



Department
for Environment
Food & Rural Affairs

Standard Contract for Goods and/or Services - Order Form

1. Contract Number	C26991	
2. Customer	Animal and Plant Health Agency	
3. Contractor(s)	RSK ADAS Limited Registered office: Spring Lodge, 172 Chester Road, Helsby, Cheshire, United Kingdom, WA6 0AR Registered Company number: 10486936	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: <ul style="list-style-type: none"> • The Animal and Plant Health Agency 	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions Referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	None
	Services	Description: as set out in Appendix 2 – Specification.
7. Start Date	01 November 2024	
8. Expiry Date	02 February 2025	

9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.
10. Payment	<p>Payments will be made to RSK ADAS Ltd [REDACTED]</p> <p>Payments will be made in pounds by BACS transfer using the details provided by the Contractor on submission of a compliant invoice.</p>
11. Contractor's Liability Cap (Clause 13.2.1)	An amount equal to 10 times the value of the Contract.
12. Customer's Authorised Representative(s)	<p>For general liaison your contact will continue to be [REDACTED] [REDACTED]@apha.gov.uk [REDACTED]</p> <p>or, in their absence, contractmanagement@apha.gov.uk</p>
13. Contractor's Authorised Representative	<p>For general liaison your contact will continue to be [REDACTED]@adas.co.uk [REDACTED]</p> <p>or, in their absence, [REDACTED]@adas.co.uk [REDACTED]</p>
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.
15. Progress Meetings and Progress Reports	Not applicable
16. Address for notices	<p>Customer:</p> <p>APHA Contract Manager</p> <p>Animal and Plant Health Agency (APHA), Woodham Lane, New Haw, Addlestone, Surrey, KT15 3NB</p> <p>Attention: [REDACTED]</p> <p>Email: contractmanagement@apha.gov.uk</p>

	Contractor: RSK ADAS Limited Unit 10D, Cefn Llan Science Park, Aberystwyth SY23 3AH Attention: [REDACTED] Email: [REDACTED]@adas.co.uk		
17. Key Personnel of the Contractor	Key Personnel Role:	Key Personnel Name:	Contact Details:
	Project Director	[REDACTED]	[REDACTED]
	Project Manager	[REDACTED]	[REDACTED]
18. Procedures and Policies	N/A		
19. Special Terms	N/A		
20. Additional Insurance	The Contractor shall hold the following insurance cover from the start date for the duration of the Contract or earlier or later termination in accordance with this Order Form: Professional Indemnity insurance with cover (for a single event or multiple with an aggregate) of not less than £1,000,000; Employers Liability insurance with cover (for a single event or multiple with an aggregate of not less than £5,000,000.		
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>		

Signed for and on behalf
of the **Contractor:**

[REDACTED]

Signed for and on behalf of the **Customer:**
 Job Title/Role: Technical Director
 Date Signed: 5/11/2024

[REDACTED]

Job Title/Role: Senior Category Officer

Date Signed: 06/11/2024

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Defra Website](#) and which are called 'Standard Goods & Services Terms and Conditions (Core Defra)'

Appendix 2: Specification/Description

PRODUCTION AND SUPPLY OF POULTRY RATE CARDS

1 Introduction

- 1.1 The Customer (Animal and Plant Health Agency (APHA)) is an executive agency of the Department for Environment, Food and Rural Affairs (Defra), acting on behalf of Scottish Government and Welsh Government. In Northern Ireland (NI), this function is delivered by the Department of Agriculture, Environment and Rural Affairs (DAERA). The Customer's role is to:
- safeguard animal health and welfare as well as public health,
 - protect the economy, and
 - enhance food security through research, surveillance and inspection.
- 1.2 The Customer primarily works to prevent and control animal disease across Great Britain (GB) through activities on farms, at markets and other livestock-related premises, and through specialist veterinary laboratory and scientific services. The Customer is also responsible for advising policy-making departments and providing a veterinary evidence base for animal health and welfare policy decisions. The range of functions also includes research and consultancy, surveillance and management of disease controls, (including import and export controls), and protecting the nation's food supply through activities such as egg marketing inspections.

2 Background to the Requirement

- 2.1 In certain circumstances, Government is required to pay compensation for animals that have been culled as part of disease control operations. In particular, this applies to birds that have been culled to prevent the spread of exotic Notifiable Avian Disease (NAD - avian influenza and Newcastle Disease) and to the control of salmonella (breeding flocks only). To ensure that this compensation is fair and accurately reflects the market value of poultry, it is necessary for Government to be able to assess the market value of breeding, laying and meat production birds at various stages in their lifecycle, including consideration of age in days/weeks. Exceptionally the rate cards may be used where government is required to or choose to pay compensation for poultry or other captive birds.

3 The Requirement

- 3.1 There are two elements to the requirement: The Contractor shall:
- 3.1.1 provide regular review and updates as required, of a variety of PRCs at specified intervals (typically quarterly); and
 - 3.1.2 be prepared to conduct bespoke valuations for different bird types/production systems or to provide expert advice if requested (see Pricing Schedule below). If a bespoke PRC is commissioned, the Contracting Body may request these PRCs are then added to the quarterly updates and a Contract Change Notice (CCN) would be agreed between the Customer and the Contractor as appropriate.
- 3.2 In order to meet the requirements, the Contractor will need to maintain knowledge of the United Kingdom (UK) poultry and game rearing industry, including conditions in NI, in order to establish:
- 3.2.1 feed prices
 - 3.2.2 day old chick prices (includes all poultry species)
 - 3.2.3 point of lay and poultry prices for all bird types/production systems;
 - 3.2.4 hatching egg prices;
 - 3.2.5 prices of grandparent and elite stock, for the egg, meat and game sectors;
 - 3.2.6 other major inputs such as labour, energy, finance etc;

3.2.7 general state of the industry for each sector and the profitability within it.

3.3 The Contractor will require the information above in order to adjust valuation points, from which the tables are calculated, namely:

3.3.1 value of hatching egg;

3.3.2 value at one day old;

3.3.3 age and value at point of lay;

3.3.4 age and value at peak lay;

3.3.5 age and value at date of release;

3.3.6 age and value at slaughter;

3.3.7 age and value when culled (e.g. end of lay).

4 Production of Poultry Rate Cards (PRCs)

4.1 For the majority of bird types/production systems, the Contractor shall provide a quarterly calculation which shows the monetary value of specified poultry/bird types with the information shown via a daily/weekly breakdown indicating the monetary values (in pence) against the age and production system of the birds.

4.2 The Contractor shall provide two PRCRs as follows:

4.2.1 3 working days before the end of November 2024

4.2.2 3 working days before the end of January 2025.

4.3 A list of bird types/production systems valuation tables is shown below for use in **GB (Table 1)** and **NI (Table 2)** respectively. The Contractor shall provide Portable Document Format (PDF) copies of tables by email to a nominated contact point for APHA and DAERA. These will be confirmed by the Customer.

5 Methodology

5.1 For most table poultry species and for rearing birds, the valuation at each flock age is calculated from the costs incurred for a typical flock, to that point. Throughout the production cycle, a small fixed financial margin is added to the production costs to reflect notional market value. Costs at the time of stocking are derived from the cost of the chick or poultry and the house 'Set-up' costs.

5.2 The Contractor shall provide the PRC as per the example provided below.

Report Format

AN EXAMPLE OF HOW THE INFORMATION IS TO BE PRESENTED.

Type of Bird (e.g.) Broiler Breeder Rearing

All valuations expressed in pence per bird

Age (wks)	1	2	3	4	5	6	
Valuation							
Age (wks)	7	8	9	10	11	12	
Valuation							
Age (wks)	13	14	15	16	17	18	
Valuation							
Age (wks)	19	20	21	22	23	24	25

Valuation							
Age (wks)	26	27	28	29	30	31	32
Valuation							
Age (wks)	33	34	35	36	37	38	39
Valuation							
Age (wks)	40	41	42	43	44	45	46
Valuation							
Age (wks)	47	48	49	50	51	52	53
Valuation							
Age (wks)	54	55	56	57	58	59	60
Valuation							

2. COMMENTS: Please specify factors taken into account in arriving at above values (changes in feed prices, status of market etc.) and reference sources. *

6 Bespoke Valuations/Advice

- 6.1 The Contractor may be required to provide bespoke valuations for different bird types/production systems. If this service is required, the factors surrounding the bespoke valuation will first of all be discussed in a telephone call and when an approach is agreed, the work will be commissioned in writing by the Customer. Following this work, if any new PRCRs need to be included in the routine updates, a CCN will be issued by the Customer to reflect any change to the list of reports or contract price in the Order Form.
- 6.2 The Contractor may be required to provide expert advice. This advice may be required in specific circumstances where an individual valuation/compensation payment is challenged by industry or where the valuation tables provided cannot be used to accurately assess the value of a flock(s) of poultry under certain circumstances. Such circumstances include:
- 6.2.1 rare poultry breeds
 - 6.2.2 elite breeding stock
 - 6.2.3 niche or atypical production systems
- 6.3 It is not possible to accurately quantify the number of occasions when this advice may be

requested as it will depend on the number of outbreaks of exotic notifiable disease or the detection of *Salmonella* under the requirements of the Salmonella National Control Programme and the need for official action under the European Union (EU) and national legislation. The Contractor shall be aware of the current low prevalence of *Salmonella* in the UK poultry breeding sector and the current risk of introduction of exotic diseases of poultry to the UK. Such advice may be requested by government in any of the four administrations or by APHA or other Defra arm's length bodies. Other advice services may include (but is not limited to):

- 6.3.1 expert advice for arbitration hearings and on valuation methodology.
- 6.3.2 general advice on matters arising that will affect the poultry industry, i.e. poultry flock management, economic influences and market forces and general poultry industry matters that have an influence on the value of poultry and therefore influence compensation valuations.
- 6.3.3 attendance at meetings with or on behalf of government or APHA and taking any necessary preparatory steps or follow-up action. Such meetings may be in the UK or abroad and could include attendance in court cases. When attending such meetings the Contractor will represent and act only on behalf of government or APHA, unless prior agreement has been reached with the Customer on the role of the Contractor.

GB (Table 1)

Card Number	Bird/Production Type	Sex of Bird/Sales System	Age of Birds (days/weeks)
1	Commercial broilers	Females/As Hatched/Male	Days 1-50
2	Commercial Better Chicken Commitment (BCC) Broilers	Mixed Sexes	Days 1-54
3	Free range table birds - 56 day rear (slow growing strains)	Mixed Sexes	Days 1-56
4	Free range table birds - 56 day rear (broiler strains)	Mixed Sexes	Days 1-56
5	Organic table birds - 70 day rear	Mixed Sexes	Days 1-70
6	Organic table birds - 81 day rear (direct sales)	Retail Sales/Sales to Butchers	Days 1-81
7	Table Birds with On-Farm Processing	Mixed Sexes	Days 1-70
8	Broiler breeder rearing	Mixed Sexes	Weeks 1-18
9	Broiler breeder layers	Mixed Sexes	Weeks 19-60
10	Commercial Turkeys for processing	Females/Males	Days 1-168 (24 weeks)
11	Commercial Turkey Hens for Christmas Sales (Frozen)	Females	Days 1-126
12	Commercial Turkey Hens for Christmas Sales (Fresh)	Females	Days 1-127
13	Commercial Turkey Stags for Christmas Sales (Fresh)	males	Days 1-168 (24 weeks)
14	White Turkeys (Stags) Kept in Pole Barns	males	Days 1-168 (24 weeks)
15	White Turkeys (Hens) Kept in Pole Barns	Females	Days 1-168 (24 weeks)
16	White Turkeys (Stags) Free range	Males	Days 1-168 (24 weeks)
17	White Turkeys (Hens) Free range	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
18	Bronze Turkeys (Stags) Kept in Pole Barns	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
19	Bronze Turkeys (Hens) Kept in Pole Barns	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)

20	Bronze Turkeys (Stags) Free Range	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
21	Bronze Turkeys (Hens) Free Range	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
22	Turkeys Organic Free Range Stags	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
23	Turkeys Organic Free Range Hens	Farm Gate Sales and Sales to Butchers	Days 1-168 (24 weeks)
24	Turkey Breeders (0 - 28 weeks)	Males/Females	Weeks 0-28
25	Turkey Breeders (29 - 56 weeks)	Males/Females	Weeks 29-56
26	Table ducks - 56 day rear (as-hatched)	Mixed Sexes	Days 1-56
27	Duck breeder rearing	Mixed Sexes	Weeks 1-20
28	Duck breeder laying	Mixed Sexes	Weeks 21-74
29	Table geese - 26 week rear (as-hatched) extensively reared	Farm Gate Sales and Sales to Butchers	Days 7-182
30	Cage-reared pullets	Mixed Sexes	Days 7-119
31	Litter-reared pullets	Mixed Sexes	Days 7-119
32	Enriched cage egg layers	Females	Weeks 17-80
33	Barn egg layers	Females	Weeks 17-76
34	Free range egg layers	Females	Weeks 17-76
35	Organic free range layers	Females	Weeks 17-76
36	Domestic poultry keepers (DPK) layers	Females	Weeks 17-76
37	Layer breeder rearing	Mixed Sexes	Weeks 1-15
38	Layer breeder laying	Female	Weeks 16-70
39	Pheasant rearing	Mixed Sexes	Days 7-56
40	Pheasants in release pens	Mixed Sexes	Weekly from 14 June - 27 Sep
41	Pheasant pre-breeders (overwintering future breeders)	Mixed Sexes	Weekly from July to end of Jan
42	Pheasant breeders - caught-up	Mixed Sexes	Weekly from Feb-mid June
43	Pheasant breeders - overwintered	Mixed Sexes	Weekly from Feb-mid June

44	Partridge rearing	Mixed Sexes	Days 7-84
45	Partridge in release pens	Mixed Sexes	Weekly from July to end of Sep
46	Partridge pre-breeders (overwintered future breeders)	Mixed Sexes	Weekly from July to end of Jan
47	Partridge breeders - overwintered (year 1)	Mixed Sexes	Weekly from Feb to end of June
48	Partridge breeders - overwintered (year 2)	Mixed Sexes	Weekly from Feb to end of June
49	Mallard pre-breeders	Mixed Sexes	Weekly from end of July to end of Jan
50	Mallard breeders	Mixed Sexes	Weekly from Feb to end of July

NI (Table 2)

Card Number	Production System		
1	NI Commercial broilers (standard)	Mixed Sexes	Days 1-50
2	NI Indoor broilers (standard plus)	Mixed Sexes	Days 1-49
3	NI Extensive indoor broilers - high welfare - (30kg/m2)	Mixed Sexes	Days 1-49
4	NI Free range table chickens - 63 day rear (slow growing strains)	Mixed Sexes	Days 1-63
5	NI Organic table chickens - 77 day rear (slow growing strains)	Mixed Sexes	Days 1-77
6	NI Corn fed broilers (free range) - 63 day rear (slow growing strains)	Mixed Sexes	Days 1-63
7	NI Litter reared pullets	Mixed Sexes	Days 7-119
8	NI Enriched cage layers	Female	Weeks 1-76
9	NI Free range layers	Female	Week 16-110
10	NI Broiler breeder rearing (parent)	Mixed Sexes	Weeks 0-20
11	NI Broiler breeder laying (parent)	Mixed Sexes	Week 16-70

Appendix 3: Charges

- 1. The Customer will pay to the Contractor no more than the fixed sum of £27,170 (exclusive of VAT).
- 2. No partial payments will be made, and no other costs will be payable by the Customer under this Contract. All Prices are in GBP.
- 3. Payment shall be made upon satisfactory delivery of the Services.

Table 1 – Pricing

Production of PRCs

Requirement	Day Rate (from October 2024)	Number of Days per annum	Annual Cost (Day Rate x Number of Days)	Cost per update (Annual Cost divided by five)	Cost for updates in Nov. 2024 and Jan. 2025 (cost per update x2)
Table 1 (GB)					
Table 2 (NI)					
Total					£27,170

Bespoke Valuations/Advice Invoicing

Requirement	Day Rate (A)	Hourly Rate (B)
Bespoke Valuations		

Appendix 4: Processing Personal Data

Not Used