**Women’s Prison Peer to Peer Project – Hepatitis C Elimination Programme**

**Stage One and Stage Two Technical Questions**

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| **Name of Contracting Authority** | **The National Health Service Commissioning Board (NHS England)** |
| **Tender for** | **Women’s Prison Peer to Peer Project** |
| **ATAMIS Contract reference** | **C25749** |
| **Return Deadline** | **1 June 2021 at 1500 hrs** |

**Responses are to be provided within Atamis – 2 Technical Envelop**

**ITT Stage One Questions**

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| **#** | **Question** | **Scoring and threshold** |
| **1** | Do you have experience of working within the women’s prison estate, preferably within the UK?  Yes/No | **Pass/fail** |
| **2** | Will you provide access to a confidential prison free-phone helpline to support individuals who are newly diagnosed, seeking support, or commencing treatment? Please note: this must be fully operational for at least 5 day, (Monday to Friday 10:30 to 16:30 minimum)s per week, and staff on the helpline must have access to individuals with lived experience of hepatitis C.  Yes/No | **Pass/fail** |
| **3** | Does your organisation and its staff have the appropriate security clearances to access the prison estate? If not, do you have experience of facilitating this level of access (usually ‘keyholder’)?  Yes/No | **Pass/fail** |
| **4** | Do you have experience of identifying, training, and supporting peer workers? If yes, have these worked in prison as well as community settings?  Yes/No  No = 0 | **Score will be decided out of 4**  Tenderers must score 2 out of 4 on each of the Stage 1 questions for their responses at Stage 2 to be assessed. |
| **5** | Are you able to access all locations of the women’s establishments listed in the specification?  Yes/No | **Pass/fail** |
| **6** | What is your estimated timescale to implement this service?  For example, will you be able to mobilise in:  0-4 weeks mobilisation = 4  4-6 weeks mobilisation = 3  6-8 weeks mobilisation = 2  >8 weeks mobilisation = 1  This service should have a mobilisation period of no more than 8 weeks. | **Score will be decided out of 4**  Tenderers must score 2 out of 4 on each of the Stage 1 questions for their responses at Stage 2 to be assessed. |

Tenderers should note that if they respond “No” to any of the above Stage One questions their tender will be disqualified and cease to be evaluated at this stage. Tenderers who answer questions 4 and 6 must score a minimum of 2 out of 4. Failure to achieve the minimum score of 2 out 4 to this question may result in the tender being disqualified and not evaluated any further.

**Responses to these questions shall not form part of 70% weighting for Technical assessment.**

**ITT Stage Two Technical Questions**

**Response to the following questions shall form part of the 70% weighting for Technical assessment.**

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| **Q#** | **Sub-criteria (question)** | **Maximum Length of Response** | **Question Weighting** |
| 1 | Please detail how you would adapt your service to meet the needs of the women in HM Prisons? Please support your response with evidence of case studies where you have delivered something similar within the last 3 yrs and ensure you address the following points:   * Outline in which settings and capacity your organisation has previously worked with women in prison. * Indicate whether this capacity has also involved working with women with substance misuse issues, blood-borne viruses, or hepatitis C. * Outline how you have adapted your service to specifically meet the needs of women in prison. | 750 words | 25% |
| 2 | Please detail how you would work with people with Hepatitis C? Please support your response with evidence of case studies where you have delivered something similar within the last 3 yrs and ensure you address the following points:   * Outline how you have worked with people with hepatitis C * Outline whether you have tested, treated or linked them to care * Outline how you have tackled stigma/raised awareness of hepatitis C with this experience. | 500 words | 20% |
| 3 | Please detail how your organisation would advise on how you would deliver service/ quality improvement in the public sector, particularly, healthcare? Please support your response with evidence of case studies where you have delivered something similar within the last 3 yrs | 250 words | 10% |
| 4 | Outline the risks and challenges that you foresee in delivering this contract, and your proposed approach to preventing and managing these risks and challenges. These should be relevant to the delivery of the contract and include mitigations you would put in place to manage the risks  Example risks might include:   * Losing access to some establishments * Relationships between key stakeholders breaking down * Issues with linking the women to care somewhere along the hepatitis C pathway | 500 words | 15% |
| 5 | Describe your approach to Information Governance, confidentiality and data protection assurance. They should also reference, but not be limited to, the considerations indicated below:\* | 500 words | 20% |
| 6 | Describe how you would deliver the contract in a way that supports the [NHS Long Term Plan](https://www.longtermplan.nhs.uk/) priorities, ensures compliance with labour rights and ethical issues and generates social value out of the health pound.  Your response must include but not limited to:   * Socio-economic impacts relevant to this contract and how you propose to address these during contract delivery. * How you will reduce the carbon footprint as part of this project (e.g. using public transport or electric vehicles to get to and from different establishments). * How you will reduce waste or water, including single use plastics. | 500 words | 10% |

\*Q5 additional guidance. Your response should reference, but not be limited to, the following considerations:

* The role of NHS England as the Data Controller and the Supplier as the Data Processor
* Evidence of compliance with the Data Security and Protection Toolkit or equivalent ISO data security accreditation including your NHS Data Security and Protection Toolkit score or expected to achieve with plans and timescales to achieve; include your organisation code so this can be verified.
* Demonstrate how you will return all data to NHS England/NHS Improvement at the end of the contract
* DSP Toolkit –ICO registration code so this can be verified.
* Policies and procedures in place.
* Operational management.
* Standards and good practice.
* How you will meet statutory obligations.
* Confidentiality and Data Protection Assurance.
* How you train and monitor staff.
* Information Security and Risk Management.
* Records Management including safe, secure data storages and transfer (where necessary)
* Information Incident Management.