



G-Cloud 13 Call-Off Contract

This Call-Off Contract for the G-Cloud 13 Framework Agreement (RM1557.13) includes:

G-Cloud 13 Call-Off Contract

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Part A: Order Form

Buyers must use this template order form as the basis for all Call-Off Contracts and must refrain from accepting a Supplier's prepopulated version unless it has been carefully checked against template drafting.

Platform service ID number	Service Offering ID: 112646766123347 Service Offering: PND Restricted (PND-R) - Secure Government Gateway - PND Service - Platform FLEX - Digital Marketplace
Call-Off Contract reference	C311262
Call-Off Contract title	PSN as a managed service II
Call-Off Contract description	The provision of PND Restricted (PND-R) - Secure Government Gateway - PND Service - Platform FLEX
Start date	00:01 on 12 th October 2024
Expiry date	23:59 on 11 th October 2027
Call-Off Contract value	Initial 3 years: £319,223.58 (excluding VAT) Option to extend (subject to internal Buyer budgetary approvals): Year 4: £86,364.85 (excluding VAT)

	Non-committed spend for additional support services: £19,800.00 (excluding VAT) Total Maximum Contract Value: £425,388.43 excl. VAT.
Charging method	BACS. Annual in advance.
Purchase order number	To be confirmed after signature.

This Order Form is issued under the G-Cloud 13 Framework Agreement (RM1557.13).

Buyers can use this Order Form to specify their G-Cloud service requirements when placing an Order.

The Order Form cannot be used to alter existing terms or add any extra terms that materially change the Services offered by the Supplier and defined in the Application.

There are terms in the Call-Off Contract that may be defined in the Order Form. These are identified in the contract with square brackets.

From the Buyer	Food Standards Agency Foss House Kingspool Peasholme Green York YO1 7PR
To the Supplier	Nine23 Ltd Southampton University Science Park 2 Venture Road Southampton SO16 7NP Company number: 08118696 Dun Number: 218460998
Together the 'Parties'	

Principal contact details

For the Buyer:

Title: Interim Head of Procurement

Name: **REDACTED TEXT under FOIA Section 40**

Email: **REDACTED TEXT under FOIA Section 40**

Phone: N/A

For the Supplier:

Title: Chief Revenue Officer

Name: **REDACTED TEXT under FOIA Section 40**

Email: **REDACTED TEXT under FOIA Section 40**

Phone: N/A

Call-Off Contract term

Start date	This Call-Off Contract Starts 00:01 on 12th October 2024 and is valid for 36 months .
Ending (termination)	<p>The notice period for the Supplier needed for Ending the Call-Off Contract is at least 90 Working Days from the date of written notice for undisputed sums (as per clause 18.6).</p> <p>The notice period for the Buyer is a maximum of 30 days from the date of written notice for Ending without cause (as per clause 18.1).</p>
Extension period	<p>T This Call-Off Contract can be extended by the Buyer for one period of up to 12 months, by giving the Supplier 4 weeks written notice before its expiry. The extension period is subject to clauses 1.3 and 1.4 in Part B below.</p> <p>Extensions which extend the Term beyond 36 months are only permitted if the Supplier complies with the additional exit plan requirements at clauses 21.3 to 21.8.</p>

Buyer contractual details

This Order is for the G-Cloud Services outlined below. It is acknowledged by the Parties that the volume of the G-Cloud Services used by the Buyer may vary during this Call-Off Contract.

G-Cloud Lot	<p>This Call-Off Contract is for the provision of Services Under:</p> <ul style="list-style-type: none"> Lot 2: Cloud software
G-Cloud Services required	<p>The Services to be provided by the Supplier under the above Lot are listed in Framework Schedule 4 and outlined below:</p> <ul style="list-style-type: none"> Service Offering ID: 112646766123347 Service Offering: PND Restricted (PND-R) - Secure Government Gateway - PND Service - Platform FLEX - Digital Marketplace Service Definition: Service Definition - MMaaS (digitalmarketplace.service.gov.uk)
Additional Services	Not Applicable.
Location	The quality standards required for this Call-Off Contract are as set out on the Supplier's G-Cloud 13 Marketplace Service Definition.
Quality Standards	The technical standards used as a requirement for this Call-Off Contract are as set out on the Supplier's G-Cloud 13 Marketplace Service Definition.
Technical Standards:	The service level and availability criteria required for this Call-Off Contract are as set out on the Supplier's G-Cloud 13 Marketplace Service Definition.
Service level agreement:	<p>Required service availability is 24/7/365. Required incident response times are as follows:</p> <p>P1 Severe business disruption: business unit or sub-unit unable to operate, critical components failed. Failure to meet technological minimums. Response: 15 Minutes from assignment of issue Resolution: 4 hours</p>

	<p>P2 Major business disruption: critical user(s) or user group unable to operate, or business unit experiencing significant reduction in system performance. Response: 1 hour from assignment of issue Resolution: 8 hours</p> <p>P3 Minor business disruption: single user unable to operate with no circumvention available Response: 0.5 working day from assignment of issue Resolution: 3 working days</p> <p>P4 Minor disruption: single user or user group experiencing problems, but with circumvention available Response: 1 working day from assignment of issue Resolution: 3 working days</p>
Onboarding	The onboarding plan for this Call-Off Contract is as agreed in Nine23 FSA PND Restricted (PND-R) – Secure Government Gateway – PND Service – Platform FLEX Gateway Service – User on-boarding document.

Offboarding	The offboarding plan for this Call-Off Contract as agreed in Nine23 FSA PND Restricted (PND-R) – Secure Government Gateway – PND Service – Platform FLEX – User off-boarding document.
Collaboration agreement	Not Applicable.

<p>Limit on Parties' liability</p>	<p>Defaults by either party resulting in direct loss to the property (including technical infrastructure, assets or equipment but excluding any loss or damage to Buyer Data) of the other Party will not exceed £1,000,000 per year.</p> <p>The annual total liability of the Supplier for Buyer Data Defaults resulting in direct loss, destruction, corruption, degradation or damage to any Buyer Data will not exceed 125% of the Charges payable by the Buyer to the Supplier during the Call-Off Contract Term.</p> <p>The annual total liability of the Supplier for all other Defaults will not exceed 125% of the Charges payable by the Buyer to the Supplier during the Call-Off Contract Term.</p>
<p>Insurance</p>	<p>The Supplier insurance(s) required will be:</p> <ul style="list-style-type: none"> • a minimum insurance period of 6 years following the expiration or Ending of this Call-Off Contract. • professional indemnity insurance cover to be held by the Supplier and by any agent, Subcontractor or consultant involved in the supply of the G-Cloud Services. This professional indemnity insurance cover will have a minimum annual aggregate limit of indemnity of £5,000,000 for all claims. • employers' liability insurance with a minimum limit of £5,000,000 or any higher minimum limit required by Law.

Buyer's responsibilities	<p>The Buyer is responsible for:</p> <ol style="list-style-type: none"> 1. Providing knowledge on PSN & LECN Gateway service requirements including applications, functional and non-functional requirements that are agnostic of the solution chosen 2. Technical & Solution architecture - Equipment specification & Network diagrams, up to the point of connection to the gateway service. 3. All user-based hardware and software 4. Current network information assurance (IA) standards 5. FSA ICT Suppliers relevant to the internal network 6. Maintaining PSN & PND Compliance – FSA PSN CoCo will be required including annual ITHC. PDS Compliance will be required for LECN connectivity (Risk Ledger). 7. Internet connectivity from user devices/VPN access to platform FLEX. 8. Communication with relevant agencies with regard to access to PSN/PND/LECN services (allow listing)
Buyer's equipment	<p>The Buyer's equipment (together with any associated third-party software) to be used by the Buyer and its Users under this Call-Off Contract includes that which is necessary for it and its Users to access and use the Services.</p>

Supplier's information

Subcontractors or partners	Not Applicable.
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Call-Off Contract charges and payment

The Call-Off Contract charges and payment details are in the table below. See Schedule 2 for a full breakdown.

Payment method	The payment method for this Call-Off Contract is BACS.
Payment profile	The payment profile for this Call-Off Contract is annually in advance.
Invoice details	The Supplier will issue electronic invoices annually in advance. The Buyer will pay the Supplier within 30 days of receipt of a valid undisputed invoice.
Who and where to send invoices to	Invoices must be sent to REDACTED TEXT under FOIA Section 40
Invoice information required	All invoices must include a valid PO number, the contract reference and a breakdown of charges under them.
Invoice frequency	Invoice will be sent to the Buyer annually in advance.
Call-Off Contract value	<p>Initial 3 years: £319,223.58 (excluding VAT)</p> <p>Option to extend (subject to internal Buyer budgetary approvals):</p> <p>Year 4: £86,364.85 (excluding VAT)</p> <p>Non-committed spend for additional support services: £19,800.00 (excluding VAT)</p> <p>Total Maximum Contract Value: £425,388.43 excl. VAT.</p>
Call-Off Contract charges	<p>The breakdown of the Charges is:</p> <p>Initial 3 years – Fixed Managed Service Charge for PSN/LECN Gateway Services: £207,592.08</p> <p>Fixed Setup of LECN Connectivity: £9,562.50</p>

	<p>6 Months - PSN Bandwidth: £7,326.00 (Variables)</p> <p>33 Months – LECN Bandwidth: £94,743.00 (Variables)</p> <p>Initial 3 years up to Total = £319,223.58</p> <p>In the event that this Call-Off Contract is extended for an optional Extension Period, the Call-Off Contract charges for that Extension Period shall be:</p> <p>LECN Bandwidth (Year 4): up to £19,800.00 (Variables) excl VAT</p> <p>Fixed Managed Service Charge (Year 4): £86,364.85 excl VAT</p> <p>Total GBP 106,164.85 (ex VAT) (subject to any amendments made by the Buyer to the Services during the term of this Call-Off Contract).</p> <p>Maximum Call off Contract value = £425,388.43 excl. VAT.</p> <p>(subject to any amendments made by the Buyer to the Services during the term of this Call-Off Contract).</p>
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Additional Buyer terms

Performance of the Service	<p>This Call-Off Contract will include the following implementation plan, exit and offboarding plans and milestones:</p> <ul style="list-style-type: none"> • This will be agreed between the FSA and Supplier during the initial stages of the contract. • Security Clearances - All relevant personal involved in the delivery of this service must be SC and NPPV3 cleared and the Datacentre must be a Police Assured Secure Facility.
Guarantee	Not applicable.
Warranties, representations	Not applicable.

Supplemental requirements in addition to the Call-Off terms	Not applicable.
Alternative clauses	Not applicable.
Buyer specific amendments to/refinements of the Call-Off Contract terms	<p>In accordance with Clause 5(d) of Schedule 4 (Processing Data) of the G-Cloud 13 Framework Agreement, the Buyer hereby consents, to the extent and for the purposes necessary to deliver the Services to the Buyer, to the transfer of Buyer Personal Data from the EU to England, Scotland, Wales and Northern Ireland and to the processing of that Personal Data in, and the delivery of the Services from and within, those jurisdictions (irrespective of whether or not it becomes a full “third country” for the purposes of EU law without an adequacy decision having been granted by the European Commission in respect of the processing of personal data in those jurisdictions).</p> <p>The Public Services Network (PSN) is the Government’s secure network.</p> <p>If the G-Cloud Services are to be delivered over PSN this should be detailed here:</p> <ul style="list-style-type: none"> • This is the provision of PSN as a managed service using the FSA PSN Code of Connection and Nine23’s PSN Code of Service (CoS).
Personal Data and Data Subjects	Confirm whether Annex 1 (and Annex 2, if applicable) of Schedule 7 is being used: Annex 1.
Intellectual Property	<ul style="list-style-type: none"> • copyright, rights related to or affording protection similar to copyright, rights in databases, patents and rights in inventions, semi-conductor topography rights, trade marks, rights in internet domain names and website addresses and other rights in trade names, designs, Know-How, trade secrets and other rights in Confidential Information • applications for registration, and the right to apply for registration, for any of the rights listed at (a) that are capable of being registered in any country or jurisdiction

	<ul style="list-style-type: none"> all other rights having equivalent or similar effect in any country or jurisdiction
Social Value	The Social Value for this Call-Off Contract is as set out on the Supplier's G-Cloud 13 Marketplace Service Definition and the clarification response dated 25 th September 2024:

1. Formation of contract

- 1.1 By signing and returning this Order Form (Part A), the Supplier agrees to enter into a Call-Off Contract with the Buyer.
- 1.2 The Parties agree that they have read the Order Form (Part A) and the Call-Off Contract terms and by signing below agree to be bound by this Call-Off Contract.
- 1.3 This Call-Off Contract will be formed when the Buyer acknowledges receipt of the signed copy of the Order Form from the Supplier.
- 1.4 In cases of any ambiguity or conflict, the terms and conditions of the Call-Off Contract (Part B) and Order Form (Part A) will supersede those of the Supplier Terms and Conditions as per the order of precedence set out in clause 8.3 of the Framework Agreement.

2. Background to the agreement

- 2.1 The Supplier is a provider of G-Cloud Services and agreed to provide the Services under the terms of Framework Agreement number RM1557.13.

Signed	Supplier	Buyer
Name	REDACTED TEXT under FOIA Section 40	REDACTED TEXT under FOIA Section 40
Title	Chief Revenue Officer	Interim Head of Procurement

Signature	REDACTED TEXT under FOIA Section 40	REDACTED TEXT under FOIA Section 40
Date	11 th October 2024	11 th October 2024

2.2 The Buyer provided an Order Form for Services to the Supplier.

Customer Benefits

For each Call-Off Contract please complete a customer benefits record, by following this link:

[G-Cloud 13 Customer Benefit Record](#)

Part B: Terms and conditions

1. Call-Off Contract Start date and length

- 1.1 The Supplier must start providing the Services on the date specified in the Order Form.
- 1.2 This Call-Off Contract will expire on the Expiry Date in the Order Form. It will be for up to 36 months from the Start date unless Ended earlier under clause 18 or extended by the Buyer under clause 1.3.
- 1.3 The Buyer can extend this Call-Off Contract, with written notice to the Supplier, by the period in the Order Form, provided that this is within the maximum permitted under the Framework Agreement of 1 period of up to 12 months.
- 1.4 The Parties must comply with the requirements under clauses 21.3 to 21.8 if the Buyer reserves the right in the Order Form to set the Term at more than 24 months.

2. Incorporation of terms

- 2.1 The following Framework Agreement clauses (including clauses and defined terms referenced by them) as modified under clause 2.2 are incorporated as separate Call-Off Contract obligations and apply between the Supplier and the Buyer:

- 2.3 (Warranties and representations)
- 4.1 to 4.6 (Liability)
- 4.10 to 4.11 (IR35)
- 10 (Force majeure)
- 5.3 (Continuing rights)
- 5.4 to 5.6 (Change of control)
- 5.7 (Fraud)
- 5.8 (Notice of fraud)
- 7 (Transparency and Audit)
- 8.3 (Order of precedence)
- 11 (Relationship)
- 14 (Entire agreement)
- 15 (Law and jurisdiction)
- 16 (Legislative change)
- 17 (Bribery and corruption)
- 18 (Freedom of Information Act)
- 19 (Promoting tax compliance)
- 20 (Official Secrets Act)
- 21 (Transfer and subcontracting)
- 23 (Complaints handling and resolution)
- 24 (Conflicts of interest and ethical walls)
- 25 (Publicity and branding)
- 26 (Equality and diversity)
- 28 (Data protection)
- 31 (Severability)
- 32 and 33 (Managing disputes and Mediation)

- 34 (Confidentiality)
- 35 (Waiver and cumulative remedies)
- 36 (Corporate Social Responsibility)
- paragraphs 1 to 10 of the Framework Agreement Schedule 3

2.2 The Framework Agreement provisions in clause 2.1 will be modified as follows:

2.2.1 a reference to the 'Framework Agreement' will be a reference to the 'Call-Off Contract'

2.2.2 a reference to 'CCS' or to 'CCS and/or the Buyer' will be a reference to 'the Buyer'

2.2.3 a reference to the 'Parties' and a 'Party' will be a reference to the Buyer and Supplier as Parties under this Call-Off Contract

2.3 The Parties acknowledge that they are required to complete the applicable Annexes contained in Schedule 7 (Processing Data) of the Framework Agreement for the purposes of this Call-Off Contract. The applicable Annexes being reproduced at Schedule 7 of this Call-Off Contract.

2.4 The Framework Agreement incorporated clauses will be referred to as incorporated Framework clause 'XX', where 'XX' is the Framework Agreement clause number.

2.5 When an Order Form is signed, the terms and conditions agreed in it will be incorporated into this Call-Off Contract.

3. Supply of services

3.1 The Supplier agrees to supply the G-Cloud Services and any Additional Services under the terms of the Call-Off Contract and the Supplier's Application.

3.2 The Supplier undertakes that each G-Cloud Service will meet the Buyer's acceptance criteria, as defined in the Order Form.

4. Supplier staff

4.1 The Supplier Staff must:

4.1.1 be appropriately experienced, qualified and trained to supply the Services

4.1.2 apply all due skill, care and diligence in faithfully performing those duties

4.1.3 obey all lawful instructions and reasonable directions of the Buyer and provide the Services to the reasonable satisfaction of the Buyer

4.1.4 respond to any enquiries about the Services as soon as reasonably possible

4.1.5 complete any necessary Supplier Staff vetting as specified by the Buyer

- 4.2 The Supplier must retain overall control of the Supplier Staff so that they are not considered to be employees, workers, agents or contractors of the Buyer.
- 4.3 The Supplier may substitute any Supplier Staff as long as they have the equivalent experience and qualifications to the substituted staff member.
- 4.4 The Buyer may conduct IR35 Assessments using the ESI tool to assess whether the Supplier's engagement under the Call-Off Contract is Inside or Outside IR35.
- 4.5 The Buyer may End this Call-Off Contract for Material Breach as per clause 18.5 hereunder if the Supplier is delivering the Services Inside IR35.
- 4.6 The Buyer may need the Supplier to complete an Indicative Test using the ESI tool before the Start date or at any time during the provision of Services to provide a preliminary view of whether the Services are being delivered Inside or Outside IR35. If the Supplier has completed the Indicative Test, it must download and provide a copy of the PDF with the 14digit ESI reference number from the summary outcome screen and promptly provide a copy to the Buyer.
- 4.7 If the Indicative Test indicates the delivery of the Services could potentially be Inside IR35, the Supplier must provide the Buyer with all relevant information needed to enable the Buyer to conduct its own IR35 Assessment.
- 4.8 If it is determined by the Buyer that the Supplier is Outside IR35, the Buyer will provide the ESI reference number and a copy of the PDF to the Supplier.

5. Due diligence

- 5.1 Both Parties agree that when entering into a Call-Off Contract they:
 - 5.1.1 have made their own enquiries and are satisfied by the accuracy of any information supplied by the other Party
 - 5.1.2 are confident that they can fulfil their obligations according to the Call-Off Contract terms
 - 5.1.3 have raised all due diligence questions before signing the Call-Off Contract
 - 5.1.4 have entered into the Call-Off Contract relying on their own due diligence

6. Business continuity and disaster recovery

- 6.1 The Supplier will have a clear business continuity and disaster recovery plan in their Service Descriptions.

- 6.2 The Supplier's business continuity and disaster recovery services are part of the Services and will be performed by the Supplier when required.
- 6.3 If requested by the Buyer prior to entering into this Call-Off Contract, the Supplier must ensure that its business continuity and disaster recovery plan is consistent with the Buyer's own plans.

7. Payment, VAT and Call-Off Contract charges

- 7.1 The Buyer must pay the Charges following clauses 7.2 to 7.11 for the Supplier's delivery of the Services.
- 7.2 The Buyer will pay the Supplier within the number of days specified in the Order Form on receipt of a valid invoice.
- 7.3 The Call-Off Contract Charges include all Charges for payment processing. All invoices submitted to the Buyer for the Services will be exclusive of any Management Charge.
- 7.4 If specified in the Order Form, the Supplier will accept payment for G-Cloud Services by the Government Procurement Card (GPC). The Supplier will be liable to pay any merchant fee levied for using the GPC and must not recover this charge from the Buyer.
- 7.5 The Supplier must ensure that each invoice contains a detailed breakdown of the G-Cloud Services supplied. The Buyer may request the Supplier provides further documentation to substantiate the invoice.
- 7.6 If the Supplier enters into a Subcontract it must ensure that a provision is included in each Subcontract which specifies that payment must be made to the Subcontractor within 30 days of receipt of a valid invoice.
- 7.7 All Charges payable by the Buyer to the Supplier will include VAT at the appropriate Rate.
- 7.8 The Supplier must add VAT to the Charges at the appropriate rate with visibility of the amount as a separate line item.
- 7.9 The Supplier will indemnify the Buyer on demand against any liability arising from the Supplier's failure to account for or to pay any VAT on payments made to the Supplier under this Call-Off Contract. The Supplier must pay all sums to the Buyer at least 5 Working Days before the date on which the tax or other liability is payable by the Buyer.
- 7.10 The Supplier must not suspend the supply of the G-Cloud Services unless the Supplier is entitled to End this Call-Off Contract under clause 18.6 for Buyer's failure to pay undisputed sums of money. Interest will be payable by the Buyer on the late payment of any undisputed sums of money properly invoices under the Late Payment of Commercial Debts (Interest) Act 1998.
- 7.11 If there's an invoice dispute, the Buyer must pay the undisputed portion of the amount and return the invoice within 10 Working Days of the invoice date. The Buyer will provide a covering statement with proposed amendments and the reason for any non-payment. The Supplier must notify the Buyer within 10 Working Days of receipt of the returned invoice if it accepts the amendments. If it does then the Supplier must provide a replacement valid invoice with the response.

- 7.12 Due to the nature of G-Cloud Services it isn't possible in a static Order Form to exactly define the consumption of services over the duration of the Call-Off Contract. The Supplier agrees that the Buyer's volumes indicated in the Order Form are indicative only.

8. Recovery of sums due and right of set-off

- 8.1 If a Supplier owes money to the Buyer, the Buyer may deduct that sum from the Call-Off Contract Charges.

9. Insurance

- 9.1 The Supplier will maintain the insurances required by the Buyer including those in this clause.

- 9.2 The Supplier will ensure that:

9.2.1 during this Call-Off Contract, Subcontractors hold third party public and products liability insurance of the same amounts that the Supplier would be legally liable to pay as damages, including the claimant's costs and expenses, for accidental death or bodily injury and loss of or damage to Property, to a minimum of £1,000,000

9.2.2 the third-party public and products liability insurance contains an 'indemnity to principals' clause for the Buyer's benefit

9.2.3 all agents and professional consultants involved in the Services hold professional indemnity insurance to a minimum indemnity of £1,000,000 for each individual claim during the Call-Off Contract, and for 6 years after the End or Expiry Date

9.2.4 all agents and professional consultants involved in the Services hold employers liability insurance (except where exempt under Law) to a minimum indemnity of £5,000,000 for each individual claim during the Call-Off Contract, and for 6 years after the End or Expiry Date

- 9.3 If requested by the Buyer, the Supplier will obtain additional insurance policies, or extend existing policies bought under the Framework Agreement.

- 9.4 If requested by the Buyer, the Supplier will provide the following to show compliance with this clause:

9.4.1 a broker's verification of insurance

9.4.2 receipts for the insurance premium

9.4.3 evidence of payment of the latest premiums due

- 9.5 Insurance will not relieve the Supplier of any liabilities under the Framework Agreement or this Call-Off Contract and the Supplier will:
- 9.5.1 take all risk control measures using Good Industry Practice, including the investigation and reports of claims to insurers
 - 9.5.2 promptly notify the insurers in writing of any relevant material fact under any Insurances
 - 9.5.3 hold all insurance policies and require any broker arranging the insurance to hold any insurance slips and other evidence of insurance
- 9.6 The Supplier will not do or omit to do anything, which would destroy or impair the legal validity of the insurance.
- 9.7 The Supplier will notify CCS and the Buyer as soon as possible if any insurance policies have been, or are due to be, cancelled, suspended, Ended or not renewed.
- 9.8 The Supplier will be liable for the payment of any:
- 9.8.1 premiums, which it will pay promptly
 - 9.8.2 excess or deductibles and will not be entitled to recover this from the Buyer
10. Confidentiality
- 10.1 The Supplier must during and after the Term keep the Buyer fully indemnified against all Losses, damages, costs or expenses and other liabilities (including legal fees) arising from any breach of the Supplier's obligations under incorporated Framework Agreement clause 34. The indemnity doesn't apply to the extent that the Supplier breach is due to a Buyer's instruction.
11. Intellectual Property Rights
- 11.1 Save for the licences expressly granted pursuant to Clauses 11.3 and 11.4, neither Party shall acquire any right, title or interest in or to the Intellectual Property Rights ("IPR"s) (whether pre-existing or created during the Call-Off Contract Term) of the other Party or its licensors unless stated otherwise in the Order Form.
- 11.2 Neither Party shall have any right to use any of the other Party's names, logos or trade marks on any of its products or services without the other Party's prior written consent.
- 11.3 The Buyer grants to the Supplier a royalty-free, non-exclusive, non-transferable licence during the Call-Off Contract Term to use the Buyer's or its relevant licensor's Buyer Data and related IPR solely to the extent necessary for providing the Services in accordance with this Contract, including the right to grant sub-licences to Subcontractors provided that:

11.3.1 any relevant Subcontractor has entered into a confidentiality undertaking with the Supplier on substantially the same terms as set out in Framework Agreement clause 34 (Confidentiality); and

11.3.2 the Supplier shall not and shall procure that any relevant Sub-Contractor shall not, without the Buyer's written consent, use the licensed materials for any other purpose or for the benefit of any person other than the Buyer.

11.4 The Supplier grants to the Buyer the licence taken from its Supplier Terms which licence shall, as a minimum, grant the Buyer a non-exclusive, non-transferable licence during the Call-Off Contract Term to use the Supplier's or its relevant licensor's IPR solely to the extent necessary to access and use the Services in accordance with this Call-Off Contract.

11.5 Subject to the limitation in Clause 24.3, the Buyer shall:

11.5.1 defend the Supplier, its Affiliates and licensors from and against any third-party claim:

- (a) alleging that any use of the Services by or on behalf of the Buyer and/or Buyer Users is in breach of applicable Law;
- (b) alleging that the Buyer Data violates, infringes or misappropriates any rights of a third party;
- (c) arising from the Supplier's use of the Buyer Data in accordance with this Call-Off Contract; and

11.5.2 in addition to defending in accordance with Clause 11.5.1, the Buyer will pay the amount of Losses awarded in final judgment against the Supplier or the amount of any settlement agreed by the Buyer, provided that the Buyer's obligations under this Clause 11.5 shall not apply where and to the extent such Losses or third-party claim is caused by the Supplier's breach of this Contract.

11.6 The Supplier will, on written demand, fully indemnify the Buyer for all Losses which it may incur at any time from any claim of infringement or alleged infringement of a third party's IPRs because of the:

11.6.1 rights granted to the Buyer under this Call-Off Contract

11.6.2 Supplier's performance of the Services

11.6.3 use by the Buyer of the Services

11.7 If an IPR Claim is made, or is likely to be made, the Supplier will immediately notify the Buyer in writing and must at its own expense after written approval from the Buyer, either:

11.7.1 modify the relevant part of the Services without reducing its functionality or performance

11.7.2 substitute Services of equivalent functionality and performance, to avoid the infringement or the alleged infringement, as long as there is no additional cost or burden to the Buyer

11.7.3 buy a licence to use and supply the Services which are the subject of the alleged infringement, on terms acceptable to the Buyer

11.8 Clause 11.6 will not apply if the IPR Claim is from:

11.8.1 the use of data supplied by the Buyer which the Supplier isn't required to verify under this Call-Off Contract

11.8.2 other material provided by the Buyer necessary for the Services

11.9 If the Supplier does not comply with this clause 11, the Buyer may End this Call-Off Contract for Material Breach. The Supplier will, on demand, refund the Buyer all the money paid for the affected Services.

12. Protection of information

12.1 The Supplier must:

12.1.1 comply with the Buyer's written instructions and this Call-Off Contract when Processing Buyer Personal Data

12.1.2 only Process the Buyer Personal Data as necessary for the provision of the G-Cloud Services or as required by Law or any Regulatory Body

12.1.3 take reasonable steps to ensure that any Supplier Staff who have access to Buyer Personal Data act in compliance with Supplier's security processes

12.2 The Supplier must fully assist with any complaint or request for Buyer Personal Data including by:

12.2.1 providing the Buyer with full details of the complaint or request

12.2.2 complying with a data access request within the timescales in the Data Protection Legislation and following the Buyer's instructions

12.2.3 providing the Buyer with any Buyer Personal Data it holds about a Data Subject (within the timescales required by the Buyer)

12.2.4 providing the Buyer with any information requested by the Data Subject

12.3 The Supplier must get prior written consent from the Buyer to transfer Buyer Personal Data to any other person (including any Subcontractors) for the provision of the G-Cloud Services.

13. Buyer data

- 13.1 The Supplier must not remove any proprietary notices in the Buyer Data.
- 13.2 The Supplier will not store or use Buyer Data except if necessary to fulfil its obligations.
- 13.3 If Buyer Data is processed by the Supplier, the Supplier will supply the data to the Buyer as requested.
- 13.4 The Supplier must ensure that any Supplier system that holds any Buyer Data is a secure system that complies with the Supplier's and Buyer's security policies and all Buyer requirements in the Order Form.
- 13.5 The Supplier will preserve the integrity of Buyer Data processed by the Supplier and prevent its corruption and loss.
- 13.6 The Supplier will ensure that any Supplier system which holds any protectively marked Buyer Data or other government data will comply with:
 - 13.6.1 the principles in the Security Policy Framework:
<https://www.gov.uk/government/publications/security-policy-framework> and the Government Security - Classification policy:
<https://www.gov.uk/government/publications/government-security-classifications>
 - 13.6.2 guidance issued by the Centre for Protection of National Infrastructure on Risk Management: <https://www.npsa.gov.uk/content/adopt-risk-management-approach> and Protection of Sensitive Information and Assets:
<https://www.npsa.gov.uk/sensitive-information-assets>
 - 13.6.3 the National Cyber Security Centre's (NCSC) information risk management guidance: <https://www.ncsc.gov.uk/collection/risk-management-collection>
 - 13.6.4 government best practice in the design and implementation of system components, including network principles, security design principles for digital services and the secure email blueprint:
<https://www.gov.uk/government/publications/technologycode-of-practice/technology-code-of-practice>
 - 13.6.5 the security requirements of cloud services using the NCSC Cloud Security Principles and accompanying guidance:
<https://www.ncsc.gov.uk/guidance/implementing-cloud-security-principles>
 - 13.6.6 Buyer requirements in respect of AI ethical standards.
- 13.7 The Buyer will specify any security requirements for this project in the Order Form.
- 13.8 If the Supplier suspects that the Buyer Data has or may become corrupted, lost, breached or significantly degraded in any way for any reason, then the Supplier will notify the Buyer

immediately and will (at its own cost if corruption, loss, breach or degradation of the Buyer Data was caused by the action or omission of the Supplier) comply with any remedial action reasonably proposed by the Buyer.

- 13.9 The Supplier agrees to use the appropriate organisational, operational and technological processes to keep the Buyer Data safe from unauthorised use or access, loss, destruction, theft or disclosure.
- 13.10 The provisions of this clause 13 will apply during the term of this Call-Off Contract and for as long as the Supplier holds the Buyer's Data.

14. Standards and quality

- 14.1 The Supplier will comply with any standards in this Call-Off Contract, the Order Form and the Framework Agreement.
- 14.2 The Supplier will deliver the Services in a way that enables the Buyer to comply with its obligations under the Technology Code of Practice, which is at:
<https://www.gov.uk/government/publications/technologycode-of-practice/technology-code-of-practice>
- 14.3 If requested by the Buyer, the Supplier must, at its own cost, ensure that the G-Cloud Services comply with the requirements in the PSN Code of Practice.
- 14.4 If any PSN Services are Subcontracted by the Supplier, the Supplier must ensure that the services have the relevant PSN compliance certification.
- 14.5 The Supplier must immediately disconnect its G-Cloud Services from the PSN if the PSN Authority considers there is a risk to the PSN's security and the Supplier agrees that the Buyer and the PSN Authority will not be liable for any actions, damages, costs, and any other Supplier liabilities which may arise.

15. Open source

- 15.1 All software created for the Buyer must be suitable for publication as open source, unless otherwise agreed by the Buyer.
- 15.2 If software needs to be converted before publication as open source, the Supplier must also provide the converted format unless otherwise agreed by the Buyer.

16. Security

- 16.1 If requested to do so by the Buyer, before entering into this Call-Off Contract the Supplier will, within 15 Working Days of the date of this Call-Off Contract, develop (and obtain the Buyer's written approval of) a Security Management Plan and an Information Security

Management System. After Buyer approval the Security Management Plan and Information Security Management System will apply during the Term of this Call-Off Contract. Both plans will comply with the Buyer's security policy and protect all aspects and processes associated with the delivery of the Services.

- 16.2 The Supplier will use all reasonable endeavours, software and the most up-to-date antivirus definitions available from an industry-accepted antivirus software seller to minimise the impact of Malicious Software.
- 16.3 If Malicious Software causes loss of operational efficiency or loss or corruption of Service Data, the Supplier will help the Buyer to mitigate any losses and restore the Services to operating efficiency as soon as possible.
- 16.4 Responsibility for costs will be at the:
- 16.4.1 Supplier's expense if the Malicious Software originates from the Supplier software or the Service Data while the Service Data was under the control of the Supplier, unless the Supplier can demonstrate that it was already present, not quarantined or identified by the Buyer when provided
- 16.4.2 Buyer's expense if the Malicious Software originates from the Buyer software or the Service Data, while the Service Data was under the Buyer's control
- 16.5 The Supplier will immediately notify the Buyer of any breach of security of Buyer's Confidential Information. Where the breach occurred because of a Supplier Default, the Supplier will recover the Buyer's Confidential Information however it may be recorded.
- 16.6 Any system development by the Supplier should also comply with the government's '10 Steps to Cyber Security' guidance:
<https://www.ncsc.gov.uk/guidance/10-steps-cyber-security>
- 16.7 If a Buyer has requested in the Order Form that the Supplier has a Cyber Essentials certificate, the Supplier must provide the Buyer with a valid Cyber Essentials certificate (or equivalent) required for the Services before the Start date.

17. Guarantee

- 17.1 If this Call-Off Contract is conditional on receipt of a Guarantee that is acceptable to the Buyer, the Supplier must give the Buyer on or before the Start date:
- 17.1.1 an executed Guarantee in the form at Schedule 5
- 17.1.2 a certified copy of the passed resolution or board minutes of the guarantor approving the execution of the Guarantee

18. Ending the Call-Off Contract

- 18.1 The Buyer can End this Call-Off Contract at any time by giving 30 days' written notice to the Supplier, unless a shorter period is specified in the Order Form. The Supplier's obligation to provide the Services will end on the date in the notice.
- 18.2 The Parties agree that the:
- 18.2.1 Buyer's right to End the Call-Off Contract under clause 18.1 is reasonable considering the type of cloud Service being provided
- 18.2.2 Call-Off Contract Charges paid during the notice period are reasonable compensation and cover all the Supplier's avoidable costs or Losses
- 18.3 Subject to clause 24 (Liability), if the Buyer Ends this Call-Off Contract under clause 18.1, it will indemnify the Supplier against any commitments, liabilities or expenditure which result in any unavoidable Loss by the Supplier, provided that the Supplier takes all reasonable steps to mitigate the Loss. If the Supplier has insurance, the Supplier will reduce its unavoidable costs by any insurance sums available. The Supplier will submit a fully itemised and costed list of the unavoidable Loss with supporting evidence.
- 18.4 The Buyer will have the right to End this Call-Off Contract at any time with immediate effect by written notice to the Supplier if either the Supplier commits:
- 18.4.1 a Supplier Default and if the Supplier Default cannot, in the reasonable opinion of the Buyer, be remedied
- 18.4.2 any fraud
- 18.5 A Party can End this Call-Off Contract at any time with immediate effect by written notice if:
- 18.5.1 the other Party commits a Material Breach of any term of this Call-Off Contract (other than failure to pay any amounts due) and, if that breach is remediable, fails to remedy it within 15 Working Days of being notified in writing to do so
- 18.5.2 an Insolvency Event of the other Party happens
- 18.5.3 the other Party ceases or threatens to cease to carry on the whole or any material part of its business
- 18.6 If the Buyer fails to pay the Supplier undisputed sums of money when due, the Supplier must notify the Buyer and allow the Buyer 5 Working Days to pay. If the Buyer doesn't pay within 5 Working Days, the Supplier may End this Call-Off Contract by giving the length of notice in the Order Form.
- 18.7 A Party who isn't relying on a Force Majeure event will have the right to End this Call-Off Contract if clause 23.1 applies.

19. Consequences of suspension, ending and expiry

19.1 If a Buyer has the right to End a Call-Off Contract, it may elect to suspend this Call-Off Contract or any part of it.

19.2 Even if a notice has been served to End this Call-Off Contract or any part of it, the Supplier must continue to provide the ordered G-Cloud Services until the dates set out in the notice.

19.3 The rights and obligations of the Parties will cease on the Expiry Date or End Date whichever applies) of this Call-Off Contract, except those continuing provisions described in clause 19.4.

19.4 Ending or expiry of this Call-Off Contract will not affect:

19.4.1 any rights, remedies or obligations accrued before its Ending or expiration

19.4.2 the right of either Party to recover any amount outstanding at the time of Ending or expiry

19.4.3 the continuing rights, remedies or obligations of the Buyer or the Supplier under clauses

- 7 (Payment, VAT and Call-Off Contract charges)
- 8 (Recovery of sums due and right of set-off)
- 9 (Insurance)
- 10 (Confidentiality)
- 11 (Intellectual property rights)
- 12 (Protection of information)
- 13 (Buyer data)
- 19 (Consequences of suspension, ending and expiry)
- 24 (Liability); and incorporated Framework Agreement clauses: 4.1 to 4.6, (Liability), 24 (Conflicts of interest and ethical walls), 35 (Waiver and cumulative remedies)

19.4.4 any other provision of the Framework Agreement or this Call-Off Contract which expressly or by implication is in force even if it Ends or expires.

19.5 At the end of the Call-Off Contract Term, the Supplier must promptly:

19.5.1 return all Buyer Data including all copies of Buyer software, code and any other software licensed by the Buyer to the Supplier under it

19.5.2 return any materials created by the Supplier under this Call-Off Contract if the IPRs are owned by the Buyer

19.5.3 stop using the Buyer Data and, at the direction of the Buyer, provide the Buyer with a complete and uncorrupted version in electronic form in the formats and on media agreed with the Buyer

19.5.4 destroy all copies of the Buyer Data when they receive the Buyer's written instructions to do so or 12 calendar months after the End or Expiry Date, and provide written confirmation to the Buyer that the data has been securely destroyed, except if the retention of Buyer Data is required by Law

19.5.5 work with the Buyer on any ongoing work

19.5.6 return any sums prepaid for Services which have not been delivered to the Buyer, within 10 Working Days of the End or Expiry Date

19.6 Each Party will return all of the other Party's Confidential Information and confirm this has been done, unless there is a legal requirement to keep it or this Call-Off Contract states otherwise.

19.7 All licences, leases and authorisations granted by the Buyer to the Supplier will cease at the end of the Call-Off Contract Term without the need for the Buyer to serve notice except if this Call-Off Contract states otherwise.

20. Notices

20.1 Any notices sent must be in writing. For the purpose of this clause, an email is accepted as being 'in writing'.

- Manner of delivery: email
- Deemed time of delivery: 9am on the first Working Day after sending
- Proof of service: Sent in an emailed letter in PDF format to the correct email address without any error message

20.2 This clause does not apply to any legal action or other method of dispute resolution which should be sent to the addresses in the Order Form (other than a dispute notice under this Call-Off Contract).

21. Exit plan

21.1 The Supplier must provide an exit plan in its Application which ensures continuity of service and the Supplier will follow it.

21.2 When requested, the Supplier will help the Buyer to migrate the Services to a replacement supplier in line with the exit plan. This will be at the Supplier's own expense if the Call-Off Contract Ended before the Expiry Date due to Supplier cause.

21.3 If the Buyer has reserved the right in the Order Form to extend the Call-Off Contract Term beyond 36 months the Supplier must provide the Buyer with an additional exit plan for approval by the Buyer at least 8 weeks before the 30 month anniversary of the Start date.

- 21.4 The Supplier must ensure that the additional exit plan clearly sets out the Supplier's methodology for achieving an orderly transition of the Services from the Supplier to the Buyer or its replacement Supplier at the expiry of the proposed extension period or if the contract Ends during that period.
- 21.5 Before submitting the additional exit plan to the Buyer for approval, the Supplier will work with the Buyer to ensure that the additional exit plan is aligned with the Buyer's own exit plan and strategy.
- 21.6 The Supplier acknowledges that the Buyer's right to take the Term beyond 36 months is subject to the Buyer's own governance process. Where the Buyer is a central government department, this includes the need to obtain approval from GDS under the Spend Controls process. The approval to extend will only be given if the Buyer can clearly demonstrate that the Supplier's additional exit plan ensures that:
- 21.6.1 the Buyer will be able to transfer the Services to a replacement supplier before the expiry or Ending of the period on terms that are commercially reasonable and acceptable to the Buyer
 - 21.6.2 there will be no adverse impact on service continuity
 - 21.6.3 there is no vendor lock-in to the Supplier's Service at exit
 - 21.6.4 it enables the Buyer to meet its obligations under the Technology Code of Practice
- 21.7 If approval is obtained by the Buyer to extend the Term, then the Supplier will comply with its obligations in the additional exit plan.
- 21.8 The additional exit plan must set out full details of timescales, activities and roles and responsibilities of the Parties for:
- 21.8.1 the transfer to the Buyer of any technical information, instructions, manuals and code reasonably required by the Buyer to enable a smooth migration from the Supplier
 - 21.8.2 the strategy for exportation and migration of Buyer Data from the Supplier system to the Buyer or a replacement supplier, including conversion to open standards or other standards required by the Buyer
 - 21.8.3 the transfer of Project Specific IPR items and other Buyer customisations, configurations and databases to the Buyer or a replacement supplier
 - 21.8.4 the testing and assurance strategy for exported Buyer Data
 - 21.8.5 if relevant, TUPE-related activity to comply with the TUPE regulations

21.8.6 any other activities and information which is reasonably required to ensure continuity of Service during the exit period and an orderly transition

22. Handover to replacement supplier

22.1 At least 10 Working Days before the Expiry Date or End Date, the Supplier must provide any:

22.1.1 data (including Buyer Data), Buyer Personal Data and Buyer Confidential Information in the Supplier's possession, power or control

22.1.2 other information reasonably requested by the Buyer

22.2 On reasonable notice at any point during the Term, the Supplier will provide any information and data about the G-Cloud Services reasonably requested by the Buyer (including information on volumes, usage, technical aspects, service performance and staffing). This will help the Buyer understand how the Services have been provided and to run a fair competition for a new supplier.

22.3 This information must be accurate and complete in all material respects and the level of detail must be sufficient to reasonably enable a third party to prepare an informed offer for replacement services and not be unfairly disadvantaged compared to the Supplier in the buying process.

23. Force majeure

23.1 If a Force Majeure event prevents a Party from performing its obligations under this Call-Off Contract for more than 30 consecutive days, the other Party may End this Call-Off Contract with immediate effect by written notice.

24. Liability

24.1 Subject to incorporated Framework Agreement clauses 4.1 to 4.6, each Party's Yearly total liability for Defaults under or in connection with this Call-Off Contract shall not exceed the greater of five hundred thousand pounds (£500,000) or one hundred and twenty-five per cent (125%) of the Charges paid and/or committed to be paid in that Year (or such greater sum (if any) as may be specified in the Order Form).

24.2 Notwithstanding Clause 24.1 but subject to Framework Agreement clauses 4.1 to 4.6, the Supplier's liability:

24.2.1 pursuant to the indemnities in Clauses 7, 10, 11 and 29 shall be unlimited; and

24.2.2 in respect of Losses arising from breach of the Data Protection Legislation shall be as set out in Framework Agreement clause 28.

24.3 Notwithstanding Clause 24.1 but subject to Framework Agreement clauses 4.1 to 4.6, the

Buyer's liability pursuant to Clause 11.5.2 shall in no event exceed in aggregate five million pounds (£5,000,000).

- 24.4 When calculating the Supplier's liability under Clause 24.1 any items specified in Clause 24.2 will not be taken into consideration.

25. Premises

- 25.1 If either Party uses the other Party's premises, that Party is liable for all loss or damage it causes to the premises. It is responsible for repairing any damage to the premises or any objects on the premises, other than fair wear and tear.
- 25.2 The Supplier will use the Buyer's premises solely for the performance of its obligations under this Call-Off Contract.
- 25.3 The Supplier will vacate the Buyer's premises when the Call-Off Contract Ends or expires.
- 25.4 This clause does not create a tenancy or exclusive right of occupation.
- 25.5 While on the Buyer's premises, the Supplier will:
- 25.5.1 comply with any security requirements at the premises and not do anything to weaken the security of the premises
 - 25.5.2 comply with Buyer requirements for the conduct of personnel
 - 25.5.3 comply with any health and safety measures implemented by the Buyer
 - 25.5.4 immediately notify the Buyer of any incident on the premises that causes any damage to Property which could cause personal injury
- 25.6 The Supplier will ensure that its health and safety policy statement (as required by the Health and Safety at Work etc Act 1974) is made available to the Buyer on request.

26. Equipment

- 26.1 The Supplier is responsible for providing any Equipment which the Supplier requires to provide the Services.
- 26.2 Any Equipment brought onto the premises will be at the Supplier's own risk and the Buyer will have no liability for any loss of, or damage to, any Equipment.
- 26.3 When the Call-Off Contract Ends or expires, the Supplier will remove the Equipment and any other materials leaving the premises in a safe and clean condition.

27. The Contracts (Rights of Third Parties) Act 1999

- 27.1 Except as specified in clause 29.8, a person who isn't Party to this Call-Off Contract has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any of its terms. This does not affect any right or remedy of any person which exists or is available otherwise.

28. Environmental requirements

- 28.1 The Buyer will provide a copy of its environmental policy to the Supplier on request, which the Supplier will comply with.
- 28.2 The Supplier must provide reasonable support to enable Buyers to work in an environmentally friendly way, for example by helping them recycle or lower their carbon footprint.

29. The Employment Regulations (TUPE)

- 29.1 The Supplier agrees that if the Employment Regulations apply to this Call-Off Contract on the Start date then it must comply with its obligations under the Employment Regulations and (if applicable) New Fair Deal (including entering into an Admission Agreement) and will indemnify the Buyer or any Former Supplier for any loss arising from any failure to comply.
- 29.2 Twelve months before this Call-Off Contract expires, or after the Buyer has given notice to End it, and within 28 days of the Buyer's request, the Supplier will fully and accurately disclose to the Buyer all staff information including, but not limited to, the total number of staff assigned for the purposes of TUPE to the Services. For each person identified the Supplier must provide details of:
- 29.2.1 the activities they perform
 - 29.2.2 age
 - 29.2.3 start date
 - 29.2.4 place of work
 - 29.2.5 notice period
 - 29.2.6 redundancy payment entitlement
 - 29.2.7 salary, benefits and pension entitlements
 - 29.2.8 employment status
 - 29.2.9 identity of employer
 - 29.2.10 working arrangements
 - 29.2.11 outstanding liabilities
 - 29.2.12 sickness absence
 - 29.2.13 copies of all relevant employment contracts and related documents
 - 29.2.14 all information required under regulation 11 of TUPE or as reasonably requested by the Buyer

The Supplier warrants the accuracy of the information provided under this TUPE clause and will notify the Buyer of any changes to the amended information as soon as reasonably possible. The Supplier will permit the Buyer to use and disclose the information to any prospective Replacement Supplier.

29.3 In the 12 months before the expiry of this Call-Off Contract, the Supplier will not change the identity and number of staff assigned to the Services (unless reasonably requested by the Buyer) or their terms and conditions, other than in the ordinary course of business.

29.4 The Supplier will co-operate with the re-tendering of this Call-Off Contract by allowing the Replacement Supplier to communicate with and meet the affected employees or their representatives.

29.5 The Supplier will indemnify the Buyer or any Replacement Supplier for all Loss arising from both:

29.5.1 its failure to comply with the provisions of this clause

29.5.2 any claim by any employee or person claiming to be an employee (or their employee representative) of the Supplier which arises or is alleged to arise from any act or omission by the Supplier on or before the date of the Relevant Transfer

29.6 The provisions of this clause apply during the Term of this Call-Off Contract and indefinitely after it Ends or expires.

29.7 For these TUPE clauses, the relevant third party will be able to enforce its rights under this clause but their consent will not be required to vary these clauses as the Buyer and Supplier may agree.

30. Additional G-Cloud services

30.1 The Buyer may require the Supplier to provide Additional Services. The Buyer doesn't have to buy any Additional Services from the Supplier and can buy services that are the same as or similar to the Additional Services from any third party.

30.2 If reasonably requested to do so by the Buyer in the Order Form, the Supplier must provide and monitor performance of the Additional Services using an Implementation Plan.

31. Collaboration

31.1 If the Buyer has specified in the Order Form that it requires the Supplier to enter into a Collaboration Agreement, the Supplier must give the Buyer an executed Collaboration Agreement before the Start date.

31.2 In addition to any obligations under the Collaboration Agreement, the Supplier must:

31.2.1 work proactively and in good faith with each of the Buyer's contractors

31.2.2 co-operate and share information with the Buyer's contractors to enable the efficient operation of the Buyer's ICT services and G-Cloud Services

32. Variation process

- 32.1 The Buyer can request in writing a change to this Call-Off Contract if it isn't a material change to the Framework Agreement/or this Call-Off Contract. Once implemented, it is called a Variation.
- 32.2 The Supplier must notify the Buyer immediately in writing of any proposed changes to their G-Cloud Services or their delivery by submitting a Variation request. This includes any changes in the Supplier's supply chain.
- 32.3 If Either Party can't agree to or provide the Variation, the Buyer may agree to continue performing its obligations under this Call-Off Contract without the Variation, or End this Call-Off Contract by giving 30 days notice to the Supplier.

33. Data Protection Legislation (GDPR)

- 33.1 Pursuant to clause 2.1 and for the avoidance of doubt, clause 28 of the Framework Agreement is incorporated into this Call-Off Contract. For reference, the appropriate UK GDPR templates which are required to be completed in accordance with clause 28 are reproduced in this Call-Off Contract document at Schedule 7.

Schedule 1: Services

The G Cloud Services to be provided by the Supplier are outlined below:

- **Service Offering ID:** 112646766123347
- **Service Offering:** PND Restricted (PND-R) - Secure Government Gateway - PND Service - Platform FLEX - Digital Marketplace
- **Service Definition:** Service Definition - MMaaS (digitalmarketplace.service.gov.uk)

Additional information is the clarification response document dated 25th September 2024.



20242315_FSA_G_Cl
oud_Clarification.pdf



G-Cloud Pricing Clarification

Food Standards Agency – September 2024

Enable your team
to use technology,
securely.

Simple. Intuitive. Safe.

*Nine23 specialises in Cyber Security Solutions;
delivering secure technology to end-users.*

Version History

Version	Date	Author	Description
0.1	12/09/2024	Steve Jewell	Draft
1.0	25/09/2024	Steve Jewell	First Release

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Clarification Outline

Nine23 have been providing The Food Standard Agency (FSA) with access to cross-government PSN services (such as SOP and Home Office and Police Services including Police National Database and National ANPR System) and is required as long as FSA require PSN connectivity to each of the Government services listed in the contract. The current G-Cloud call-off contract (PSN as a Managed Service reference number: FS430627) which reaches the end of the extended agreement period on 11th October 2024.

As a result of changes to the requirements for access to cross-government services, such as the migration of some services to the Law Enforcement Community Network (LECN), a new requirement specification has been created: "PSN as a managed service II SoR Final v1.pdf".

The FSA conducted a searching for the above requirement using the key words "psn police gateway" in All lots where the supplier is not a reseller" in All lots and the outcome resulted to the service offering below:

[PND Restricted \(PND-R\) - Secure Government Gateway - PND Service - Platform FLEX - Digital Marketplace](#)

As a result of this search, the Food Standard Agency have formally request for a quotation from Nine23, against the specification document.

Quotation is request is for an initial 3 years with the option to extend for a further 1 x 12 months.

It should be noted that the service is based upon the continuation of the PSN access services, noting that a transition to LECN can be achieved with the proposed service, but there is expected to be a period of parallel connectivity required of both the PSN and LECN connection in order to test and confirm operational access, post which the LECN connectivity charges will replace the PSN connectivity charges. As no date has been agreed for a PSN to LECN migration, these costs are shown separately so that they can be invoked as an amendment to the G-Cloud Call off agreement if and when required.

Schedule 1 – Services

The Services to be delivered are based on Nine23's G-Cloud 13 Offering Service ID 112646766123347 and the Specification below:

1. Statement of Requirements

The requirements specification, some of which is extracted below, describes the FSA's requirements to work with our Openness, Data and Digital team (ODD) to provide a cloud hosted managed gateway service enabling access to third party services hosted in the Public Sector Network (PSN) and the Law Enforcement Community Network (LECN).

FSA predominantly uses Microsoft software and services, and the focus of this contract will be on our Microsoft 365 subscriptions (including Exchange, SharePoint and Teams), Identity Management, through Entra (Azure AD) and Active Directory, Device Management through Intune and management of our Azure Virtual Desktop and Windows 365 estates.

3. Business Requirements

3.1 High Level

- Provide a hosted gateway service to Home Office and UK Police services hosted in the Public Sector Network (PSN) and the Law Enforcement Community Network (LECN).
- Cloud PSN Official - Official Sensitive connectivity to UK Hosted secure platform.
- Fully Managed Solution
- Compliant with an existing PSN Code of Connection
- Onward connectivity to PSN and LECN
- Onward connectivity to PND-R
- Simple roll out process using onsite domain.
- Support for 80 users in the National Food Crime Unit (NFCU)
- Based upon set up costs and run costs per annum.
- All Food Standards Agency users of the PSN services have access through an Azure Virtual Desktop application, connected to the gateway via a site VPN.
- Require DR and fail over but not zero downtime.
- Managed PSN Gateway Service
 - Ability to scale to larger number of users if needed.
 - Ability to add additional services if required.
 - Simple roll out process
 - Authentication using Entra ID
 - Minimum 100Mbps bandwidth
 - Usage and Capacity Logging and Monitoring
 - Per-User VPN connectivity allowing remote working to take place outside the corporate network
 - IPSEC VPN Connectivity to ensure PSN, LECN and PND-R Compliance requirements.
 - 24-hour RTO service
 - Futureproofing to provide ongoing access to services that transition from PSN to LECN and other secure UK Government/ Police networks.

3.2 User Metrics

The system is required to cater for the following approximate user levels

Applications Group	Totals
NFCU	80 Users with circa 20 concurrent

4. Functional Specification

Functional Specification Description	Purpose	Comments
1. Cloud PSN, Managed Service	The PSN/LECN connection must be provided as a Private or Public Cloud Service and provide a gateway service. Hardware cannot be installed at FSA premises.	
2. Access to Services	The service must provide FSA staff with access to the following Services while they remain within the PSN/LECN environment: <ul style="list-style-type: none"> Home Office and Police Services <ul style="list-style-type: none"> Police National Database (PND) Police National Computer (PNC) Joint Asset Recovery Database (JARD) Interpol Joint Asset Recovery Database (JARD) National ANPR System (NAS) Moneyweb (SARs) 	It is anticipated that PNC, PND, Interpol and NAS will be available via LECN now or soon. Moneyweb is not expected to migrate to LECN, but may move from PSN to Internet accessible at a future date. Therefore both PSN and LECN connectivity will be required in parallel until such time as all required services are no longer accessible via PSN only.
3. DR and Failover	The service must provide failover to at least router level in the event of a service outage.	PSN connectivity is replicated to a second data centre, to which DR services could be established in the event of a site outage. The infrastructure is provided in a HA configuration to provide resilience of the service at the operational site.
4. Security	The service must be accredited to handle Official/ Official – Sensitive information.	
5. Client and Network	The Service must provide access to services for FSA staff using	It is assumed that the Entra ID is managed by FSA as

	<p>Entra ID joined devices. Specifically, access must be possible from an Azure Virtual Desktop environment over a secure connection from the FSA's Azure tenant.</p> <p>the Supplier will work collaboratively with FSA's delivery partners to support connectivity from Azure to the PSN gateway.</p>	<p>part of the authentication process for the user to access the AVD. The service proposed by Nine23 does not require additional user authentication, but support access from the authenticated AVD user.</p> <p>It is assumed that Per-User VPN connectivity allowing remote working to take place outside the corporate network, means remote users will access the AVD from outside the corporate network, and it is the AVD that will have onward connection to PSN/LECN. Individual user VPNs from remote locations directly between the user end point and the gateway service is not provided.</p>
6. DNS	<p>The Service must allow FSA to use the PSN DNS Service. FSA manages its own internal DNS, and the service provider will be required to work collaboratively with our network support partners to advise on test relevant DNS and routing changes.</p>	
7. Future - Proofing	<p>The Supplier will work with FSA to ensure continued access to PSN services during and after migration to the Law Enforcement Community Network (LECN) or other secure government networks and where possible provide a seamless transition from an end user perspective.</p>	<p>An approach to add the LCN connectivity has been included, noting that this will require a phased introduction of LECN alongside PSN as the required applications will not all migrate to LECN at the same time (if at all). The proposed service allows users to access the applications on both LECN and PSN until such time as PSN Connectivity is no longer required.</p>

5. Non-Functional Specification

Description	Purpose	Comments
1. Usability	After initial configuration, access to PSN Services must be seamless from an end user perspective.	
2. Data Security	Data must be kept secure in line with NCSC guidance. NCSC Cyber Essential Plus certification is preferred. Supplier staff with access to the system must be security cleared to at least Baseline Personal Security Standard.	Nine23 hold Cyber Essential Plus certification for the services being provided. All Nine23 staff with access to the system hold SC clearance.
3. GDPR	The supplier must comply with our responsibilities under GDPR.	
4. Security Principles	The supplier is expected to adhere to the NCSC 14 Cloud Security Principles.	
5. Security Alerting	Any breach or suspected breach relating to the client data, or the client environment must be notified to the FSA as soon as practicable, but in any case, within 8 hours.	
6. Security Accreditation	The Supplier will assist FSA with any security registrations and accreditations necessary for access to the networks – this includes potential migration for the PSN to LECN assurance process.	Nine23 have undertaken the PDS Risk Ledger process for LECN services, but will require re-submission to include the FSA scope of use. Nine23 will assist FSA with the PDS compliance process. Nine23 will maintain the existing PSN compliance.
7. Performance and Monitoring	FSA will be provided with regular reports on service performance, availability and capacity.	
8. Patching	The supplier will ensure that the FSA solution components are patched to N with a tolerance of N-1 and that there is a regular patching schedule in place.	The infrastructure includes HA pair components to enable patching to be undertaken without the loss of service (N) but during the patching process the system resilience is reduced (N-1).

9. Hosting	<p>Solutions should be hosted within the UK.</p> <p>If hosted outside of the UK agreement from FSA's CIO will be required.</p>	<p>Nine23 can confirm that the platform from which the services are provided, and the provision of the managed services are all delivered from the within the UK.</p>
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REDACTED TEXT under FOIA Section 43 (Commercial Sensitive Information)

Additional Support

For all support Nine23 provide our G-Cloud 12 SFIA rate card would be used. ex VAT is as follows:

	Strategy & architecture	Business change	Solution development & implementation	Service management	Procurement & management support	Client interfaces
1. Follow	£350	£350	£350	£350	£350	£350
2. Assist	£350	£350	£350	£350	£350	£350
3. Apply	£500	£500	£500	£500	£500	£500
4. Enable	£750	£750	£750	£750	£750	£750
5. Ensure/Advise	£900	£900	£900	£900	£900	£900
6. Initiate/Influence	£900	£900	£900	£900	£900	£900
7. Set Strategy/Inspire	£1200	£1200	£1200	£1200	£1200	£1200

STANDARDS FOR DAY RATE CARDS

- Advisory Working Day – 8 hours exclusive of travel
- Working Week – Monday to Friday excluding national holidays
- Office Hours - 09:00 – 17:00 Monday to Friday
- Travel and Subsistence – Billed separately
- Mileage – As above
- Professional Indemnity Insurance – included in day rate

Why Nine23

Nine23 is a cyber security solutions and services UK SME, whose mission is to enable frontline staff in today's workplace to use technology, securely. Nine23 specialises in delivering excellent outcomes for Public Sector and highly regulated Industries.

Nine 23 has a clear sense of purpose to deliver critical cyber solutions and services that support the End Users in (UK) governed and regulated markets. Whilst facing continuous and evolving challenges of digital transformation with corresponding threat exposures, Nine23 is well placed as a trusted provider, to assist clients with assured and sustained risk- assessed (mitigation) Cyber Managed Services. The strength of our company's teamwork is based on shared values and the combined efforts of our dedicated employees. This collective effort and inherent expertise are often recognised by customers feedback which reflects the Nine23's 'team ethos' as being at the heart of the company. Employees each contribute to the 'Excellence' of Service.

Nine23 considers cyber security to be a business enabling function, not a constraint. Our vast experience of working with discerning clients and outstanding partners, coupled with consistent achievement of the highest levels of accreditation and assurance, allows our end-users to collaborate with confidence on sensitive data and interoperate securely across networks.

We recognise that users expect to operate at work in the same way they do at home. At Nine23 we empower the customer to use technology as they need, with confidence in its security. We call it consumer simplicity with enterprise security.

All Nine23 technical staff are SC and NPPV3 cleared as a minimum. The company is ISO 9001, ISO 27001, ISO 20000, ISO 14001 & Cyber Essentials Plus certified. Nine23 is part of the Cyber-security Information Sharing Partnership (CiSP) a joint industry/ government initiative to share cyber threat and vulnerability information and the UK Cyber Security Council. Nine23 also has representation on the UK Government Secure by Design working group and work with an NCSC accredited partner for system architecture and cyber consultancy.

Environmental and Social Value

Net Zero



Net Zero means for businesses in the sector and to provide an industry standard against which business claiming to be Net Zero can be assessed.

The goal is to create a pragmatic, effective and publicly available guide for Tech firms to achieve Net Zero. This "protocol" will be practical and easy to use, whilst remaining comprehensive in its scope and ambitious in its scientific robustness – offering businesses a realistic method of achieving credible sustainability goals, in line with the global climate goals required by the Paris Agreement.

Nine23 achieved certification of ISO 14001:2015 – Environmental Management in 2022 as an indicator of our commitment to review all areas of our organisation and improve our environmental performance through more efficient use of resources and waste reduction.

Sustainable Development Goals

Nine23 are proud to be working in partnership with a number of global hi-tech companies and as part of the Trust X Alliance Global Goals Initiative, to address relevant areas of the UN Sustainable Development Goals.



Out of the 17 goals, 4 have been chosen with the intent that we can affect these areas the most. They are: Good Health and Well-Being (3), Gender Equality (5), Decent Work and Economic Growth (8), and Climate Action (13). Individually, Nine23 have our own targets, and are continually formulating improvements to our plan, to guarantee these goals are met.

The benefits that can be driven through social value can be a vital component in advancing equality, creating training and better employment opportunities.

SME Climate Hub



The SME Climate Hub for small and medium-sized enterprises (SMEs) provides a one-stop-shop to make a climate commitment and access best-in-class tools and resources. They have partnered with Oxford University to support small businesses in reducing their carbon emissions and to provide climate solutions to contribute to climate action in society. Nine23 has pledged their commitment to the SME Climate Hub. Details are available at: <https://smeclimatehub.org/>

Tackling economic inequality

Nine23 Ltd are passionate about tackling economic inequality. We are members of the Living Wage foundation and have moved from being office based, to hybrid working. This has enabled us to recruit further afield, broadening our reach of potential employees and giving us more diverse candidates. We now have staff based in various locations around the UK.

We strongly believe in the 5 foundational principles of quality work as outlined in the Governments Good Work Plan and closely align our culture, processes, and values in support of these. A continual focus on job satisfaction, safety wellbeing & security, fair pay, participation & progression, and voice & autonomy help to attract and retain staff from all backgrounds, minimise staff turnover, increase capability and maximise efficiency. Targeted plans are implemented to ensure continuous improvement in these key areas.

Continued focus alongside ongoing skill development, enables our workforce to reach their potential. Removing their (real or perceived) barriers to success, providing support for educational attainment, including providing training schemes to access professional qualifications ensures that their unique and valuable perspectives and skills are nurtured. Active engagement with the recruitment and development of existing staff and apprentices and offer posts specifically to those seeking to re-train into Digital and Cyber Security related roles. Our most recent apprentice joined Nine23 with a clear path for personal growth whilst learning on the job skills in the highly technical sector of IT support. We will be recruiting more individuals into our Cyber Security apprentice scheme.

We provide support for the existing workforce by providing careers advice, mentoring, coaching, training and development, mock interviews, and CV advice. We give them support for in-house progression and development into high growth areas or known skills shortages.

Equal opportunity

Even as a SME we aim to ensure opportunities are available to all. We are actively working to monitor, influence and improve our workforce diversity and social mobilisation efforts. Nine23 are working hard to help build a stronger economy by supporting Local businesses and creating jobs, apprenticeships, and training opportunities within the local community where employees reside. We work closely with a number of local businesses to supply key areas of support. Accounting, telephony, and the University of Southampton Park - in addition, all hands-on trades are locally based. Where possible we also prefer to use SMEs for hardware or software procurement. We are also members of the living wage foundation and aim to raise living standards of our staff, in addition to paying our taxes.

Nine23 are a firm supporter of the apprenticeship scheme and graduate work placements and have provided numerous opportunities for developing roles through the service desk and marketing departments, into more senior positions. We are proud our business has a part to play in the wider health of the UK economy.

Living Wage Employer



Nine23 are members of the Living Wage foundation, which campaigns for organisations in the United Kingdom to pay a living wage to their staff.

Wellbeing

Employee wellbeing has always been a priority - especially during the 2020 – 2022 Pandemic. Whilst all staff have been working from home, we have increased our daily check-in calls and staff one2ones to ensure any issues are picked up and support provided as soon as possible.

We have provided free counselling sessions for any member of staff that needs it and supported those that have taken time off work due to sickness.

Nine23 have adapted working hours to fit with the real-life situations people have to deal with – from child to caring or the elderly.

Community Support

At Nine23 we love to give back by supporting local and national charities and communities. Our history of support includes:

- [Help 4 Heroes](#)– The Big Battlefield Bike Ride, a 4-day charity bike ride to commemorate the D-Day 80th Anniversary and Armed Forces Day to raise money to change the lives of veterans and their families
- [Heropreneuers](#)– Empowering new entrepreneurs from the extended military community to achieve their business ambitions. Our CEO has acted as an ambassador and mentor for the charity.
- [Percy Hobart Fellowship](#)- CEO mentoring current serving members of HM Forces
- [TechUK](#) – Volunteering for the SME Committee & Chairing the SME Cyber Security Forum
- Support [Sodexo UK and Ireland](#) Property Professional Services to raise over £1,000 for [Stop Hunger and The Welcome Organisation](#)
- AAC golf: 2023 and 2024 shirt sponsors for the Army Air Corps (AAC) golf team in championship event.

tech^{UK}



CSP | approved member

Any further clarification questions please do not hesitate to contact Stephen Jewell (steve.jewell@nine23.co.uk).

Schedule 2: Call-Off Contract charges

For each individual Service, the applicable Call-Off Contract Charges (in accordance with the Supplier's Platform pricing document) can't be amended during the term of the Call-Off Contract. The detailed Charges breakdown for the provision of Services during the Term will include:

REDACTED TEXT under FOIA Section 43 (Commercial Sensitive information)

Schedule 3: Collaboration agreement - NOT APPLICABLE

Schedule 4: Alternative clauses - NOT APPLICABLE

Schedule 5: Guarantee – NOT APPLICABLE

Schedule 6: Glossary and interpretations

In this Call-Off Contract the following expressions mean:

Expression	Meaning
Additional Services	Any services ancillary to the G-Cloud Services that are in the scope of Framework Agreement Clause 2 (Services) which a Buyer may request.
Admission Agreement	The agreement to be entered into to enable the Supplier to participate in the relevant Civil Service pension scheme(s).
Application	The response submitted by the Supplier to the Invitation to Tender (known as the Invitation to Apply on the Platform).
Audit	An audit carried out under the incorporated Framework Agreement clauses.
Background IPRs	<p>For each Party, IPRs:</p> <ul style="list-style-type: none"> owned by that Party before the date of this Call-Off Contract (as may be enhanced and/or modified but not as a consequence of the Services) including IPRs contained in any of the Party's Know-How, documentation and processes created by the Party independently of this Call-Off Contract, or <p>For the Buyer, Crown Copyright which isn't available to the Supplier otherwise than under this Call-Off Contract, but excluding IPRs owned by that Party in Buyer software or Supplier software.</p>
Buyer	The contracting authority ordering services as set out in the Order Form.
Buyer Data	All data supplied by the Buyer to the Supplier including Personal Data and Service Data that is owned and managed by the Buyer.
Buyer Personal Data	The Personal Data supplied by the Buyer to the Supplier for purposes of, or in connection with, this Call-Off Contract.
Buyer Representative	The representative appointed by the Buyer under this Call-Off Contract.

Buyer Software	Software owned by or licensed to the Buyer (other than under this Agreement), which is or will be used by the Supplier to provide the Services.
Call-Off Contract	This call-off contract entered into following the provisions of the Framework Agreement for the provision of Services made between the Buyer and the Supplier comprising the Order Form, the Call-Off terms and conditions, the Call-Off schedules and the Collaboration Agreement.
Charges	The prices (excluding any applicable VAT), payable to the Supplier by the Buyer under this Call-Off Contract.
Collaboration Agreement	An agreement, substantially in the form set out at Schedule 3, between the Buyer and any combination of the Supplier and contractors, to ensure collaborative working in their delivery of the Buyer's Services and to ensure that the Buyer receives end-to-end services across its IT estate.
Commercially Sensitive Information	Information, which the Buyer has been notified about by the Supplier in writing before the Start date with full details of why the Information is deemed to be commercially sensitive.
Confidential Information	<p>Data, Personal Data and any information, which may include (but isn't limited to) any:</p> <ul style="list-style-type: none"> • information about business, affairs, developments, trade secrets, know-how, personnel, and third parties, including all Intellectual Property Rights (IPRs), together with all information derived from any of the above • other information clearly designated as being confidential or which ought reasonably be considered to be confidential (whether or not it is marked 'confidential').
Control	'Control' as defined in section 1124 and 450 of the Corporation Tax Act 2010. 'Controls' and 'Controlled' will be interpreted accordingly.

Controller	Takes the meaning given in the UK GDPR.
Crown	The government of the United Kingdom (including the Northern Ireland Assembly and Executive Committee, the Scottish Executive and the National Assembly for Wales), including, but not limited to, government ministers and government departments and particular bodies, persons, commissions or agencies carrying out functions on its behalf.

Data Loss Event	Event that results, or may result, in unauthorised access to Personal Data held by the Processor under this Call-Off Contract and/or actual or potential loss and/or destruction of Personal Data in breach of this Agreement, including any Personal Data Breach.
Data Protection Impact Assessment (DPIA)	An assessment by the Controller of the impact of the envisaged Processing on the protection of Personal Data.
Data Protection Legislation (DPL)	(i) the UK GDPR as amended from time to time; (ii) the DPA 2018 to the extent that it relates to Processing of Personal Data and privacy; (iii) all applicable Law about the Processing of Personal Data and privacy.
Data Subject	Takes the meaning given in the UK GDPR
Default	<p>Default is any:</p> <ul style="list-style-type: none"> • breach of the obligations of the Supplier (including any fundamental breach or breach of a fundamental term) • other default, negligence or negligent statement of the Supplier, of its Subcontractors or any Supplier Staff (whether by act or omission), in connection with or in relation to this Call-Off Contract <p>Unless otherwise specified in the Framework Agreement the Supplier is liable to CCS for a Default of the Framework Agreement and in relation to a Default of the Call-Off Contract, the Supplier is liable to the Buyer.</p>
DPA 2018	Data Protection Act 2018.

Employment Regulations	The Transfer of Undertakings (Protection of Employment) Regulations 2006 (SI 2006/246) ('TUPE') .
End	Means to terminate; and Ended and Ending are construed accordingly.
Environmental Information Regulations or EIR	The Environmental Information Regulations 2004 together with any guidance or codes of practice issued by the Information Commissioner or relevant government department about the regulations.
Equipment	The Supplier's hardware, computer and telecoms devices, plant, materials and such other items supplied and used by the Supplier (but not hired, leased or loaned from CCS or the Buyer) in the performance of its obligations under this Call-Off Contract.

ESI Reference Number	The 14 digit ESI reference number from the summary of the outcome screen of the ESI tool.
Employment Status Indicator test tool or ESI tool	The HMRC Employment Status Indicator test tool. The most up-to-date version must be used. At the time of drafting the tool may be found here: https://www.gov.uk/guidance/check-employment-status-for-tax
Expiry Date	The expiry date of this Call-Off Contract in the Order Form.

Force Majeure	<p>A force Majeure event means anything affecting either Party's performance of their obligations arising from any:</p> <ul style="list-style-type: none"> • acts, events or omissions beyond the reasonable control of the affected Party • riots, war or armed conflict, acts of terrorism, nuclear, biological or chemical warfare • acts of government, local government or Regulatory Bodies • fire, flood or disaster and any failure or shortage of power or fuel • industrial dispute affecting a third party for which a substitute third party isn't reasonably available <p>The following do not constitute a Force Majeure event:</p> <ul style="list-style-type: none"> • any industrial dispute about the Supplier, its staff, or failure in the Supplier's (or a Subcontractor's) supply chain • any event which is attributable to the wilful act, neglect or failure to take reasonable precautions by the Party seeking to rely on Force Majeure • the event was foreseeable by the Party seeking to rely on Force <p>Majeure at the time this Call-Off Contract was entered into</p> <ul style="list-style-type: none"> • any event which is attributable to the Party seeking to rely on Force Majeure and its failure to comply with its own business continuity and disaster recovery plans
Former Supplier	<p>A supplier supplying services to the Buyer before the Start date that are the same as or substantially similar to the Services. This also includes any Subcontractor or the Supplier (or any subcontractor of the Subcontractor).</p>
Framework Agreement	<p>The clauses of framework agreement RM1557.13 together with the Framework Schedules.</p>
Fraud	<p>Any offence under Laws creating offences in respect of fraudulent acts (including the Misrepresentation Act 1967) or at common law in respect of fraudulent acts in relation to this Call-Off Contract or</p>
	<p>defrauding or attempting to defraud or conspiring to defraud the Crown.</p>

Freedom of Information Act or FoIA	The Freedom of Information Act 2000 and any subordinate legislation made under the Act together with any guidance or codes of practice issued by the Information Commissioner or relevant government department in relation to the legislation.
G-Cloud Services	The cloud services described in Framework Agreement Clause 2 (Services) as defined by the Service Definition, the Supplier Terms and any related Application documentation, which the Supplier must make available to CCS and Buyers and those services which are deliverable by the Supplier under the Collaboration Agreement.
UK GDPR	The retained EU law version of the General Data Protection Regulation (Regulation (EU) 2016/679).
Good Industry Practice	Standards, practices, methods and process conforming to the Law and the exercise of that degree of skill and care, diligence, prudence and foresight which would reasonably and ordinarily be expected from a skilled and experienced person or body engaged in a similar undertaking in the same or similar circumstances.
Government Procurement Card	The government's preferred method of purchasing and payment for low value goods or services.
Guarantee	The guarantee described in Schedule 5.
Guidance	Any current UK government guidance on the Public Contracts Regulations 2015. In the event of a conflict between any current UK government guidance and the Crown Commercial Service guidance, current UK government guidance will take precedence.
Implementation Plan	The plan with an outline of processes (including data standards for migration), costs (for example) of implementing the services which may be required as part of Onboarding.
Indicative test	ESI tool completed by contractors on their own behalf at the request of CCS or the Buyer (as applicable) under clause 4.6.

Information	Has the meaning given under section 84 of the Freedom of Information Act 2000.
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Information security management system	The information security management system and process developed by the Supplier in accordance with clause 16.1.
Inside IR35	Contractual engagements which would be determined to be within the scope of the IR35 Intermediaries legislation if assessed using the ESI tool.

Insolvency event	<p>Can be:</p> <ul style="list-style-type: none"> • a voluntary arrangement • a winding-up petition • the appointment of a receiver or administrator • an unresolved statutory demand • a Schedule A1 moratorium • a Dun & Bradstreet rating of 10 or less
Intellectual Property Rights or IPR	<p>Intellectual Property Rights are:</p> <ul style="list-style-type: none"> • copyright, rights related to or affording protection similar to copyright, rights in databases, patents and rights in inventions, semi-conductor topography rights, trade marks, rights in internet domain names and website addresses and other rights in trade names, designs, Know-How, trade secrets and other rights in Confidential Information. • applications for registration, and the right to apply for registration, for any of the rights listed at (a) that are capable of being registered in any country or jurisdiction. • all other rights having equivalent or similar effect in any country or jurisdiction.

Intermediary	<p>For the purposes of the IR35 rules an intermediary can be:</p> <ul style="list-style-type: none"> • the supplier's own limited company • a service or a personal service company • a partnership <p>It does not apply if you work for a client through a Managed Service Company (MSC) or agency (for example, an employment agency).</p>
IPR claim	As set out in clause 11.5.
IR35	IR35 is also known as 'Intermediaries legislation'. It's a set of rules that affect tax and National Insurance where a Supplier is contracted to work for a client through an Intermediary.
IR35 assessment	Assessment of employment status using the ESI tool to determine if engagement is Inside or Outside IR35.

Know-How	All ideas, concepts, schemes, information, knowledge, techniques, methodology, and anything else in the nature of know-how relating to the G-Cloud Services but excluding know-how already in the Supplier's or Buyer's possession before the Start date.
Law	Any law, subordinate legislation within the meaning of Section 21(1) of the Interpretation Act 1978, bye-law, regulation, order, regulatory policy, mandatory guidance or code of practice, judgment of a relevant court of law, or directives or requirements with which the relevant Party is bound to comply.

Loss	All losses, liabilities, damages, costs, expenses (including legal fees), disbursements, costs of investigation, litigation, settlement, judgment, interest and penalties whether arising in contract, tort (including negligence), breach of statutory duty, misrepresentation or otherwise and ' Losses ' will be interpreted accordingly.
Lot	Any of the 3 Lots specified in the ITT and Lots will be construed accordingly.
Malicious Software	Any software program or code intended to destroy, interfere with, corrupt, or cause undesired effects on program files, data or other information, executable code or application software macros, whether or not its operation is immediate or delayed, and whether the malicious software is introduced wilfully, negligently or without knowledge of its existence.
Management Charge	The sum paid by the Supplier to CCS being an amount of up to 1% but currently set at 0.75% of all Charges for the Services invoiced to Buyers (net of VAT) in each month throughout the duration of the Framework Agreement and thereafter, until the expiry or End of any Call-Off Contract.
Management Information	The management information specified in Framework Agreement Schedule 6.
Material Breach	Those breaches which have been expressly set out as a Material Breach and any other single serious breach or persistent failure to perform as required under this Call-Off Contract.

Ministry of Justice Code	The Ministry of Justice's Code of Practice on the Discharge of the Functions of Public Authorities under Part 1 of the Freedom of Information Act 2000.
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New Fair Deal	The revised Fair Deal position in the HM Treasury guidance: "Fair Deal for staff pensions: staff transfer from central government" issued in October 2013 as amended.
Order	An order for G-Cloud Services placed by a contracting body with the Supplier in accordance with the ordering processes.
Order Form	The order form set out in Part A of the Call-Off Contract to be used by a Buyer to order G-Cloud Services.
Ordered G-Cloud Services	G-Cloud Services which are the subject of an order by the Buyer.
Outside IR35	Contractual engagements which would be determined to not be within the scope of the IR35 intermediaries legislation if assessed using the ESI tool.

Party	The Buyer or the Supplier and 'Parties' will be interpreted accordingly.
Personal Data	Takes the meaning given in the UK GDPR.
Personal Data Breach	Takes the meaning given in the UK GDPR.
Platform	The government marketplace where Services are available for Buyers to buy.
Processing	Takes the meaning given in the UK GDPR.
Processor	Takes the meaning given in the UK GDPR.

Prohibited act	<p>To directly or indirectly offer, promise or give any person working for or engaged by a Buyer or CCS a financial or other advantage to:</p> <ul style="list-style-type: none"> • induce that person to perform improperly a relevant function or activity • reward that person for improper performance of a relevant function or activity • commit any offence: <ul style="list-style-type: none"> ○ under the Bribery Act 2010 ○ under legislation creating offences concerning Fraud ○ at common Law concerning Fraud ○ committing or attempting or conspiring to commit Fraud
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Project Specific IPRs	Any intellectual property rights in items created or arising out of the performance by the Supplier (or by a third party on behalf of the Supplier) specifically for the purposes of this Call-Off Contract including databases, configurations, code, instructions, technical documentation and schema but not including the Supplier's Background IPRs.
Property	Assets and property including technical infrastructure, IPRs and equipment.
Protective Measures	Appropriate technical and organisational measures which may include: pseudonymisation and encrypting Personal Data, ensuring confidentiality, integrity, availability and resilience of systems and services, ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of such measures adopted by it.

PSN or Public Services Network	The Public Services Network (PSN) is the government's high performance network which helps public sector organisations work together, reduce duplication and share resources.
Regulatory body or bodies	Government departments and other bodies which, whether under statute, codes of practice or otherwise, are entitled to investigate or influence the matters dealt with in this Call-Off Contract.
Relevant person	Any employee, agent, servant, or representative of the Buyer, any other public body or person employed by or on behalf of the Buyer, or any other public body.
Relevant Transfer	A transfer of employment to which the employment regulations applies.
Replacement Services	Any services which are the same as or substantially similar to any of the Services and which the Buyer receives in substitution for any of the services after the expiry or Ending or partial Ending of the Call-Off Contract, whether those services are provided by the Buyer or a third party.

Replacement supplier	Any third-party service provider of replacement services appointed by the Buyer (or where the Buyer is providing replacement Services for its own account, the Buyer).
Security management plan	The Supplier's security management plan developed by the Supplier in accordance with clause 16.1.

Services	The services ordered by the Buyer as set out in the Order Form.
Service data	Data that is owned or managed by the Buyer and used for the G-Cloud Services, including backup data.
Service definition(s)	The definition of the Supplier's G-Cloud Services provided as part of their Application that includes, but isn't limited to, those items listed in Clause 2 (Services) of the Framework Agreement.
Service description	The description of the Supplier service offering as published on the Platform.

Service Personal Data	The Personal Data supplied by a Buyer to the Supplier in the course of the use of the G-Cloud Services for purposes of or in connection with this Call-Off Contract.
Spend controls	The approval process used by a central government Buyer if it needs to spend money on certain digital or technology services, see https://www.gov.uk/service-manual/agile-delivery/spend-controlscheck-if-you-need-approval-to-spend-money-on-a-service
Start date	The Start date of this Call-Off Contract as set out in the Order Form.
Subcontract	Any contract or agreement or proposed agreement between the Supplier and a subcontractor in which the subcontractor agrees to provide to the Supplier the G-Cloud Services or any part thereof or facilities or goods and services necessary for the provision of the G-Cloud Services or any part thereof.
Subcontractor	Any third party engaged by the Supplier under a subcontract (permitted under the Framework Agreement and the Call-Off Contract) and its servants or agents in connection with the provision of G-Cloud Services.

Subprocessor	Any third party appointed to process Personal Data on behalf of the Supplier under this Call-Off Contract.
Supplier	The person, firm or company identified in the Order Form.
Supplier Representative	The representative appointed by the Supplier from time to time in relation to the Call-Off Contract.

Supplier staff	All persons employed by the Supplier together with the Supplier's servants, agents, suppliers and subcontractors used in the performance of its obligations under this Call-Off Contract.
Supplier Terms	The relevant G-Cloud Service terms and conditions as set out in the Terms and Conditions document supplied as part of the Supplier's Application.
Term	The term of this Call-Off Contract as set out in the Order Form.

Variation	This has the meaning given to it in clause 32 (Variation process).
Working Days	Any day other than a Saturday, Sunday or public holiday in England and Wales.
Year	A contract year.

Schedule 7: UK GDPR Information

This schedule reproduces the annexes to the UK GDPR schedule contained within the Framework Agreement and incorporated into this Call-off Contract and clause and schedule references are to those in the Framework Agreement but references to CCS have been amended.

Annex 1: Processing Personal Data

This Annex shall be completed by the Controller, who may take account of the view of the Processors, however the final decision as to the content of this Annex shall be with the Buyer at its absolute discretion.

1.1 The contact details of the Buyer's Data Protection Officer are:

REDACTED TEXT under FOIA Section 40

1.2 The contact details of the Supplier's Data Protection Officer are set out at

REDACTED TEXT under FOIA Section 40

GDPR requests email: **REDACTED TEXT under FOIA Section 40**

1.3 The Processor shall comply with any further written instructions with respect to Processing by the Controller.

Description	Details
Identity of Controller for each Category of Personal Data	<p>The Buyer is Controller and the Supplier is Processor</p> <p>The Parties acknowledge that in accordance with paragraphs 2 to paragraph 15 of Schedule 7 and for the purposes of the Data Protection Legislation, Buyer is the Controller and the Supplier is the Processor of the Personal Data recorded below:</p> <p>It is not expected that personal data will be processed under this service. Staff data (such as contact numbers/emails) will be required as part of the service for the logging and resolving of incidents.</p> <p>The Supplier is Controller and the Buyer is Processor</p> <p>The Parties acknowledge that for the purposes of the Data Protection Legislation, the Supplier is the Controller and the Buyer is the Processor in accordance with paragraph 2 to paragraph 16 of the following Personal Data:</p> <p>It is not expected that personal data will be processed under this service. Staff data (such as contact numbers/emails) will be required as part of the service for the logging and resolving of incidents.</p>

	<p>The Parties are Joint Controllers</p> <p>The Parties acknowledge that they are Joint Controllers for the purposes of the Data Protection Legislation in respect of:</p> <p>It is not expected that personal data will be processed under this service. Staff data (such as contact numbers/emails) will be required as part of the service for the logging and resolving of incidents.</p> <p>The Parties are Independent Controllers of Personal Data</p> <p>The Parties acknowledge that they are Independent Controllers for the purposes of the Data Protection Legislation in respect of:</p> <p>It is not expected that personal data will be processed under this service. Staff data (such as contact numbers/emails) will be required as part of the service for the logging and resolving of incidents.</p>
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Duration of the Processing	The duration of this Call-Off Contract (including any Extension periods).
Nature and purposes of the Processing	Personal contract details will be used in relation to the logging of incidents.
Type of Personal Data	Any Personal Data contained in the Content that the Buyer and its users choose to transfer, store, share or host on or through the Supplier's Services.

Categories of Data Subject	Staff and Contractor
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Plan for return and destruction of the data once the Processing is complete UNLESS requirement under Union or Member State law to preserve that type of data	Data transferred by Buyer and its users. All data will be securely destroyed immediately after transfer, except if retention of the data is required by the law.
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Annex 2: Joint Controller Agreement – NOT APPLICABLE

