

## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE: ecm\_11216

THE BUYER: Department for Work and Pensions

BUYER ADDRESS: Caxton House, Tothill Street, London SW1H 9NA

THE SUPPLIER: KPMG LLP

SUPPLIER ADDRESS: 15 Canada Square, London, E14 5GL.

REGISTRATION NUMBER: **05304977**

DUNS NUMBER: 42-391-6167

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 5<sup>th</sup> July 2023.

It's issued under the Framework Contract with the reference number RM6187 for the provision of Automation & Self-Service Strategy.

### CALL-OFF LOT(S):

Lot 6: Procurement & Supply Chain

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

### **Call-Off Schedules**

- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms
5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-off start date:** 10<sup>th</sup> July 2023

**Call-off expiry date:** 9<sup>th</sup> November 2023

**Call-off initial period:** 4 months

### **Security**

Short form security requirements apply  
As per Call-Off Schedule 9 (Security)

### **Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

Estimated Year 1 Charges of the Contract. £95,000

### **Call-off charges**

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law

**Reimbursable expenses**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

**Payment method**

BACS

**Buyer's invoice address**

SSCL Accounts Payable Team  
PO Box 406  
Phoenix House  
Celtic Springs  
Newport  
NP10 8FZ

[Apinvoices-dwp-u@gov.sscl.com](mailto:Apinvoices-dwp-u@gov.sscl.com)

**FINANCIAL TRANSPARENCY OBJECTIVES**

Not applicable

**Buyer's authorised representative**

REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

**Buyer's security policy**

Short form security requirements apply  
As per Call-Off Schedule 9 (Security)

**Supplier's authorised representative**

REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

**Supplier's contract manager**

REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

**Progress report frequency**

- A delivery plan and stakeholder strategy by the end of week 1
- Discovery phase completed by end of week 7
- Draft strategy and costed roadmap and maturity model/assessment plan by the end of month 3
- Final Strategy/roadmap, maturity model assessment plan sign-off by end of month 4.

**Progress meeting frequency**

- Weekly checkpoint

- End of stage/milestone meeting (monthly)

**Key staff**

REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

**Key subcontractor(s)**

N/A

**Commercially sensitive information**

As per Joint Schedule 4 (Commercially Sensitive Information)

**Service credits**

Not applicable

**Additional insurances**

Not applicable

**Guarantee**

Not applicable

**Social value commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier:**

Signature: REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

Name:

Role: Director

Date:

**For and on behalf of the Buyer:**

Signature: REDACTED UNDER FOI SECTION 40 PERSONAL INFORMATION

Name:

Role:

Date: