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**HAMPSHIRE & ISLE OF WIGHT FIRE & RESCUE SERVICE**

**Award Recommendation Report & Regulation 84 Annex**

**for Call-offs from a Framework or Dynamic Purchasing System**

**For**

**VEHICLE PURCHASE REF: HF19513**

**Vendor Request (1179279)**

**SECTIONS 1-8 ARE FOR INTERNAL REPORTING ONLY**

**ANNEX 1 ONLY CAN BE CALLED UPON UNDER FOI**

**08/03/2023**

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   1. Details of Overarching Framework/DPS

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| --- | --- |
| Framework/DPS Owner (Lead Authority) | Crown Commercial Services (CCS) |
| Framework/DPS Ref | Vehicle Purchase – RM6244 Lot 4 |
| Framework/DPS Start Date | 29/11/2022 |
| Framework/DPS End Date | 28/11/2026 |
| Framework/DPS Extension Date | Not applicable |

1.2 Details of Call-Off

|  |  |
| --- | --- |
| Lead Department/Team | HF19513 Hampshire & Isle of Wight Fire and Rescue Services – Fleet Management |
| Start Date | 08/03/2023 |
| End Date | 14/08/2023 |
| Planned Extension Period(s) | Not applicable |
| Total Contract Value (including all potential extension periods) | *Commercially Sensitive* |

1.3 Description of Call-off

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| --- |
| Purchase of Vehicles – FDS Officer Response vehicles.  Provision of suitable “all-wheel drive” vehicles to meet the operational response requirements of HIWFRS Response Officers (FDS) when responding to emergency incidents.  Vehicles are selected in accordance with Service policy and agreed specification for such assets.  Equivalent products from other manufacturers were tested and evaluated as part of this procurement. The Skoda Kodiaq was selected, as the preferred option, because of overall value for money, estimated residual values, useable boot space, and driveability. |

**2. Approvals**

2.1 Please provide a hyperlink to the appropriate approval to spend (i.e. meeting minutes). For contracts with a value in excess of £1m (£250k for Capital), the link should be to the Executive Member Decision Report on Hantsnet.

*Sensitive information*

**3. Procurement Process**

3.1 Framework/DPS Call-off

The names of suppliers who submitted tenders:

|  |
| --- |
| Direct Award – Volkswagen Group UK Ltd, Trading as Skoda UK, via CCS Framework RM6244 (Lot 4). |

**4. Tender Evaluation**

4.1 Please confirm that the tender evaluation panel consisted of at least three or more members.

Not applicable – Direct award

4.2 Please provide details of award criteria used (e.g. the areas evaluated their weightings and scoring approach). This can be provided by a link to the appropriate documentation.

Not applicable – Direct award

However, the award followed the Framework Guidance:

Lot 4: Bluelight Cars and Motorcycles (Emergency Services)

“Buy emergency vehicles for blue light services including passenger cars, all-terrain vehicles, motorcycles, scooters and quad bikes” the easiest route to market is to use the CCS Fleet Portal.

Here you can compare vehicle specifications, indicative pricing and select the vehicle which is most appropriate for your organisation.

The CCS Fleet Portal provides extensive technical details for each vehicle and pricing for all available vehicle options to assist you with your selection.’

4.3 The overall scores for each Tenderer broken down against the award criteria. This information should be provided by a hyperlink to the evaluation document.

Not applicable – Direct award

**5. Savings and Benefits Delivered**

5.1 Please provide details of any savings (cashable) or efficiencies (non-cashable) that have been delivered as part of the procurement (refer back to anticipated savings)

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| Owing to the fact that the selected vehicle is seen, in the marketplace, to be a semi-premium brand, the end-of-life value (residual) is likely to be better than other models tested.  Purchasing these vehicles via the CCS Framework are less expensive than their competitors when the available discounts are taken into consideration.  Total price per vehicle (net) without CCS discount = £ *Commercially Sensitive*  Total price per vehicle (net) with CCS discount = £ *Commercially Sensitive*  Saving per vehicle (net) = £ *Commercially Sensitive*  Saving (up to) x 20 vehicles (net) = £ *Commercially Sensitive* |

**6. Ongoing Issues & Risks**

6.1 Provide details of any risks identified during the procurement exercise which will require ongoing management.

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| Possibility of extended delivery timescales and compromised vehicle availability due to world-wide, geo-political issues and production material/component shortages. |

**7. Recommendation for award of Contract**

It is recommended that the contract is awarded to:

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| --- | --- |
| Name: | Volkswagen Group UK Ltd, Trading as Skoda UK. |
| Address: | Yeomans Drive, Milton Keynes, Buckinghamshire, MK14 5AN |
| Value of Tender: | £ *Commercially Sensitive* |

**8. Authorisation**

The contract award recommendation should be authorised by an Officer independent of the procurement process and at the appropriate level in accordance with the [Scheme of Delegation for your Department](https://hants.sharepoint.com/sites/CSPTG/SitePages/Approval-to-Spend.aspx#check-your-scheme-of-delegation)

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(electronic signatures are acceptable)

|  |  |
| --- | --- |
| **Authorised By:** |  |
| **Job Title:** | **Director of Corporate Services** |
| **Date:** |  |

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(electronic signatures are acceptable)

|  |  |
| --- | --- |
| **Authorised By:** |  |
| **Job Title:** |  |
| **Date:** |  |