



Ministry
of Defence

Susan McGowan

Clyde Commercial Manager 2

Defence Equipment and Support

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MOD COMMERCIAL

MG Tailoring
17 Ardencaple Drive
Helensburgh
G84 8PS

Your Reference:

Our Reference:

NBCC/00108

Date:

22 December 2016

Dear Mrs Gall

Contract Number NBCC/00108 for the Provision of a Tailoring Service at HMNB Clyde

1. The Authority hereby accepts your Tender reference: NBCC/00108 dated 17 November 2016 as clarified by your e-mails dated 25 and 28 November 2016.
2. For your convenience, the Terms and Conditions of the Contract which will result from this acceptance are attached.
3. Payment will be made in accordance with the attached Terms and Conditions. If your company has not already provided details to the Defence Business Services (DBS) Finance Branch, please complete the Form BX177, which is available from the website (<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement>) and forward to DBS Finance, Walker House, Exchange Flags, Liverpool, L2 3YL.
4. Please acknowledge this by completing sections B and C in the table overleaf, signing both copies of this letter at section B and returning one to the address above.

Yours sincerely,

Susan McGowan

Offer and Acceptance

Section A) Acceptance

Acceptance of Contract NBCC/00108 constitutes acceptance by the Authority of the Contractor's tender NBCC/00108 for the supplier to supply the Deliverables.

Signed by:

Name (Block Capitals): SUSAN MCGOWAN

Position: CCM2

For and on behalf of the Authority

Authorised Signatory

Date¹:

Section B) Confirmation of Receipt

I acknowledge receipt of the Department's contract letter no: NBCC/00108.

Signed by:

Name (Block Capitals):

Position:

For and on behalf of MG TAILORING

Authorised Signatory

Date:

Section C) Tier 1 Sub-Contractor data:²

Name	value of work (£ ex VAT)	Location Of work.....	SME ...Yes / No
Name	value of work (£ ex VAT)	Location Of work.....	SME ...Yes / No
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¹ The date of unqualified acceptance by signature is the effective date of the contract

² The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs) including sub-contractors (Tier 1). SMEs are defined by the EU on http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/index_en.htm

Susan McGowan