



University of Reading  
Whiteknights  
Reading  
RG6 6AH

Attn: REDACTED TEXT under  
FOIA Section 40, Personal Information

Date: 4<sup>th</sup> July 2022  
Contract ref: CCZX22A13

Dear REDACTED TEXT under FOIA Section 40, Personal Information

**Award of contract for the Provision of Apprenticeship Training and Related Services for Senior Leadership**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the "Authority"), I am pleased to inform you that you ranked first in our evaluation and your total overall score was 92 and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 11th July 2022 and the Expiry Date will be 10th July 2025. The Contracting Authority reserves the option to extend the call-off contract by 12 months, subject to budgetary approval. The maximum contract value (ex VAT) is £4,200,000.00 including all extension options.

This procurement activity was a Call Off under Commercial Agreement DPS RM6102 Apprenticeship Training Dynamic Marketplace – Lot 1 and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by 13:00 hours 6th July 2022. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.



Crown  
Commercial  
Service

OFFICIAL

9<sup>th</sup> Floor, The Capital,  
Old Hall Street, Liverpool.  
L3 9PP

Tel: 0345 010 3503  
Email: [info@crowncommercial.gov.uk](mailto:info@crowncommercial.gov.uk)

[www.gov.uk/ccs](http://www.gov.uk/ccs)

---

Yours sincerely,

REDACTED TEXT under FOIA Section 40, Personal Information