



Purchase Order

Order No. P102720 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

SOFTWARE BOX LIMITED
 EAST MOOR HOUSE
 GREEN PARK BUSINESS CENTRE
 GOOSE LANE
 SUTTON ON THE FOREST, YORK
 YO61 1ET

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed: *[Signature]*

Date: 7th December 2016

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each unless otherwise stated	otherwise stated	per each carriage paid £	carriage paid £
	As per quote 417 1612 145 dated 6th December 2016 Terms and conditions for this order are as per contract reference RM3733-2				
1	[REDACTED] Licence	XXXXXXXX		XXXXXXXX	XXXXXXXX
2	[REDACTED] Licence software support [REDACTED]	XXXXXXXX		XXXXXXXX	XXXXXXXX
3	[REDACTED] Licence software support [REDACTED]	XXXXXXXX		XXXXXXXX	XXXXXXXX
4	[REDACTED] hardware support [REDACTED]	XXXXXXXX		XXXXXXXX	XXXXXXXX
5	[REDACTED] Training	XXXXXXXX		XXXXXXXX	XXXXXXXX
	Please can a copy of the invoice, license confirmation, etc also be sent to [REDACTED]				
		Total Value (Ex VAT)			14827.41
		Standard Rate VAT (If Applicable)			2965.46
		Total Value of Order			17792.87

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

D. Deliver To:

XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
accounts payable@metoffice.gov.uk
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
12th December 2016	XXXXXXXX	RM3733-2	P002670

