

Provision of Air SCIDA Services - Dynamic Pre-Qualification Questionnaire Additional Information

1. This document details the structure of the Dynamic Pre-Qualification Questionnaire (DPQQ), how your submission will be evaluated to identify those suppliers who will be progressed to the Invitation to Tender stage of the procurement.
2. The DPQQ is structured in two envelopes:
 - **Qualification Envelope** – This refers to Supplier Selection criteria as used in DPQQ and Suitability Assessment Questionnaires (SAQ) that are used to assess suppliers' capability to undertake your requirement.
 - **Technical Envelope** – This refers to Supplier Selection criteria applied to assess technical and professional ability to deliver the requirement.
3. The Qualification Envelope notes for completion and guidance are contained within the Qualification Envelope itself on the Defence Sourcing Portal.
4. The Technical Envelope seeks evidence against twelve mandatory questions, and each will be evaluated against a Pass/Fail or scored criteria. Each question will be evaluated as follows:

<u>Technical Envelope Question</u>	<u>Evaluation Method</u>
Section 2.1.3 – SQ-6.1	Scored
Section 2.1.4 – SQ-6.2	Pass / Fail
Section 2.1.5 – SQ-6.3	Pass / Fail
Section 2.2.3 – Project Specific Technical Question No. 1	Pass / Fail
Section 2.2.4 - Project Specific Technical Question No. 2	Pass / Fail
Section 2.2.5 - Project Specific Technical Question No. 3	Pass / Fail
Section 2.2.6 - Project Specific Technical Question No. 4	Pass / Fail
Section 2.2.7 - Project Specific Technical Question No. 5	Scored
Section 2.2.8 - Project Specific Technical Question No. 6	Scored
Section 2.2.9 - Project Specific Technical Question No. 7	Scored

Section 2.2.10 - Project Specific Technical Question No. 8	Scored
Section 2.2.11 - Project Specific Technical Question No. 9	Scored

5. The responses to each of the questions in the Technical Envelope will be assessed by a team of Subject Matter Experts (SMEs) deemed appropriate by the Authority. Each Technical Question will be evaluated by the SMEs and the Scored criteria for those questions identified above is defined below.

0 - No Answer

20 - Poor

40 - Satisfactory

60 - Good

80 - Very Good

100 – Excellent

6. To be deemed compliant in the Technical Envelope, a supplier must achieve a Pass and achieve a minimum score of 40 for SQ-6.1 and Project Specific Technical Questions 5-9. A failure to achieve a Pass or the minimum score will result in non-compliance and the supplier will not be considered for progression to the Invitation to Tender stage of the procurement.
7. The Technical Envelope score will then be calculated by totalling the evaluated score for each of the scored questions, SQ-6.1 and Project Specific Technical Questions 5-9. An illustration of the calculation and total Technical Envelope evaluation is shown below:

Organisation/ Supplier	Supplier Qualification Question			Project Specific Technical Question									Total Technical Envelope Score
	SQ-6.1	SQ-6.2	SQ-6.3	1	2	3	4	5	6	7	8	9	
A	80	Pass	Pass	Pass	Pass	Pass	Pass	60	40	60	80	100	420
B	60	Pass	Pass	Pass	Pass	Pass	Pass	60	80	40	100	100	440
C	80	Pass	Pass	Pass	Pass	Pass	Pass	100	60	100	80	80	500
D	100	Pass	Pass	Pass	Pass	Pass	Pass	80	40	60	100	100	480
E	80	Pass	Pass	Fail	Pass	Pass	Fail	60	40	20	60	40	300

8. A minimum of five (5) and a maximum of six (6) suppliers will be progressed to the Invitation to Tender stage of the procurement.
9. Where six (6) or more suppliers pass the Qualification Envelope and meet the minimum Technical Envelope criteria detailed above, the top six (6) suppliers that achieve the highest Technical Envelope score will be selected as pre-qualified and progress to the Invitation to Tender stage of the procurement.