



Gloucester, Cheltenham and Tewkesbury Affordable Housing Partnership Terms of Reference

The Partnership Aims

- To work in collaborative partnership to deliver affordable housing across the districts
- To work with partners, stakeholders and local communities to ensure that the affordable housing delivered reflect the needs of the districts, that provide choice of affordable housing options and helps to create inclusive, mixed communities.
- To agree cross-boundary lettings arrangements for new affordable homes.
- To act as a consultative body for the future development of local Housing Strategies and Local Plans and Supplementary Planning Documents with regards to affordable housing.
- To act as a sounding board for the sharing of good practice in respect of housing management and development practices.

Outcomes

- To maximise the delivery of new affordable housing for each local authority.
- To create a framework that enables new communities to become and remain cohesive and sustainable.

Membership

The Partnership will be made up of representatives from the following organisations:

- Cheltenham Borough Council
- Tewkesbury Borough Council
- Gloucester City Council

The Partnership will invite other stakeholders to attend partnership meetings as required, including Preferred Affordable Housing Providers and the Homes and Communities Agency.

Partnership Development Activities

During the development of the Partnership there are initially 2 key activities which we will focus on:

1. To develop and establish Preferred Housing Providers for the delivery of affordable housing across the districts.
2. To agree cross-boundary lettings arrangements for the provision of affordable housing.

Our Priorities

Once the Preferred Housing Providers are agreed, the Partnership will work to achieve the following objectives:

1. To identify and maximise funding opportunities to aid the delivery of new affordable housing where appropriate.
2. To deliver new affordable housing according to assessed needs to include agreement of tenure split, dwelling types and size.
3. To ensure as far as possible the standardisation of affordable housing clauses within Section 106 Agreements.
4. To deliver new affordable housing in a timely and coordinated manner across the build programme of each development.
5. To ensure new affordable housing is allocated, reviewed and monitored in accordance with agreed cross-boundary lettings arrangements.
6. To ensure a framework is in place which enables future community needs, including the housing needs of specific groups, to be identified and addressed.
7. To ensure the arrangements of the Preferred Housing Providers is regularly monitored and reviewed.
8. To promote housing from an equalities perspective, seeking social inclusion and routes away from welfare dependency.

Operational Matters

The Partnership will meet monthly (unless otherwise agreed) and frequency of these meetings will be reviewed once Preferred Housing Providers are in place.

The Partnership will agree a Chair and Secretariat from Membership on an annual basis.

It is expected that appropriately authorised officers will attend meetings of the Partnership. Decisions which cannot be made by the representative present at the meeting must be made clear at the time and the Partnership will agree a timescale for when the decision will be made.

Decisions made by the Local Housing Authorities will be by consensus. Where this cannot be achieved the matter will be referred to senior management of each organisation who will confer to reach an agreement on the course of action to be taken.

The Partnership does not constitute a legal body in its own right and all decisions made must be fully delegated from the represented organisation, voted for or deferred back accordingly. The members attend as representatives of their own organisation to agree a consensus, working on behalf of their own organisation to achieve the strategic outcomes and priorities identified for the Partnership.

Review

Terms of Reference of the Partnership will be reviewed annually.

There will be a formal outcomes review every 12 months to show how the Partnership is meeting its objectives and amend them when required by consensus to continue to achieve the above aims.

The Preferred Housing Providers arrangements will be reviewed at least every 5 years, or as agreed by the Local Authority members of this Partnership (subject to relevant constitutional approvals by the respective district authorities).

Dated 4th September 2015.