

Version: 25 February 2020

Evaluation Process

Process

1. Tender returns will be received via the 'Contract Finder' portal.
2. Once the tender period has elapsed, LS185 will establish whether all the required information has been provided by each bidder. Any materially incomplete tenders will be discarded.
3. Each tender will be assessed for the 'pass/fail' 'Financial Due Diligence'. Any tender that fails the financial evaluation will be discarded.
4. All tenders that pass the due diligence test will proceed to technical evaluation.
5. 'Commercial' evaluation will be undertaken.
6. 'Community Engagement' evaluation will be undertaken.
7. 'Design – Structural' evaluation will be undertaken.
8. 'Design – Architectural' evaluation will be undertaken.
9. 'Contractual' evaluation will be undertaken.
10. The outcome of the completed evaluations will be transferred into the matrix below and issued to the Project Sponsor (Alan Skewis).

The bidders may be asked to present their bid to an LS185 panel.

Tender Evaluation

Each tender will be awarded a maximum of 100 marks based upon their compliance with the specification and other stated tender requirements. Each criterion in the table below will be scored.

Criteria		Marks Available	Bidder A <i>example</i>	Bidder B <i>/Etc...</i>
1	Financial Due Diligence	Pass/Fail	Pass	
2	Commercial	30	30	
3	Contractual	10	10	
4	Community Engagement	10	3	
5	Design – Engineering	15	10.5	
6	Design – Architectural	35	24.5	
		100	78	

The bidder with the highest points score becomes the Preferred Bidder and, subject to Board approval, will progress to the Detailed Design stage.

Financial Due Diligence

Points available: Pass/Fail

Documents Required:

- Statement of compliance
- Contact details; contact name, registered address, trading address, phone number, email
- Company Registration Number and Company Name
- VAT Number
- Last two years audited accounts

LS185 will carry out financial checks on each bidder, and the results will form part of the evaluation process. Any bidder that fails to provide the information requested above, or fails the financial assessment will be disqualified, and their technical submission will not be evaluated. This process will include a Dunn and Bradstreet search.

Commercial Evaluation

Points available: 30

Documents Required:

- Completed pricing grid
- Certificates of relevant insurance i.e. professional indemnity, contractor's all risks, public liability and employer's liability.

Bidders must complete the pricing grid below by entering their lump sum price for the relevant scope.

SCOPE	LUMP SUM
Lump sum payable at completion of design development	£
Lump sum payable at contract award	£
Lump sum payable at handover of the building to LS185 [#]	£
TOTAL	£

(#) A 10% retention from this payment will be held for six months.

The three lump sums will be totalled for that bidder, and points awarded as follows:

- The lowest total lump sum is awarded 30 points.
- Every other bid is awarded points as a proportion:

$$\frac{\text{Lowest total lump sum}}{\text{Bidders total lump sum}} \times 30 \text{ points}$$

Contractual Evaluation

Points available: 10

Documents Required:

- Statement of Compliance
- Contract acceptance and/or comments

Technical Evaluation

Evaluators will base their scoring on the following table:

Unsatisfactory (0%)	Very Low Confidence (20%)	Low Confidence (35%)	Moderate Confidence (50%)	Good Confidence (65%)	Very Good Confidence (85%)	Excellent Confidence (100%)
No response provided or the response received is wholly unsatisfactory response.	The response demonstrates a very poor approach and gives a very low degree of confidence in the Tenderer ability to successfully deliver.	The response demonstrates a poor approach and gives a low degree of confidence in the Tenderer ability to successfully deliver.	The response demonstrates an adequate approach and gives a moderate degree of confidence in the Tenderer ability to successfully deliver.	The response demonstrates a good approach and gives a high degree of confidence in Tenderer ability to successfully deliver.	The response demonstrates a very good approach and gives a high degree of confidence in Tenderer ability to successfully deliver.	The response demonstrates an excellent approach and gives a very high degree of confidence in Tenderer ability to successfully deliver.

Any bidder scoring 'unsatisfactory' in one or more evaluation categories may be excluded from the process, at the discretion of LS185.

Community Engagement

Points available: 10

Documents Required:

- Statement of how the company engages with the community, employs local people and has a commitment to equality and diversity
- Summary proposals to engage with the local community on this project

Evidence: Engagement with local school children, residents, or charities to raise awareness of construction at the stadium, and to deliver a legacy for the community; for example, a mural.

Design - Engineering

Points available: 15

Documents Required:

- Drawings and Calculations (to RIBA Stage 3 Design)
- Materials specifications i.e. data sheets and certification (where applicable)
- Design Programme
- Construction Programme (Refer to the timeline in the ITT)

Evidence:

- Concept structural solution including;
 - Primary and secondary structural frame sizing, wall construction, roof construction, foundations
- Concept drainage design (roof and ground)
- Consideration of impact on adjacent structures
- Case studies of similar previous projects
- Details of design team
- Construction method statement, to include site boundary fencing layout, vehicular access, plant requirements and material storage.

Design - Architectural

Points available: 35

Documents Required:

- Drawings; general arrangements, sections, plans, and an architectural 3D view from both the north and south
- Samples of external finishes
- The bidder is to provide a design to RIBA Stage 3 level of detail

Evidence:

- Design proposition and description of the proposed installation including all proposed materials and finishes.
- Concept plan, key elevations and section illustrating contractor's proposal including location of materials and demonstrating key dimensions.
- Clear description on scope of proposal and any exclusions or clarifications.
- Proposal for construction strategy – scope of works to be undertaken on site and that prefabricated off-site.