**Annex A: Pricing Schedule**

**Part A – Staff/project team charges per year**

Please provide a breakdown of costs to deliver the pricing scenario for one year. The daily rates and item charges provided in the schedule will increase by a maximum of 1.8% per year for inflation which will be adjusted in April 2024

|  |
| --- |
| Expenses |
| Travel and Subsistence | £1,750 (exc VAT) for Lot 3 £2,750 (exc VAT) for Lots 1 & 2 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **\*Name/Grade/level of staff** | **Daily rate**  **(ex VAT)** | **No. days offered per year** | **Tasks to be undertaken on this project** | **Total price offered per staff member** |
|  | £ |  |  | £ |
|  | £ |  |  | £ |
|  | £ |  |  | £ |
| - | £ |  |  | £ |
|  | £ |  |  | £ |
| **Sub-total** | | |  | **£** |

[\*Suppliers should also include sub-contractors]

**Part B – Non-staff/project team charges**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **No. of items** | **Price per item**  **(ex VAT)** | **Total price per offered** |
|  |  | £ | £ |
|  |  | £ | £ |
|  |  | £ | £ |
|  |  | £ | £ |
|  |  | £ | £ |