

Design Services for Cornwall & Isles of Scilly Skills Hub

Tender Clarification Log v2.0 29/04/2020

Tender Reference Number

TEN471

Ref	Date Raised	Document	Section / Page	Clarification Question	Response
001	27/04/20	ITT	General	As the local enterprise promotor for the area, and as a development company for Cornwall, what are the realistic chances of you offering the contract to a non-local company like ourselves?	Tender submissions from inside and outside of Cornwall will be considered equally.
002	27/04/20	ITT	General	Would the size of my business affect any chances of success, given that I can demonstrate professional and reliable capability and experience?	Each tender will be assessed against the ability to deliver the requirements of the contract and against the stated assessment criteria. It is up to the tenderer to demonstrate their capability against these criteria.
003			Tender submission	You require evidence of completed B2B project. I work mainly on consumer facing collateral, and would not be able to provide the examples you requesting regards to past projects. However, in my experience, the application of skills and approach are often transferrable. I can however provide numerous alternatives to demonstrate creative approach and delivery.	As per the Tender submission section of the Invitation To Tender, submissions are required to provide: Examples of three previous B2B campaigns/projects you have carried out across a range of platforms (preferably within Cornwall or a comparable geography) and including one Facebook advertising campaign in the last three years, that you consider demonstrate a track record of achievement in dealing with similar audiences.

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004	28/04/20	ITT	Budget	<p>In the Invitation To Tender document the budget is described as; "A budget has been set for this commission of up to £20,000 (excluding VAT) for design services until 31 March 2023."</p> <p>Could we confirm that this total amount covers across the three year timeline or is the figure a per annum amount?</p>	<p>The total budget is £20,000 for the duration of the contract, until 31 March 2023.</p>
005	28/04/20	ITT	Procurement Timetable	<p>The government contracts website has a deadline of May 1st, which is different to your document deadline of May 8th (with question deadlines May 1st).</p> <p>Can I confirm the ITT due date is May 8th, 12pm?</p>	<p>This is an error that has been corrected on Contract Finder. The deadline for clarifications is 1st May 2020 and the deadline for tender submissions is 12pm on 8th May 2020.</p>
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