

711683453 - PROVISION OF TRANSLATION SERVICES – REQUIREMENT SPECIFICATION

This form provides the requirement specifications for the services detailed in the Schedule of Requirements.

| Ser (a) | Criteria (b) | Requirement (c) |
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| 1 | Operation name | Op INTERBOW |
| 2 | Task title | Helicopter Tactics & Planning Cse |
| 3 | Interpreter required: | Dates required from /to: Reporting time: 0800L Reporting location: Def Ac, Shrivenham Specific requirements for reporting: POC for reporting: TBD. A J4 POC will be appointed by JHC. Interim POC is REDACTED |
| 4 | Preparation dates & activities: | |
| 5 | Course/task dates: | HTPC 2: 4-16 Jun 24 |
| 6 | Number of linguists required and languages. | Number of Interpreters required: 2 Essential Languages: Ukraine Desirable Languages: Nil. |
| 7 | Desired expertise or experience for Interpreter. Is a particular Nationality required for local Security clearances? | Essential 1. Fluent Ukr/English with the ability to translate written and verbal technical military and aviation terminology (<i>nb. we would not expect an aviation expert and would work with them in advance of lessons to clarify understanding of unfamiliar words and phrases</i>). 2. Ability to reside with the course for the duration so as to be reasonably available OOO for any welfare or other issues. Desirable 1. Previous experience translating for INTERBOW or other similar courses. 2. Willing to consider repeat attendance on later HTPC (date dependent) so as to retain SQEP. |
| 8 | Security clearance required. <ul style="list-style-type: none"> • BPSS • CTC • SC • DV | 2 x BPSS |
| 9 | CONDO type (For non-UK activity only. all UK activity will be UKN's) | Either. |
| 10 | Task/Work Location If different from reporting location | Classroom based in Defence Academy, Shrivenham. 1 x visit to AAC Middle Wallop for visit to Apache Sqn. |

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| 11 | Work routine and duties | <p>Daily working routine 09-1200, 1300-1700</p> <p>Interpreters required for entire duration of course.</p> <p>A Cse Stand Down Day will be incorporated within the Cse to account for WTD.</p> <p>There will be no OOH commitment other than in an emergency which would be expected to be answered on a best-case scenario.</p> <p>Daily tasks will be largely verbal interpretation with occasional written translation for notes/ppt briefs etc.</p> |
| 12 | Working conditions | Classroom based course with 1x visit to AAC Middle Wallop to visit an Apache Sqn; no field conditions or outdoor serials. |
| 13 | <p>RLS provision describe in as much detail as possible:</p> <ul style="list-style-type: none"> • Accommodation • Feeding • Wi-Fi • Laundry • Gym • Shops • Spiritual • Welfare comms (if PED RED) | <p>Interpreters will be accommodated in the same accommodation at Shrivenham; SLA either in Def Ac or in other SLA on-site. Messing will be in either Def AC or PAYD All-rans mess on camp.</p> <p>Interpreters can be inducted into station gym for out of hours use.</p> |
| 14 | Movement support | UK task. |
| 15 | Name, rank and email address and mobile phone of the person who is planning the task. | REDACTED |
| 16 | Name, rank and email address and mobile number of the person who will be providing day to day supervision of the activity | <p>A course director will be appointed by:</p> <p>REDACTED</p> |
| 17 | PED Policy | RED in classroom if briefing SECRET only. A J4 poc will be available at all times for relay of messages. |
| 18 | PPE/Government Furnished Assets (GFA) | Nil requirement. |
| 19 | Specific clothing and equipment | Normal clothing may be worn. |
| 20 | Medical Provision | UK task. |