



# Department for Transport

Wavemaker Limited

Sea Containers,  
18 Upper Ground,  
London,  
United Kingdom,  
SE1 9ET

**\*letter sent electronically\***

Commercial Relationship Manager  
Group Commercial Directorate  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR

Web site: [www.dft.gov.uk](http://www.dft.gov.uk)

**Wednesday, 02 June 2021**

Dear Sirs,

**Agreement ref: CCCS18A04 (RM3796) – Department for Transport Media Channel Strategy and Planning**

## **Contract Variation 1 – Exercise of Option to Extend**

1. On behalf of the Secretary of State for Transport, this letter confirms the Department for Transport's requirement to exercise the option for extension to the above referenced call-off contract end date detailed in the original Letter of Appointment dated 6 September 2018.
2. The contract is to be varied as stated below:
  - The current contract is due to expire on 5 September 2021. An extension to the contract to 5 September 2022 is required.
  - Terms and Conditions of the Contract are to remain unchanged.
  - This offer of extension does not change the scope of the Contract or the total maximum contract value.
2. The Call Off Contract shall remain effective and unaltered except as amended by this Variation.
3. Should you have any queries relating to this or any other matter please do not hesitate to contact your Contract Lead.
4. If you are content to accept the variation to the above referenced Contract, please sign and return a copy of this letter.

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signed:... [redacted] .....

Name [redacted] .....

Position Chief Commercial Officer .....

Date: 2nd June 2021 .....

Yours sincerely,

[redacted]

[redacted]

**Commercial Relationship Manager**

**By authority of the Secretary of State for Transport**