



Purchase Order

Order No. P103636 For enquiries please contact: XXXXXXXX Tel: -

A. To Supplier

HEALIX INSURANCE SERVICES LTD
 HEALIX HOUSE
 ESHER GREEN
 ESHER
 SURREY
 KT10 8AB

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel:-

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 28th June 2017

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each unless otherwise stated		per each carriage paid £	carriage paid £
1	Health insurance premiums	XXXXXXXX		XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	67800.00
Standard Rate VAT (If Applicable)	0.00
Total Value of Order	67800.00

D. Deliver To:

XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:

 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel:

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
1st July 2017	XXXXXXXX	*****	V012429

