Supplier due diligence checklist

## QAP21-10

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| **Specification Checklist** |  |  |  |  |
| General details of service required |  | [state service required] |  |  |
| Specific requirements |  | [list as appropriate] |  |  |
| Cost of service | | |  | £ |
| Value added benefits |  | [if applicable] |  |  |
| ISO9001 or details of how quality will be addressed |  | [consistent quality of product, repeatable processes, reliability] |  |  |
| ISO27001, GDPR compliance or details of how information security will be addressed |  | [data protected from loss, involvement of 3rd party contractors, confidentiality] |  |  |
| Do you have an anti-bribery policy?  (If no, we request that a supplier statement is signed) |  | Y/N |  |  |
| Evidence of technical competence |  | [If applicable] |  |  |
| Contact with existing customers to determine satisfaction |  | [give details of any contacts made] |  |  |
| Are you required to comply with the Modern Day Slavery Act 2015? |  |  |  |  |
| If required, are you compliant? |  | Y/N |  |  |

Please return the completed form via email to **emma.winchester@ukad.org.uk**