|  |  |
| --- | --- |
| **SMP Alliance**  |   |

**The brief**

Develop and produce learning material and an e-learning package for the SMP Alliance HSWE Onboarding, that can be run through the SMP Alliance Learning Management System.

**What we want to achieve**

* Aim
	+ Produced a centralised Alliance HSWE Induction which is completed by anyone working on schemes to reduce the time needed to deliver scheme inductions.
	+ Deliver a consistent message to all starting on delivery of the SMP Alliance and to set our people up for success.
* Objective
	+ Provide key HSWE information to all the workforce that is consistent in content and quality.
	+ Provide an overview of the Alliance, the key players, ethos and the Key Alliance Outcomes.
	+ Explain how we work and why the Alliance is different.
	+ Allow for seamless transition between schemes for all.
	+ Reduce time and burden on schemes by covering generic hazards and controls.

* Outcomes
	+ Delegates understand the Alliance wide common hazards and how these are managed.
	+ Raise awareness of the Alliance, it’s mandate, key outcomes and culture.
	+ Test delegate for understanding of topics covered during the modules.

**How we will achieve this**

* Powerful, engaging and impactful e-learning induction which is delivered to all working on the schemes. It will cover
	+ Alliance identity including the culture, focus areas and outcomes.
	+ Videos from those working on the Alliance including Senior Managers and Works Managers.
	+ Human factors aspect – exploring our individuality and communication of risk – Work alongside the Alliance Human Factors team throughout the whole process.
	+ Common hazards – how these are managed across the Alliance – onsite videos detailing the requirements.
	+ Wellbeing and Occupational Health – introducing our Journey to Wellbeing.
	+ Environment, Social and Customer.
	+ Expectations – what you can expect of the Alliance and what the Alliance expects of you.
	+ Opportunity to ask question prior to attending schemes or throughout the onboarding.
	+ Ongoing tests of understanding and interaction.
	+ Various teaching styles, languages, subtitles.
	+ Interactive modules, the use of gamification if possible.

Each supplier is asked to present a 25min presentation on how they will meet the brief to a small panel within the SMP Alliance followed by question and answer. Each supplier will also need to provide quotes for the above and ensure they factor for the following,

* + Development of script and learning material
	+ Filming and production of material – including cost of any actors, travel to various schemes and night shifts
	+ Development and creation of e-learning module

Any queries to be directed to thomas.george@smpalliance.co.uk