Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details	
This variation is between:	UK Research & Innovation, Polaris House, North Star Avenue, Swindon, SN2 1FL (**the "Contracting Authority"**) And Reed Specialist Recruitment, Academy Court, 94 Chancery Lane, London, WC21 1DT (**"the Supplier"**)
Contract name:	THE SUPPLY OF NON CLINICAL STAFFING RM6277 CALL OFF ("the Contract")
Contract reference number:	**GSS24973**
Details of Proposed Variation	
Variation initiated by:	**Contracting Authority**
Variation number:	**Variation 001**
Date variation is raised:	**11/03/2025**
Proposed variation	To extend the original contract end date of the temporary worker from 31st March 2025 to 30th September 2025.
Reason for the variation:	To extend the temporary worker's end date.
An Impact Assessment shall be provided within:	**N/A**
Impact of Variation	
Likely impact of the proposed variation:	**Low**
Outcome of Variation	
Contract variation:	This Contract detailed above is varied as follows: • ▮▮▮▮▮▮▮ / **Administrator** Contract end date: 30th September 2025 ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮ £21,892.50 excluding VAT

Financial variation:	Original Contract Value:	£9,730.00 ex VAT.
	Additional cost due to variation 001:	£21,892.50 ex VAT.
	New Contract value:	£31,622.50 ex VAT.

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Contracting Authority.

2. Words and expressions in this Variation shall have the meanings given to them in the Contract.

3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature

Date

Name (in Capitals)

Address

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

Date

Name (in Capitals)

Address