of Work at Annex A to the Tasking Order Form. The Authority reserves the right to reject your Tender where you have not tendered for all of the Contractor Deliverables.

1.6 FORMAT OF TENDER

- 1.6.1 All outer packaging must clearly distinguish between Commercial (Priced) and Technical (Un-priced) proposals.

You must label CDs containing electronic copies with 'Commercial Proposal (Priced)' or 'Technical Proposal (Un-priced)'. The electronic copies of the Tenders must be compatible with Microsoft Word 10 and other MS Office 10 applications. If you password protect or encrypt any information on CDs, you must supply the password / use compatible encryption methods so that the Authority can access them. The use of Third Party encryption software is not permissible even where the Tenderer supplies copies of such Third-Party Software to the Authority, this is for the purposes of cyber security.

Pricing information must NOT be included in the Technical proposal or the Tender may be deemed non-compliant at the discretion of the Authority.

- 1.6.2 The Tender shall be submitted as follows:

	Hard copy	[CD ROM or secure email address']
Commercial Proposal (Priced)	1 Copies	1 Copies
Technical Proposal (Un-priced)	2 Copies	1 Copies

Tenders must be submitted to the Authority using the Tender Return Label – DEFFORM 28 at SNITS Appendix 5 by 10:00AM BST on 14th August 2018. The Authority reserves the right to reject any Tender received after the stated date and time.

You must submit your paper and CD copies in a sealed envelope or box. For health and safety reasons, no individual envelope or box should weigh more than 11 kilos.

You must attach the enclosed Tender Return Label to the outer packaging of each envelope and box that contains your tender.

In the event of an extension to the Tender Return Date, the Tenderer must state the revised date on all Tender Return labels. For ease of reading please use 1.5 line spacing in Arial font size 11.

- 1.6.3 You must ensure you include all relevant information in your tender. The Authority can only evaluate information that you include in your Tender. Please ensure all information that is Technical in nature which you wish to be assessed for the purposes of your Technical score is included within the Technical volume of the proposal and all Commercial information is included within the Commercial volume of the proposal. Information which is not included within the correct volume will not be assessed by the relevant assessors to acknowledge and score such information.
- 1.6.4 If you intend to hand deliver your Tender, you must inform the named Commercial Officer of your intention and seek further delivery instructions. Failure to do so may result in your Tender being refused or Returned.

1.7 COMMERCIAL PROPOSAL

1.7.1 This Volume shall consist of, but shall not be limited to:

- A completed Commercial Compliance Matrix in MS Word format with your Tender Response, using the attached template at Appendix 1 to the SNITS. If not already provided, a soft copy of the Commercial Compliance Matrix template can be made available upon request to the Authority's Commercial Officer (DEFFORM 111 box 1).
 - Completed Appendix 3 (Price Summary) to the Draft Tasking Order Form
 - Completed Appendix 5 (Tenderer's Commercially Sensitive Information Form) to the Draft Tasking Order Form
 - Compliance with CYBER Security Requirements; (For further information please see SNITS Appendix 3 - Cyber Security Compliance Instructions and submit a copy of Appendix 4 if Company is not in possession of a valid Cyber Essentials Certificate)
- 1) Further to DEFCON 658, the Cyber Risk level of the Contract is '**Very Low**' as defined in DEFSTAN 05-138.
 - 2) Completion of Cyber Security Model (CSM) Supplier Assurance Questionnaire (SAQ). Cyber Security Risk Assessment reference number is **RAR-7N8DNCH4**; Tenderers must complete the questionnaire during the tender process (before the tender submission deadline on the 14th August 2018).

The Commercial Compliance Matrix at Appendix 1 should be cross referenced/completed and provided. The Tenderer is to respond specifically and fully to each paragraph of the Commercial Compliance Matrix at Appendix 1 to the SNITS and show confirmation of acceptance of the terms as summarised. Any deviations shall be highlighted clearly to the Authority.

If associated comments are attached to an individual serial within the Commercial Compliance Matrix at Appendix 1 which caveat or restrict Full Compliance with each criteria, the overall assessment of Full Compliance shall be determined by the Authority taking into consideration both the declared level of compliance and the tenderers comments.

The Tenderer's FIRM Price or Max Price offer for each of the Line Items specified on the Schedule of Requirements to the Tender on the Schedule 3 Tasking Form. The Max Prices, in the case of the Option Tasks as detailed in Line Items 3-10c of the Schedule of Requirements, shall be the Firm price for the individual activities as laid out in Annex B (Firm Price Pricing Menu) multiplied by the stipulated maximums set out in the Schedule of Requirements.

In the event that competition is ineffective (only one Tender received) the Authority reserves the right to investigate the Tendered response in accordance with usual NAPNOC procedures.

As well as providing details of any partnership or consortium, the Tender response shall provide an overview of his sub-contracting strategy.

This shall include but not be limited to:

- a. The name and address (Registered and correspondence address) of each sub-contractor,
- b. The Company's registered number
- c. The value of the sub-contract, including a price breakdown,
- d. The full scope of the proposed sub-contract.

If the Tenderer identifies that Travel and Subsistence is required to undertake the work under the Statement of Work, the Tenderer shall submit a Limit of Liability under Line Item 2 of the Schedule of Requirements to cover all associated costs, using the rates submitted within their tender up to a maximum of the agreed FATS 5 rates and provide details of the assumptions and rates used to calculate them; i.e. number of meetings, location, Motor Mileage Allowance, Hotel and Subsistence per day or overnight, Car Hire, Train etc. The payment of T&S will be paid on actuals quarterly

1.7.2 **TECHNICAL PROPOSAL**

The Tenderer, within his Technical response must clearly demonstrate that he has a thorough understanding of the requirements and associated risks; that he is able and willing to devote the resources necessary to meet those requirements, and has valid and practical solutions to satisfy them. Statements that indicate compliance and understanding, without supporting evidence, will be considered inadequate. The Tenderer should tailor their proposal to satisfy the Technical Evaluation Criteria set out at Appendix 2 to the SNITS.

1.7.3 To aid the Authority's assessment of the Tender, the Tenderer shall directly reference the Technical Evaluation Criteria each section of the technical approval addresses and provide support evidence to provide the Authority the maximum level of confidence that the tenderer can fully meet the requirement of the Authority in full.

1.7.4 **Electronic Purchasing**

Tenderers must note that use of the Contracting, Purchasing and Finance (CP&F) electronic procurement tool is a mandatory requirement for any resultant contract awarded following this tender. By submitting this tender, you agree to electronic payment. You can view information on CP&F and the methods to connect at MOD contracting, purchasing and finance: e-procurement system - Publications - GOV.UK. Please feel free to consult the service provider on connectivity options. Failure to accept electronic payment will result in your Tender being non-compliant.

1.7.5 **Government Furnished Assets**

Where the Authority provides Government Furnished Assets (GFA) in support of this competition, you must include details of the GFA in your Public Store Account and treat it in accordance with Def Stan 05-099. If unsuccessful in this competition, you must seek instructions for that GFA from the named Commercial Officer.

Where GFA is requested in the Tender Proposal to assist in performing the Work, the request will be assessed by the Authority at Tender Evaluation and MUST be agreed prior to Contract Award. GFA will only be provided where it is a necessity to perform and deliver the contract. It is not guaranteed that GFA requested will be supplied by the Authority. Where the Authority agrees to supply GFA a full list will be itemised and proved as an Annex to the Final Tasking Order Form.

Intermediaries Legislation (IR35)

1.7.6 The Authority has determined that the intermediaries Legislation (IR35) off Payroll Contracts – Mandatory Tax Arrangements of Public Appointees is 'out of scope' of this requirement.

1.8 KEY TENDERING ACTIVITIES

The Key Dates For This Procurement Are Currently Anticipated As Follows;

Stage	Date and Time	Initiated By	Submit to:
Issue of ITT	12/07/2018	The Authority	All Tenderers
Date for confirmation of receipt of ITT documentation	16/07/2018	Tenderers	e-mail to Commercial Officer; [REDACTED]
Final date for Clarification Questions / Requests for additional information	26/07/2018	Tenderers	e-mail to Commercial Officer; [REDACTED]
The Authority issues Answers and Clarifications	02/08/2018	The Authority	All Tenderers (under the proviso that clarification questions are not deemed to be 'commercial in confidence' by the Authority)
Tender Return	14/08/2018	Tenderers	THE TENDER BOARD Commercial Project Enabling Team Defence Equipment and Support The Central Gatehouse/VCPMOD Abbey Wood South Bristol BS34 8JH
Tender Evaluation	14/08/2018	The Authority	N/A
Contract Award Decision (estimate)	14/09/2018	The Authority	N/A

2.1 SECTION 2 - CONFLICT OF INTEREST

The Authority wishes to build and maintain confidence in the supply chain and to ensure adherence to the MOD's latest Conflict of Interest (COI) Policy statement.

2.2 You must notify the Authority immediately of any Conflicts of Interest (COI) that have arisen or that arise at any point prior to contract award decision or of any conflict that may arise, post contract award, as a result of performance of the contract.

2.3 Where there is an existing or potential Conflict of Interest (COI) you must include a proposed Compliance Regime in your Tender. As a minimum you must include;

- a. manner of operation and management;
- b. roles and responsibilities;
- c. standards for integrity and fair dealing;
- d. levels of access to and protection of competitors' sensitive information and Government Furnished Information;
- e. confidentiality agreement (e.g. DEFFORM 702);
- f. the Authority's rights of audit; and
- g. physical and managerial separation.

Should your Tender be accepted, your proposed Compliance Regime will become part of the Contract Conditions and shall be legally binding.

- 2.4 The MOD policy on COI and the expected firewalls can be found at: <https://www.gov.uk/acquisition-operating-framework>
- 2.5 Tenderers must also consider where a COI could exist at sub-contract level, in their proposal for delivery of 'FTS5/SACC/0005 - Provision of an External Safety Advisor (ESA) to the SACC DT' and to ensure that Compliance Regime provisions are flowed down the supply chain.
- 2.6 If any firewall arrangement is required this should be signed off at board member level and submitted on request following Contract Award and supported by a confidentiality agreement where appropriate.
- 2.7 If no existing or potential conflict of interest exists, the Tenderer must provide a statement within their proposal to confirm that no existing or potential conflict of interest exists.

3 SECTION 3 - TENDER EVALUATION

- 3.1.1 This Section outlines the factors which will be considered when evaluating the Tender responses and ensuring that the competition process yields value for money to the Authority
- 3.1.2 The Tenderer's response shall comply fully with the requirements of the Tender.
- 3.1.3 The comparison of the Tenders will only be conducted for Commercially compliant tenders, comparisons will include both the Financial and Technical aspects.
- 3.1.4 For the purposes of Tender Evaluation Commercial compliance will be PASS/FAIL and shall be assessed against the self-assessed Commercial Compliance Matrix as at SNITS Appendix 1. Only fully (100%) Commercially Compliant Tenders will be taken forward to the Technical and Financial Evaluation stage.
- 3.1.5 The evaluation will be undertaken by two discrete teams; one evaluating the Commercial & Financial proposal the other team evaluating Technical proposal to ensure impartiality.
- 3.1.6 The evaluation criteria for the Commercial and Technical proposals are attached at Appendix A and Appendix B to the SNITs.
- 3.1.7 The Tender will be evaluated using the Most Economically Advantageous Tender method (MEAT).

This is a comparative score and the scoring method is worked out using the ratio and calculation below. The optimum is the lowest price with highest technical score and, this together would get the highest total score. If you had the highest technical score but your price was double that of the lowest priced compliant Tender, this would potentially receive a lower total score.

The evaluation is out of 100 (as this represents 100% of the total available score) and is weighted 60% Price (40% for line item 1 & 20% for line items 3, 4 & 5, 6, 6a, 6b, 7, 7a, 7b, 8, 9, 10, 10a, 10b & 10c) and 40% Technical. The technical mark and the price of the Tender are allocated a score depending on the percentage difference from the highest technical mark and the lowest price (for the pricing element this is split into two pricing scores, one for line item 1 and another for line items 3, 4 & 5, 6, 6a, 6b, 7, 7a, 7c 8, 9, 10, 10a, 10b & 10c). This ensures a consistent and fair result.

For the purposes of tender assessment of the Price submitted for Line Items 3, 4, 5, 6, 6a, 6b 7, 7a, 7b, 8, 9 10, 10a, 10b & 10c the Authority will calculate the final price for these Line Items using the following calculations:

Line Item 3 (Option 1)

8 x Firm Price per Safety and Environmental Management Committees (SEMC) = Bid Max Price for line item 3

Line Item 4 (Option 2 – A, B, C & D)

19 x Firm Price per Safety Working Groups (SWG) = Bid Max Price for line item 4

Line Item 5 (Option 3)

4 x Firm Price per Project Safety Committees (PSC) = Bid Max Price for line item 5

Line Item 6 (Option 4 – A, B, C & D)

10 x Firm Price per SEMP Review = Bid Max Price for line item 6

Line Item 6a (Option 4 – A, B, C & D)

6 x Firm Price per SEMP Update = Bid Max Price for line item 6

Line Item 6b (Option 4 – A, B, C & D)

2 x Firm Price per SEMP Write up = Bid Max Price for line item 6a

Line Item 7 (Option 5 – A, B, C & D)

21 x Firm Price per Safety Case Review = Bid Max Price for line item 7

Line Item 7a (Option 5 – A, B, C & D)

14 x Firm Price per Safety Case Update = Bid Max Price for line item 7

Line Item 7b (Option 5 – A, B, C & D)

5 x Firm Price per Safety Case Write up = Bid Max Price for line item 7a

Line Item 8 (Option 6 – A, B, C & D)

3 x Firm Price per Safety Statement of Work Write up = Bid Max Price for line item 8

Line Item 9 (Option 7)

1 x Firm Price per ITT/ITN Review = Bid Max Price for line item 9

Line Item 10 (Option 8)

4 x Firm Price per HFI workshops Attendance/Document Review & Input = Bid Max Price for line item 10

Line Item 10a (Option 8)

4 x Firm Price per HFI working group = Bid Max Price for line item 10a

Line Item 10b

4 x Firm Price per review of RiSE documentation = Bid Max Price for line item 10b

Line Item 10c

4 x Firm Price per Attendance to MAA/RT SA meetings = Bid Max Price for line item 10c

A score of **40** is given to the tender with highest technical mark (providing it is also commercially compliant) and the technical scores of the other Tenders are calculated using a percentage difference method:

$$\text{Technical Score} = 40 \times \frac{\text{Tender Technical Mark}}{\text{Highest Technical Mark}}$$

To be Technically compliant and pass the Technical stage of evaluation, Tenders must achieve a minimum confidence level of '3 – Acceptable Confidence' per item contained within the Technical Evaluation Criteria as set out at Appendix 2 to the SNITS

A score of **40** is given to the Lowest Priced Technically and Commercially Compliant Tender (LPTCCT) for line item 1 of the Schedule of Requirements and a score calculated for the price of each Tender using a percentage difference method:

$$\text{Pricing Score (Core)} = 40 \times \frac{\text{LPTCCT for line item 1}}{\text{Tender Price}}$$

A score of **20** is given to the Lowest Priced Technically and Commercially Compliant Tender (LPTCCT) for line items 3-10c (combined of the Schedule of Requirements and a score calculated for the price of each Tender using a percentage difference method:

$$\text{Pricing Score} = \text{Total Available Marks} \times \frac{\text{LPTCCT For Line Items 3-10c (combined)}}{\text{Tender Price}}$$

The technical and pricing scores are added together to give a total score. The successful Tender is the one with the highest total score.

In the event of two or more Tenders being awarded the same total score, the winning Tender shall be the Tender with the highest scoring technical mark.

WORKING EXAMPLE:

Scoring Technical

The technical scores for this example are worked out using the following calculation. The calculation uses tender A's marks, from the table below, as an example

$$\begin{aligned} \text{Technical Score} &= \text{Total Available Marks} \times \frac{\text{Tender Technical Mark}}{\text{Highest Technical Mark}} \\ &= 40 \times \frac{720}{910} \end{aligned}$$

$$\text{Technical Score} = 31.6 \text{ (rounded to one decimal place)}$$

Scoring Price (Core – Line Item 1)

Using a similar calculation for **price**. Again, the following calculation uses tender A as an example:

$$\begin{aligned} \text{Pricing Score} &= \text{Total Available Marks} \times \frac{\text{LPTCCT For Line Item 1}}{\text{Tender Price}} \\ &= 40 \times \frac{\text{£}341,999}{\text{£}402,325} \\ &= 34.0 \text{ (rounded to one decimal place)} \end{aligned}$$

Scoring Price (Option – Line Item 3, 4, 5, 6, 6a, 6b, 7, 7a, 7b, 8, 9, 10, 10a, 10b & 10c)

Using a similar calculation for price. The following calculation uses tender A as an example:

$$\begin{aligned} \text{Pricing Score} &= \text{Total Available Marks} \times \frac{\text{LPTCCT For Line Items 3-10c (combined)}}{\text{Tender Price}} \\ &= 20 \times \frac{\text{£}167,890}{\text{£}180,695} \\ &= 18.6 \text{ (rounded to one decimal place)} \end{aligned}$$

The example pricing and technical marks/scores are shown for all 5 tenders in Tables 1 and 2 below;

TABLE 1

Tender	Commercial Compliance	Technical		Price (£)	
		Compliance	Mark	Core (Line Items 1)	Line Items 3-10c (Combined)
A	Yes	Yes	720	£402,325	£180,695
B	Yes	No	270	£316,455	£157,098
C	Yes	Yes	865	£341,999	£167,890
D	Yes	Yes	910	£367,158	£201,512
E	No	Not Scored	-	£379,548	£125,687

TABLE 2

Tender	Technical Score	Pricing Score - Core (Line Item 1)	Pricing Score - Line Items 3-10c (Combined)	Total Score	Outcome
A	31.6	34	18.6	84.2	Unsuccessful tender, technically and commercially compliant, lower total score
B	-	-	-	-	Unsuccessful tender, technically non-compliant as failed to reach minimum confidence level 'Acceptable – 3' for all Criteria so cannot be awarded the contract
C	38	40	20	98	Successful tender, technically and commercially compliant, highest total score
D	40	37.3	16.7	94	Unsuccessful tender, technically and commercially compliant, lower total score
E	-	-	-	-	Unsuccessful tender, commercially non-compliant so cannot be awarded the contract

Choosing the successful tender

The technical and pricing scores are added together to give a total score that takes account of all award criteria. The successful tender is the one with the highest total score classified as 'Commercially Compliant'. In this example, the score for Tender C is $38 + 40 + 20 = 98$, which makes it the winning tender when all other scores are calculated.

The Above table demonstrates the evaluation results using the percentage score method for the 'MEAT - combined technical and price' evaluation

UPON COMPLETION OF THE TENDER PROCESS

- 3.2 ITT documents sent to you are either to be returned to the Authority, or safely destroyed if you are notified at the end of the Tender process that you are not the winning contractor. At the preferred bidder stage, consult the named commercial officer to agree the appropriate destruction process if you are in receipt of ITT Documentation and ITT Material marked 'OFFICIAL-SENSITIVE' or above.

TRAVEL & SUBSISTANCE (T&S)

- 3.3 For the purposes of Pricing Evaluation Tenderers will not be assessed upon Line Items 2 & 2a, this will be set as a Limit of Liability set by the Tenderer based upon a genuine estimate of the level of Travel & Subsistence to be required under the Contract. Tenderers must still submit Travel and Subsistence rates to be inputted into Annex D to the TOF up to a maximum of those agreed under the FATS 5 Framework Agreement, these shall be included under Annex D, all T&S shall be paid quarterly on actuals evidence submitted to the Authority.