



Department for Transport

Labinah Management Training Ltd t/a SignalCX
International House,
6 South Molton Street,
London,
W1K 5QF

Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR
Direct Line: [REDACTED]
Email: xxxxxxxx@dft.gov.uk
Web Site: www.dft.gov.uk

Ref: TLOT10115

13 May 2022

Email: xxxxxxxxx@signal.cx

Dear [REDACTED]

Re: TLOT10115 Service Animals Profiling Training

On behalf of the Secretary of State for transport and the I am pleased to confirm award of the above contract.

1. The documents listed below form a binding contract between you and this Department.
 - (i) The publication of our Statement of Requirements, forming the request for proposal sent to you on 29th March 2022.
 - (ii) Department for Transport general contract terms and conditions for services below £5m, copy of which is embedded in this document and Post award amendments to the Terms and Conditions shown in Appendix 1.
 - (iii) Your proposal and documents submitted in response to our Statement of Requirements sent and received 23rd April 2022.
2. The contract will commence on 12th May 2022, ending on 30th March 2023.
3. The firm contract price will be £34,050 ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.

1.1 Invoices should be submitted to:

Via post: Accounts Payable
DfT Shared Service Centre
5 Sandringham Park
Swansea Vale
Swansea
SA7 0EA

Via email: SSa.invoice@sharedservicesarvato.co.uk

4. Please sign a copy of this letter to confirm your acceptance of the contents and return to xxxxxxxx@dft.gov.uk.

You may contact the Contract Manager, [REDACTED], xxxxxxxx@dft.gov.uk to discuss any matters relating to the commencement of the Contract.

Yours sincerely

[REDACTED]

Commercial Relationship Advisor
by authority of the **Secretary of State for Transport**

Signed:.....

Name..... [REDACTED]

PositionHead of Operations.....

Date:.....12th May 2022.....



Statement of
Requirements -FINAL



SignalX proposal
Service Animals and L



TLOT10115 Terms &
Conditions.docx



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TERMS & CONDITION