

Our ref: TMTii 31

Andy Haworth
 WSP UK Ltd
 3 White Rose Office Park
 Millshaw Park Lane
 Leeds
 LS11 0DL

Neil Hawkings
 Procurement Delivery
 Temple Quay House
 2 The Square
 Bristol
 BS1 6HA

15 September 2017

Dear Andy

TMTii 31 - Connected and Autonomous Vehicle Pilots Implementation Partner (CAV-PIP)

On behalf of Highways England Company Limited, I accept your submission dated 28 July 2017 for the above Call off Agreement.

This letter and the documents listed below (in no order of precedence) form a binding contract between the Highways England Company Limited and yourselves:

1	RM RM1089 CCS Framework Agreement
2	TMTii 31 Call Off Agreement V2 (<i>Tender Amendment 1</i>)
3	NEC 3 - Professional Services Contract
4	TMTii 31 – Collaborative Performance Framework v3
5	TMTii 31 – Scope v3 (<i>Tender Amendment 4</i>)
6	Highways England Baseline Personnel Security Standard (BPSS) guidance
7	Highways England Data Handling Policy
8	9.1.9 UK Travel and Subsistence Allowances at a Glance
9	Chapter 9A Travel and Subsistence Policies
10	Chapter 9C Travel and Subsistence Guidance
11	TMTii 31 - Secondary Competition Q&A v7 (26 July 2017) (Final Version) which included the following Tender Amendments: TA 1 – Amended Scope and Call Off Agreement TA 2 – Time Extension TA 3 – Amended RfQ TA 4 – Amended Scope
12	WSP's Submission comprising of: a) completed Anti-Collusion Certificate - Question Section on Bravo b) completed Fair Payment Charter - Question Section on Bravo c) completed Anti-Fraud Code of Conduct - Question Section on Bravo d) completed Quotation declarations - Question Section on Bravo e) WSP UK Ltd – TMTii 31 CAV-PIP July 17 (Quality Submission) f) TMTii 31 - WSP - Annex D - Form of Risk Register g) TMTii 31 - WSP - Insurance Compliance h) TMTii 31 Pricing Schedule WSP UK Ltd i) TMTii 31 Call Off Agreement v2 WSP Ltd j) WSP UK Limited Financial statement

13	Tender Assessment Period communications: <ul style="list-style-type: none">• Highways England's Evidence of Insurance check dated 05/09/17; and WSP's response 07/09/17.
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The initial contract value is £1,386,570. The maximum Contract limit is up to £3,500,000. This letter does not constitute any commitment to spend £3,500,000 prior to the Completion Date. Any additional requirements will be executed in accordance with the Call Off Agreement

The operative period of the contract will be **2 years** plus 2 **+1 year** extension options (subject to Highways England operational needs and Supplier performance).

Invoices should be forwarded direct to:

Highways England
FS Payments
The Cube
199 Wharfside Street
Birmingham
B1 1RN

Quoting the contract reference number **TMTii 31**, the appropriate Project Identification Number, the appropriate BPA and cost centre numbers (*to be provided by the Service Manager*).

ACTION NOW REQUIRED:

- Please confirm receipt and understanding of this letter.

Upon receipt of this letter please contact the Customer Relationship Manager, Jonathan Clough to discuss arrangements for commencement of the Contract.

You must treat this letter in confidence until Highways England makes a public announcement. If you are planning to issue a press release regarding this Contract please seek approval from Highways England prior to publication. Press notice enquiries should be directed to the Highways England Press Office, 0844 693 1448, PressOffice@highwaysengland.co.uk.

Lee Bryant will be in touch with you shortly regarding the completion of the TMTii 31 – Call Off Agreement

Yours sincerely

Neil Hawkings
Procurement Delivery Lead