**MARKET ENGAGEMENT QUESTIONNAIRE**

**Appointment of an Evaluation Partner for the Ethnicity in Mental Health Improvement Project (EMHIP) In Wandsworth and Croydon,** **on behalf of NHS South West London Integrated Care Board.**

**DISCLAIMERS**

Organisations considering whether to respond to this information request should note the following:

* **NHS South West London Integrated Care Board** is currently preparing the procurement to appointan Evaluation Partner for the Ethnicity in Mental Health Improvement Project (EMHIP) In Wandsworth and Croydon.
* This Market Engagement Questionnaire (MEQ) seeks the views and opinions of those organisations that may be interested in delivering the evaluation.
* This MEQ and any subsequent responses are in no way legally binding on any party.
* Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform NHS South West London Integrated Care Board as to the level of interest from the market and will be used to evidence a decision as to whether or not to undertake a competitive procurement. **CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.**

# SUMMARY OF REQUIRMENTS

The table below provides a summary of the Contracting Authorities requirements.

|  |  |
| --- | --- |
| **Specification:** |  |
| **Contract Duration:** | 12 months |
| **Contract Budget:** | £230k (including VAT) |

# RESPONSE INSTRUCTIONS

Organisations should ensure that they have read the supporting information (i.e., the draft Specification) provided prior to responding.

Responses to this MEQ should be submitted as a single document.

Please return your completed MEQ via the e-procurement portal **SAP Ariba procurement portal** by no later than **16:00** **Friday 1st December 2023.**

# MARKET ENGAGEMENT QUESTIONNAIRE

**ORGANISATION DETAILS AND POINT OF CONTACT**

|  |  |
| --- | --- |
| **Company Name** |  |
| **Address** |  |
| **Town/City** |  |
| **Postcode** |  |
| **Website** |  |

Name, position, telephone number and e-mail address of main contact:

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Telephone Number** |  |
| **E-mail** |  |

1. Please introduce your organisation, outlining your experience and the reasons for your interest in this opportunity.

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| --- |
| response: |
|  |

1. Do you have any helpful feedback on the content of the draft Specification; are the requirements clear, would you recommend any changes, or do you feel any further clarification is required?

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| --- |
| response: |
|  |

1. Please confirm your current available capacity and advise whether you would have the resources to deliver this evaluation?

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| --- |
| response: |
|  |

1. Please comment on the financial viability of the proposed contract.

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| --- |
| response: |
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1. Please describe any specific barriers or challenges to delivering this evaluation. If you disagree with the evaluation timescales, please outline a feasible timeline.

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| --- |
| response: |
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1. If contacted, would you be willing to discuss further with the Commissioner any issues/feedback arising from your response to this market engagement questionnaire?

|  |  |
| --- | --- |
| Yes | No |
|  |  |

1. Please detail any other comments or queries you have about this opportunity.

|  |
| --- |
| response: |
|  |

1. Please confirm your interest in **bidding** for this opportunity. Please explain your answer in the below response box.

|  |  |
| --- | --- |
| Yes | No |
|  |  |
| Response. | |

Thank you for taking the time to respond and share your interest and views regarding the future appointment of an Evaluation Partner.

**Please submit your response through the messaging system on the SAP Ariba e-procurement portal by 16:00 Friday 1st December 2023.**

**PLEASE NOTE**

Interested parties will not be prejudiced by any response or failure to respond to this market engagement exercise and a response to this notice does not guarantee any invitation to participate in any future public procurement process that NHS South West London Integrated Care Board may conduct.

However, NHS South West London Integrated Care Board may reasonably conclude a lack of capable market interest in the absence of responses to this questionnaire.

Any responses provided will not be treated as commercially confidential and may be used by NHS South West London Integrated Care Board in the final solution specifications used for the contracts, but no organisation will be individually identified.