

Procurement Strategy & Specification

C988 SDU Services – Strategic Partnership

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Background

At Salisbury District Hospital (SDH), Salisbury NHS Foundation Trust provides a range of clinical care, which includes general acute and emergency services, to approximately 225,000 people in Wiltshire, Dorset and Hampshire. Specialist services, such as burns, plastic surgery, cleft lip and palate, genetics and rehabilitation, extend to a much wider population of more than three million people. Trust staff provide outpatient clinics in other locations in Dorset and Hampshire. Specialist staff hold outreach clinics in hospitals within the Wessex area and, in total, the Trust employed 3,890 staff at 30 September 2014. This includes full and part-time staff.

This Procurement

Salisbury NHS Foundation Trust is seeking a Strategic Partner for the Provision and Operation of a new Decontamination and Sterile Services Unit and provision of a Disinfection and Sterilisation of Instruments and Equipment service.

This Guidance note details the strategy for procuring a partner organisation, and should be read in conjunction with the following documents :

1. C988 Sterile Services Bidder Requirements,
2. C988 Tender Issue TUPE Details Sept 2015,
3. NHS Standard Terms & Conditions, Provision of Services, Contract Version
4. Other bidder instructions as detailed on the Trust's Ariba procurement portal.

The project includes the design, build, equipping and commissioning of a new Sterile Services Unit on the hospital site, the formation and 50% funding of a Joint Venture Vehicle and the day to day management of the facility for an initial period of 10 years, extendable for up to a further two periods of 5 years.

This Opportunity is offered to market as an OJEU procedure under Regulation 31 of the Public Contract Regulations 2015 (Innovation Partnership). This is due to the fact that the Authority (Salisbury NHS Foundation Trust) is seeking new methods of working and to derive new innovation, methodology and value from the new service which cannot be fully specified at the time of embarking on joint venture discussions.

Bidders' attention is drawn to the pensions provisions set out in the NHS Terms and Conditions, and bidders should be aware that the Trust has already set up a company to deliver the joint venture service and applied for a direction order in order for the Joint Venture to provide an NHS Pension to any employees which transfer with the service.

Bidders' pricing models must include the costs associated with the TUPE Transfer of employees. If the costs associated with a TUPE transfer (including pensions costs) are subsequently found to be lower than envisaged, the Bidder shall make a corresponding reduction in the contract price.

Procurement Timetable and Response Method

In accordance with the Public Contract Regulations, freely and immediately accessible copies of tender documentation are available on www.contractsfinder.service.gov.uk by searching "C988". The opportunity is also advertised via OJEU/TED in compliance with the regulations.

The process is being conducted electronically via the Trust's Ariba procurement portal, which is the only method accepted for the completion and submission of documents. Bidders requiring access to this portal should email tenders@salisbury.nhs.uk including full name, email, company name, address and telephone contact details. Submission of a response via the Portal indicates full acceptance of all bidder conditions.

Bids submitted via other means, or where original documents have been altered or reformatted prior to submission, will not be accepted.

The timetable for this process is as follows :

Initial advert via Contracts Finder	Tuesday 29 September 2015
Submission of advert to OJEU / TED	Tuesday 29 September 2015
Publication via OJEU / TED	Friday 2 October 2015
Last date for Tender Clarification questions	Friday 23 October 2015
Last date for submission of completed bids	12.00 on Monday 02 November 2015

All questions during the Procurement must only be asked via the Messaging function on the Ariba portal. Bidders must not contact Trust personnel directly.

This Opportunity is being advertised via the Cabinet Office Contracts Finder Website.

The Procurement process is being conducted via the Trust's Ariba procurement portal. Interested bidders should email tenders@salisbury.nhs.uk with the subject title "C988 SDU Strategic Partner " including full named contact details, with telephone, email and address, for the person responsible for preparing their response. The Trust will then register the bidder on the Ariba portal, and the bidder will automatically receive an Ariba event invite key. **Please ensure email systems are set to whitelist from the ariba.com domain.**

For Ariba technical queries or help, please contact Ariba Support on 0800 358 3556.