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## CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services.** Dated [30/9/2022 ].

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	Ecm_65511
From	Defra
To	Raise The Bar ("Supplier")

### 1. CONTRACT PERIOD

1.1	Commencement Date	01/01/2022
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	31/12/2027

### 2. SERVICES REQUIRED

2.1	<p>Services Required.</p> <p>APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.</p> <p>LOCATION</p> <p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> <p>NUMBER OF STUDENTS</p>	<p>Leadership and Management Apprenticeships as defined in in the below Apprenticeship Standards –</p> <ul style="list-style-type: none"><li>• <a href="#">Team leader or supervisor / Institute for Apprenticeships and Technical Education</a> (ST0384)</li><li>• <a href="#">Operations or departmental manager / Institute for Apprenticeships and Technical Education</a> (ST0385)</li><li>• <a href="#">Coaching professional / Institute for Apprenticeships and Technical Education</a> (ST0809)</li></ul> <p>Covering up to 210 students.</p> <p>Team Leading – 80</p> <p>Operational Manager – 110</p> <p>Coaching – 20</p>
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	CLASS BASED  ADDITIONAL SERVICES	Based Nationally across England  Where necessary we will use adapted delivery models offered by provider at no additional cost. i.e. Women in Leadership route.
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### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	<ul style="list-style-type: none"> <li>• <a href="#">Team leader or supervisor / Institute for Apprenticeships and Technical Education</a> (ST0384)</li> <li>• <a href="#">Operations or departmental manager / Institute for Apprenticeships and Technical Education</a> (ST0385)</li> <li>• <a href="#">Coaching professional / Institute for Apprenticeships and Technical Education</a> (ST0809)</li> </ul>
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3.1	Quality Standards	<p>Continued adherence to the relevant Institute for Apprenticeships industry standard.</p> <p><a href="http://www.instituteforapprenticeships.org/">(www.instituteforapprenticeships.org/)</a></p> <p>Maintained ESFA registration and accreditation.</p> <p>General industry good practice</p>
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### 4. PAYMENT

4.1	Contract Charges	<p>Contract Charges =</p> <p>Covering up to 210 students.</p> <p>Team Leading x 80 (@ £4500 each) = £360,000</p> <p>Operational Manager x 110 (@£7000 each) each = £770,000</p> <p>Coaching x 20 (@ £5000 each) = £100,000</p> <p>Totalling - £1,230,000</p> <p>Includes the cost of any subcontractors and the cost of an approved end point assessor.</p>
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules.

		Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	n/a ESFA - Funded

#### 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause [ ] of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

#### FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

Each party agree[s] to sign this contract by electronic signature (whatever form the electronic signature takes) and that this method of signature is as conclusive of our intention to be bound by this contract as if signed by each party's manuscript signature.

