

# Short Contract

A contract between **Medical Research Council**  
**Polaris House**  
**North Star Avenue**  
**Swindon**  
**SN2 1FL**

and

for **Sound Booth Relocation works at:**  
**Medical Research Council**  
**Cognition and Brian Sciences Unit**  
**15 Chaucer Road**  
**Cambridge**  
**CB2 7EF**

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**Notes about this contract are printed in boxes like this one. They are not part of the contract.**



# Contract Data

The *Employer* is  
Name The Medical Research Council  
Address Polaris House  
North Star Avenue  
Swindon  
SN2 1FL  
Telephone 01793 867005  
E-mail address FMProcurement@uksbs.co.uk

The *works* are Sound Booth Relocation

The *site* is 15 Chaucer Road, Cambridge, CB2 7EF

The *starting date* is May 16<sup>th</sup> 2016

The *completion date* is June 10<sup>th</sup> 2016

The *period for reply* is 2 weeks.

The *defects date* is 52 weeks after Completion.

The *defect correction period* is 2 weeks.

The *delay damages* are per day.

The *assessment day* is the First Working Day of each month.

The *retention* is %.

Does the United Kingdom Housing Grants, Construction and  
Regeneration Act (1996) apply?

Yes / No (delete as appropriate)

The *Adjudicator* is

Name Royal Institute of Chartered Surveyors (RICS)

Address RICS Contact Centre, Survey Court, Westwood Way, Coventry, CV4 8JE

Telephone 0870 333 1600

E-mail address Contactrics@rics.org

# Contract Data

The interest rate on late payment is ..... % per complete week of delay.

**Insert a rate only if a rate less than 0.5% per week of delay has been agreed.**

The Contractor is not liable to the Employer for loss of or damage to the Employer's

property in excess of £5,000,000 (Five Million Pounds) for any one event.

The Employer provides this insurance

**Only enter details here if the Employer is to provide insurance.**

The minimum amount of cover for the third insurance stated in the Insurance Table is £10,000,000 (Ten Million Pounds)

The minimum amount of cover for the fourth insurance stated in the Insurance Table is £10,000,000 (Ten Million Pounds)

The Adjudicator nominating body is Royal Institute of Chartered Surveyors (RICS)

The tribunal is Arbitration

If the tribunal is arbitration, the arbitration procedure is

The conditions of contract are the NEC3 Engineering and Construction Short Contract April 2013 and the following additional conditions

**Only enter details here if additional conditions are required.**

# Contract Data

## The Contractor's Offer

The Contractor is

Name .....

Address .....

Telephone ..... Fax .....

E-mail address .....

The percentage for overheads and profit added to the Defined Cost for people is ..... %.

The percentage for overheads and profit added to other Defined Cost is ..... %.

The Contractor offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is .....

**Enter the total of the Prices from the Price List.**

Signed on behalf of the Contractor

Name .....

Position .....

Signature ..... Date .....

## The Employer's Acceptance

The Employer accepts the Contractor's Offer to Provide the Works

Signed on behalf of the Employer

Name .....

Position .....

Signature ..... Date .....

# Contract Data

## Price List

Entries in the first four columns in this Price List are made either by the *Employer* or the tenderer.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

Item number	Description	Unit	Quantity	Rate	Price
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As outlined in Pricing Schedule, Question AW5.2, Tender UK SBS FM16041 Sound Booth Relocation.

The total of the Prices

5

# Contract Data

## Works Information

The Works Information should be a complete and precise statement of the *Employer's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Employer's* intention. Information provided by the *Contractor* should be listed in the Works Information only if the *Employer* is satisfied that it is required, is part of a complete statement of the *Employer's* requirements and is consistent with the other parts of the Works Information.

### 1 Description of the *works*

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

As specified in Tender UK SBS FM16041 Sound Booth Relocation Invitation To Quote, Section 4

### 2 Drawings

List the drawings that apply to this contract.

Drawing number	Revision	Title
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## Contract Data

### Works Information

#### 3 Specifications

List the specifications which apply to this contract.

Title	Date or revision	Tick if publicly available
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As specified in Section 4 of UK SBS FM16041 Sound Booth Relocation

#### 4 Constraints on how the *Contractor* Provides the Works

State any constraints on the sequence and timing of work and on the methods and conduct of work including the requirements for any work by the *Employer*.

## Contract Data

### Works Information

#### 5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the *works* is intended to be at their Completion as defined in clause 11.2(1).

As Specified in Tender: UK SBS FM16041

#### 6 Services and other things provided by the *Employer*

Describe what the *Employer* will provide, such as services (including water and electricity) and "free issue" Plant and Materials and equipment.

Item	Date by which it will be provided
All utilities to be provided on site	May 16 <sup>th</sup> 2016

# Contract Data

## Site Information

Give information about the *site* such as the ground conditions and any other information which is likely to affect the *Contractor's* work such as limitations on access and the position of adjacent structures.

As specified, and, if necessary, clarified in Tender UK SBS FM16041 Sound Booth Relocation.