

RM6290: Executive and Non-Executive Recruitment Services Order Form

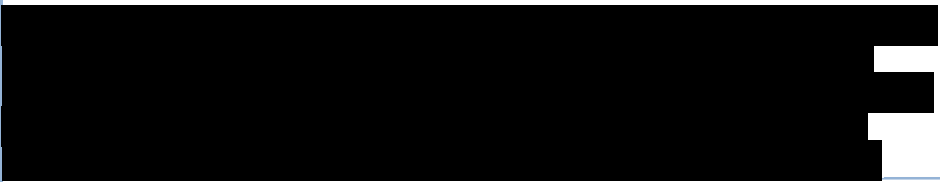
This Order Form is for the provision of the Call-Off Deliverables. It is issued under the Framework Contract with the reference number RM6290 Executive and Non-Executive Recruitment Services. Signing it ensures that both parties are able to compliantly use the terms and conditions agreed from the procurement exercise.

Buyer Name/Role (i.e. CSHR- SAM or Campaign Partner)	Cabinet Office
Buyer Contact details	[REDACTED]
Buyer Address	70 Whitehall London SW1A 2AS
Invoice Address (if different)	NEWPORT SSCL - CABINET OFFICE PO Box 405 NEWPORT NP10 8FZ Please send invoices to [REDACTED] [REDACTED]

Supplier Name	Nurole Ltd
Supplier Contact	[REDACTED]
Supplier Address	Metro Building, 1 Butterwick, London W6 8DL

Framework Ref	RM6290 – Executive and Non-Executive Recruitment Services
Job Role details - Title and Grade	Crown Representative
Framework Lot	Lot 3

Direct Award authorised	No
Call-Off (Order) Ref	PRF/01/90
Customer Department	Cabinet Office
Order Date	26/06/2025

*Call-Off Charges (check these against Lot, Role and rate card)	Maximum contract value £105,000.00 
Call-Off Start Date	30/06/25
Call-Off Expiry Date	29/06/27
GDPR Position	Independent Data Controllers

Payment Terms – Executive and Non-Executive Recruitment Services Framework rates are fully inclusive of expenses, and the Framework terms as follows:

Fixed Fee paid at milestone

- 25% Placement of advert
- 25% Acceptance of shortlist
- 50% Appointment and acceptance of candidate
- If the appointed candidate leaves for any reason within six months of the appointment contract start date, the supplier shall refund 50% of the total fee or provide a free of charge replacement search (the latter subject to the Hiring Manager or vacancy holder's sole discretion).
- Before payment can be considered each invoice must include a detailed elemental breakdown of work completed and the associated costs.
- Invoices should be submitted to: see above

CALL-OFF INCORPORATED TERMS

The Call-Off Contract, including the CCS Core Terms and Joint Schedules' can be viewed in the 'Documents' tab of the Executive and Non-Executive Recruitment framework page on the CCS website: <https://www.crowncommercial.gov.uk/agreements/RM6290>

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, or added to, this Order Form, or presented at the time of delivery.

CALL-OFF DELIVERABLES

The requirement
<p>Crown Representative Role requirement</p> <p>See Annex 1</p>
<p>Supplier proposal</p> <p>See Annex 2 -</p>
<p>Pricing Proposal</p> <p>See Annex 3</p>
<p>Security management schedule</p> <p>See Annex 4</p>

PERFORMANCE OF THE DELIVERABLES

Key Staff
<div><div></div><div></div><div></div><div></div></div> <div><div></div><div></div></div>
Key Subcontractors
N/A

Annex 1 - Crown Representative Role requirement

[REDACTED]

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Annex 3 - Pricing proposal

Table A - Prices for Services

Company Name: Nurole		
	Capped Cost - Standard Rate	Capped Cost - Rate Offered for this Procurement
The Provision of Executive Search Services	£ [REDACTED]	£ [REDACTED]

- The above fee is exclusive of the prevailing rate of VAT
- The above fee is inclusive of all Search, attraction and advertising costs.
- No additional services other than Executive Recruitment Services are required.

Annex 4 – Security management schedule

SECURITY MANAGEMENT SCHEDULE

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Signed - via DocuSign	
Supplier	
<Supplier Sign Here>	
Buyer	
<Commercial Sign Here>	